



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Annual Meeting & Monthly Meeting
April 11, 2011**

Annual Meeting

On April 11, 2011, the Board of Health of the Champaign-Urbana Public Health District held an Annual Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 4:35 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Election of Chair & Secretary – Ms. Pam Borowski made a motion to nominate Ms. Carol Elliott as Chair and Mr. Pius Weibel as Secretary. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Election of Treasurer – Ms. Pam Borowski made a motion to nominate Mr. Robert Brunson as Treasurer. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 4:36 PM.

Monthly Meeting

Immediately following, Ms. Carol Elliott called the Monthly Meeting to order at 4:36 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes for the March 14, 2011 Monthly Meeting. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace, Director of Finance, presented the Director of Finance Report for the eight-month period ended February 28, 2011. CUPHD had a reconciled balance of \$3.4M as of February 28, 2011. Total revenue is under budget

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by 8.5% and total expenditures are under budget by 10.8%. Ms. Wallace reported that the budget process for FY12 has begun and the tax levy is \$16,250 higher than last year. An IMRF rate meeting will be held during the upcoming week. Mr. Pius Weibel made a motion to accept the Director of Finance Report as presented and to place the report on file. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Correspondence – Ms. Carol Elliott reported that she recently attended a NALBOH meeting and Ms. Pryde will continue to pass along information on upcoming conferences.

A representative from American Express gave a presentation to the Board regarding company credit cards and the program best suited for CUPHD. This item will be placed on the next agenda.

Mr. Jim Roberts presented an annual agreement that will be ongoing for the *Culex* Mosquito Prevention Program between CUPHD, the cities of Champaign and Urbana, and the Village of Savoy. Ms. Pam Borowski made a motion to approve the *Culex* Mosquito Prevention Agreement and for the Chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The discussion of District Food Establishments with Fee Exemptions and Amendment to the Ordinance was moved to the next Study Session.

Ms. Wallace addressed the Board regarding the Comcast Agreement for internet service and noted that the current agreement with Paetec will not be affected. Ms. Pam Borowski made a motion to approve the Business Class Service Order Agreement with Comcast. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the check request to Carle Physician Group for IBCCP Services in the amount of \$15,445.88. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the check request to Provena Health United Samaritans Medical Center for IBCCP Services in the amount of \$8,226.58. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the agreement between CUPHD and the U of I – Expansion of Indicator to East Central Illinois Healthcare Providers. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the Audit Engagement Letter with Clifton Gunderson for the Annual Financial Audit as of and for the year ended

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6/30/2011 and not to exceed the amount of \$22,000. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts between CUPHD and IDPH for: Astham Coalition Grant in the amount of \$4,000; HIV Care Consortium in the amount of \$460,285; and TB Directly-Observed Therapy (DOT) Grant in the amount of \$9,000. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

The next study session will be held Wednesday, April 27, 2011 at 9:30 AM and the next monthly meeting will be held on Monday, May 9, 2011 at 4:30 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:15 PM.

Chair

Secretary