



**Public Health**  
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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session  
November 28, 2007**

On November 28, 2007, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, IL in the Maternal and Child Health Management conference room. Ms. Carol Elliott called the meeting to order at 9:38 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public Participation – None.

Julie A. Pryde previously presented a draft agreement for groups wishing to use CUPHD's main conference room. Items that were discussed at the study session included the cost of renting out the space, if any, extra costs related to staff coverage if the space is made available on the weekends, possible charges for groups needing A/V equipment, what limitations and rules could apply, and liability issues. Ms. Pryde will further discuss options with Lyn Niemann, IT Supervisor. This item will be placed on the next Monthly Meeting agenda.

The proposed lease agreement for the Mental Health Center's Peer Ambassador Program had several changes. They included: the proposed lease period has been adjusted to end on June 30, 2008; Section 33 of the agreement notes that CUPHD and the Mental Health Center will both have the option of a 60-day termination notification; and the signee changed. This item will be added to the next Monthly Meeting agenda.

The Regional Emergency Coordination Agreement was previously approved subject to correction. Attorney, Fred Grosser, will contact the City Attorney for a new copy of the agreement.

Lyn Niemann, IT Supervisor, has requested the Senior Well-Being software for review prior to purchase. Mr. Niemann will also contact current clients of the program for feedback. This item will be added to the next Monthly Meeting agenda.

Julie A. Pryde reported an increase in the cost of paper used to print death certificates. Margit Alstadt, Administrative Assistant, received three (3) price quotes from alternative vendors. Ms. Pryde asked to defer this item to inquire about vendor selection.

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There is no new information regarding MTD services.

Mr. Pius Weibel and Attorney, Fred Grosser, had a brief discussion regarding the option of contacting Congressmen regarding public employers who have legally restricted access to employment references.

Mr. Pius Weibel made a motion to go into closed session to discuss appointment, employment, discipline, performance, or dismissal of specific employees of the Champaign-Urbana Public Health District pursuant to Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(1) of the open meetings act. Ms. Carol Elliott seconded the motion. Upon a roll call vote, the motion carried unanimously. At 10:03 AM, the board went into closed session.

Ms. Carol Elliott declared the session open at 10:37 AM. Present at this time were board members Ms. Carol Elliott and Mr. Pius Weibel, Attorney, Fred Grosser, Acting Administrator, Julie A. Pryde, and Patricia Robinson, Director of Human Resources.

The next meeting will be a Public Hearing on Proposed Tax Levy held on December 10, 2007 at 5:00 PM immediately followed by a monthly meeting.

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Chair

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Secretary