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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Annual Meeting & Monthly Meeting
April 13, 2009**

On April 13, 2009, the Board of Health of the Champaign-Urbana Public Health District held an Annual Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:03 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Mr. Pius Weibel made a motion to nominate Ms. Carol Elliott as Chair and close the nominations. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried. Ms. Carol Elliott made a motion to nominate Mr. Pius Weibel as Secretary and close the nominations. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Linda Abernathy was present at this time.

Mr. Pius Weibel made a motion to nominate Robert Brunson as Treasurer and close the nominations. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:04 PM.

On April 13, 2009, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:05 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

Public Participation – None.

Mr. Pius Weibel made a motion to approve meeting minutes with corrections from March 9, 2009 Monthly Meeting. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Finance Report. The report for the eleven months ended on February 28, 2009. All cash accounts have been reconciled and grant billings for the month of February are completed. The

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property tax levy extension notice was received and is 7.31% higher than the prior year. Total revenue is 1.6% under budget and total expenditures are 4.6% under budget. CUPHD has not received contracts back from the state for January and February with outstanding service billing totaling \$62,000. The FY10 budget process has begun. The cost incurred from Lincoln's Challenge was \$7,817 and was paid for through CUPHD tax dollars. Ms. Wallace will present budget line transfers at the next meeting. Mr. Pius Weibel made a motion to accept the Finance Report and place on file. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde reported that CUPHD will be receiving an extra \$50,000 to help fund the mobile unit programs which has to be used by June 30, 2009 and CUPHD will also be awarded the Illinois WISEWOMAN grant aimed at lowering heart disease and other chronic disease risk factors. Ms. Carol Elliott reported that she has been asked to be President-Elect for the Illinois Board of Health Association.

Mr. Pius Weibel made a motion to approve the 2008 Annual Report. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Jim Roberts, Director of Environmental Health, reported that the Illinois Department of Public Health has made changes to the Body Art Code which now licenses the facility rather than the individual artist. Mr. Roberts has suggested sending letters to the artists to attend the next Study Session.

Mr. Roberts also provided some clarification regarding guidelines for home-baked goods at Farmer's Markets.

Mr. Pius Weibel made a motion to approve the Emergency Action Plan Policy 9500-5.9 with amended verbiage. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

The insurance opt-out program was moved to the next meeting.

Mr. Pius Weibel made a motion to accept the lease agreement for the Effingham Consortia Office and for the Chair to sign. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Nikki Hillier updated the Board regarding a change in the enforcement of Smoke Free Illinois. The responsibility of issuing citations has been shifted to CUPHD rather than the State's Attorney's Office.

CUPHD and the Central Illinois Chapter of the American Red Cross have developed a working relationship to provide relief to victims of disaster. CUPHD has "go" boxes that enable the District to function from any location. These boxes will be housed in the Andersen Building. Mr. Pius Weibel made a motion to approve a Letter of Agreement between the Champaign-Urbana Public Health

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District and the Central Illinois Chapter of the American Red Cross and for the Administrator to sign effective April 15, 2009. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Lyn Niemann addressed the Board regarding the need of utilizing Request for Proposals (RFP) for repair work. Attorney, Fred Grosser, and Mr. Niemann are to develop a uniform RFP. It is not a requirement that CUPHD post an RFP.

Ms. Julie A. Pryde asked permission to sign two (2) pending contracts. Mr. Pius Weibel made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for Amendment #2 for an STD contract in the amount of \$2,499, an increase from \$43,750 to \$46,249, and CUPHD and IDPH for Prostate Specific Antigen Screening in the amount of \$30,000. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

There was no new information regarding the research agreement with Dr. Brooks and the University of Illinois.

There was no new information on MTD services to CUPHD.

The next study session date is to be determined and the next monthly meeting will be held on May 11, 2009 at 5:00 PM.

The closed session was not needed.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:30 PM.

Chair

Secretary