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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 13, 2009**

On July 13, 2009, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 3:06 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Public Participation – None.

Ms. Pam Borowski made a motion to approve meeting minutes, with one (1) correction, for April 13, 2009 Monthly Meeting, May 11, 2009 Monthly Meeting, May 27, 2009 Study Session, and June 24, 2009 Study Session and Special Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel was in attendance at 3:09 PM.

Ms. Andrea Wallace presented the Finance Report. Ms. Wallace updated the Board regarding monies received and outstanding State funds. Ms. Pam Borowski made a motion to accept the Finance Report and place on file. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

There were no items for correspondence.

Ms. Julie Pryde gave an update on H1N1 and reported that Champaign has its first confirmed case.

Mr. Jim Roberts asked permission to sign a contract renewal with Garrison Enterprises, Inc. for the Digital Health Department software and maintenance agreement. Mr. Pius Weibel made a motion to approve the contract with Garrison Enterprises, Inc. and for the Chair to sign. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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Ms. Carol Elliott reported that she received a letter from the Champaign County Board of Health President, Julian Rappaport, regarding the estimated cost of services to be provided by CUPHD for the County Board of Health. CUPHD proposed \$703,766 for the cost of core services and grant programs to be paid by the County Board of Health. The County Board of Health responded with an amount of \$587,011 for core services and grant programs which are required and included miscellaneous items in the amount of \$18,395. This budget eliminates mobile services for the county and does not provide any funds for flu vaccine. Ms. Andrea Wallace, Director of Finance, reported that the budgeted amount for core services only would be approximately \$606,000. A joint Study Session is to be scheduled between the Boards to discuss budgetary issues.

Ms. Andrea Wallace presented an engagement letter from BKD LLP to prepare cost reports that are required by the Department of Human Services for grant funding purposes. Ms. Pam Borowski made a motion to approve the audit of CUPHD funds by BKD LLP in the amount of \$3,000. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Awais Vaid requested approval for an agreement with the University of Illinois for a GIS on-line mapping system for pandemic influenza preparedness and planning. Ms. Pam Borowski made a motion to approve the agreement between the Board of Trustees at the University of Illinois and the Champaign-Urbana Public Health District effective July 1, 2009 with the removal of Section 6.2 and for the Chair to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The invoice for maintenance services by Garrison Enterprises, Inc. for the Digital Health Department software is in the amount of \$12,000; \$8,160 to be paid by CUPHD and \$3,840 to be paid by the County. Ms. Pam Borowski made a motion to approve the invoice with Garrison Enterprises, Inc. in the amount of \$12,000. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Candi Crause presented a lease to be approved for the Mpowerment Project. The lease is pre-paid for one (1) year beginning August 1, 2009 in the amount of \$4,500. Ms. Pam Borowski made a motion to approve the lease agreement between CUPHD and Jim Corely and for the Chair to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde asked permission to sign two (2) pending contracts. Mr. Pius Weibel made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for the Wisewoman Grant in the amount of \$47,000 and CUPHD and IDPH for the Illinois Breast and Cervical Cancer Program (IBCCP) in the amount of \$238,740. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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The next study session will be held on July 29, 2009 at 9:30 AM and the next monthly meeting will be held on August 10, 2009 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 3:48 PM.

Chair

Secretary