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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session  
April 28, 2010**

On April 28, 2010, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session at 201 W. Kenyon, Champaign, Illinois. Ms. Carol Elliott called the Study Session to order at 9:35 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Ms. Carol Elliott noted a change in the agenda order. Item #5 under Old Business will be moved to #1.

Public Participation – None.

There was no new information on H1N1.

The Champaign County Board of Health (CCBOH) approved the County West Nile virus grant and amendment with CUPHD. Bob Keller's agreement with the Illinois Public Health Association (IPHA) will expire May 1, 2010. The scope of the consultant report is to determine the core services and what options for service are available to the CCBOH.

Mr. Pius Weibel was in attendance at 9:40 AM.

There have not been any interviews conducted of CUPHD administration at this time for Bob Keller's report.

Mr. Jim Roberts reported that he was nominated by Mr. John Dwyer, Emergency Preparedness Planner, to participate in an employer orientation flight program at the 434<sup>th</sup> Air Refueling Wing based out of Grissom Air Reserve Base, near Kokomo, Indiana. Mr. Roberts took part in a refueling mission aboard a KC-135 Stratotanker. Mr. Dwyer is a Major in the U.S. Air Force Reserves. The Statement of Support illustrates an employer's commitment and support to employees who serve in the National Guard and Reserve. Ms. Carol Elliott, Chair, will sign the Statement of Support at the next monthly meeting.

Mr. Roberts addressed the Board regarding the Food Sanitation Ordinance. In 1996, an agreement was developed between CUPHD and the cities of Champaign and Urbana that city licensing fees would be paid at CUPHD. CUPHD receives \$10.00 per city license. In 2008, CUPHD received

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\$6,480 and in 2009, April to June, CUPHD received \$6,050. Attorney, Fred Grosser, has developed a draft ordinance to amend the Food Sanitation Ordinance. Food permits will be suspended or revoked if an establishment has their city license suspended or revoked. Food permits will be reinstated once fees and taxes have been paid-in-full to the city unless it has been suspended for health-code violations. The updated ordinance will be effective June 1, 2010. This item will be placed on the next monthly meeting agenda.

The outdoor Farmer's Market will begin on May 1, 2010 and the indoor market is held from October thru December. Seasonal permits are for six (6) months and cost is \$125. There are three (3) categories of permits for the entire year: category 1 - \$400; category 2 - \$300; and category 3 - \$150. Mr. Roberts recommends that anyone wishing to extend their seasonal permit to include the indoor market purchase a category 3 permit.

The Amendment to the Environmental Health portion of Appendix A of the water well testing fee-for-service agreement will be added to the next monthly meeting agenda for approval.

Mr. Jim Roberts addressed the Board regarding a West Nile virus and Saint Louis encephalitis prevention program. It has been proposed that CUPHD take over the program for the Illinois Natural History Survey who will no longer be performing the service. The contract would be between CUPHD and the Cities of Champaign and Urbana and the Village of Savoy. Services that would be provided include surveillance, education, and treatment of catch basins. The treatments would be administered by temporary employees hired and trained specifically for this program to dispense larvicide in catch basins along assigned routes by bicycle. Mr. Roberts estimates hiring approximately 3-4 people to dispense treatment. Cost for this program will be approximately \$65,600 paid by Champaign, Urbana, and Savoy.

Ms. Patricia Robinson addressed the Board regarding a Cost of Living Adjustment (COLA). The COLA for 2009 was 2.7% and would be effective in the new fiscal year starting July 1, 2010 if funding is available and approved by the Board. Previous COLAs were 3.4% in 2006, 4.1% in 2007, and .1% in 2008 which was not recognized.

The next monthly meeting will be held on May 10, 2010 at 4:00 PM. The next study session date is to be determined.

Mr. Pius Weibel made a motion to go into closed session to discuss the evaluation of the public health administrator pursuant to Section 2 (C)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(1). Ms. Pam Borowski seconded the motion. Upon a roll call vote, the motion carried unanimously. At 10:28 AM, the board went into closed session. Ms. Carol Elliott adjourned the closed session at 10:32 AM due to the lack of a separate recording device.

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Ms. Carol Elliott declared the session open at 10:36 AM. Present at this time were board members Ms. Carol Elliott, Mr. Pius Weibel, and Ms. Pam Borowski and Patricia Robinson and Amy Roberts.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:37 AM.

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Chair

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Secretary