



Public Health
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Champaign-Urbana Public Health District

Board of Health

Monthly Meeting

July 9, 2007

On July 9, 2007, the Board of Health of the Champaign-Urbana Public Health District held a monthly meeting at the District's new office located at 201 W. Kenyon Rd., Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:03 p.m. Upon roll call, the following board members were found to be physically present: Ms. Carol Elliott and Mr. Pius Weibel. Ms. Linda Abernathy was absent.

Public participation – none.

The first agenda item was the approval of minutes from the June 11th Monthly Meeting, the June 25th Special Meeting and the July 2nd Special Meeting. Mr. Weibel made a motion to approve the minutes. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Treasurer's Report – No reports presented at this meeting. The fiscal year 2006 audit has been filed, as well as, the fiscal year 2008 budget.

Administrator/Board Communications, Announcements - All remaining staff from the 815 N. Randolph location will be moved out on July 10, 2007. The District received a donation from Provena Covenant in the amount of \$127 for the Adult Dental Program. The donation was collected from Provena's staff.

Phase II Window Blind Quote – Two quotes were supplied previously. Mr. Weibel made a motion to approve the bid from The Blind Man in the amount of \$2,489.97. Ms. Elliott seconded the move. With all in favor, the motion carried.

Fees for Vision and Hearing Services - Ms. Pryde gave an explanation to the set fees of this program stating that Mr. Palazzolo had requested this reduction in fees last year.

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Ms. Pryde would now like to place the fees at the reimbursable rate of Medicaid which is \$7.00 per vision screening and \$15.80 per hearing screening. These fees would be applicable to both children and adults. Mr. Wiebel made a motion that the Public Health District increase the fee for vision screening to \$7.00 and \$15.80 for the hearing screening effective immediately. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Request for Letter of Support from Mental Health – A draft letter was supplied and it was asked if the District could send it out. Mr. Weibel made a motion to approve the letter from Julie Kartel and the program of Mental Health Services. Mr. Weibel amended the first motion to include authorizing Julie Pryde to sign the letter. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Request for Co-Signor of Champaign Park District event – This is a minority health event being held at Douglass Park. Originally CUPHD was going to co-sign with a fraternity. The District filled out a new form and will no longer be a co-signor. The form states that the District will be responsible for any damages that the District may cause. Mr. Weibel made a motion to approve to sign on to the Champaign Park District event at Douglass Park. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Authorization of Acting Administrator to Sign Contracts – Contracts were reviewed by legal and a summary given to the board. The contracts included the following: a lease with the Community Service Center in Rantoul for space effective July 1, 2007 through June 30, 2008 with a four percent increase in rent to \$470 a month, Dental Sealant Grant with a \$7,000 maximum per year for children without Medicaid insurance, 2008 Prostate and Testicular Cancer in the amount of \$20,000, Reality Illinois for the Tobacco Free Coalition for smoking cessation in the amount of \$18,000, Lead Poisoning for case management with a total amount of \$6,200 which is paid at \$50.00 per reportable area within the County and a maximum of \$400.00 per case and Illinois Breast and Cervical Cancer not to exceed \$422,100. Mr. Weibel made a motion for the board to authorize the signing of the following contracts; the Rantoul office lease in the amount of \$5,620, Dental Sealant Grant for \$7,000 maximum, 2008 Prostate and Testicular Cancer grant for \$20,000, the Reality Illinois grant for \$18,000, the Lead Poisoning case management grant for \$6,200 and the Illinois Breast and Cervical Cancer grant in the amount of \$422,100. Ms. Elliott seconded the motion. Mr. Weibel amended the motion to authorize the board Chair to sign the lease instead of the Acting Administrator. Ms. Elliott seconded the amendment. With all in favor, the motion carried.

Limitation of Liability on Press Board Furniture Addendum to Bill of Lading – This addendum is for Hutchcraft to move pressboard furniture from the Randolph location and states that they are not to take any furniture apart. This addendum releases them

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from liability if anything is damaged. Mr. Weibel made a motion to sign a contract with Hutchcraft for Option B regarding the liability on pressboard furniture. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Risk Reduction Chat Room Counseling Contract – This pertains to the division of Infectious Disease. One of the tasks of staff is to visit chat rooms and provide counseling for individuals that may be engaging in unsafe practices. The contract states that we will do no harm. The staff are to provide education only. Mr. Weibel made a motion to accept the Risk Reduction Chat Room Counseling Contract. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Proposal to hire part-time temporary Sanitarians – Environmental Health has been down three Sanitarians since April this year. Ms. Pat Robinson proposed to hire two part-time Sanitarians on a temporary basis for a term no longer than sixteen weeks. Two of the candidates have requested a rate of thirty-three dollars per hour with no benefits included. Ms. Robinson did check with other local health departments and found that this rate is within their salary ranges. Mr. Weibel made a motion to hire two part-time Sanitarians at the pay rate of thirty-three dollars per hour through October 2007. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Generator Purchase – Two proposals were submitted and discussed at a previous board meeting. Mr. Weibel made a motion to approve the purchase of a generator in the amount of \$15,000 as recommended by Mr. David Crow of Tatman. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Elevator Repair – The freight elevator is working fine. The passenger elevator needs to be brought up to ADA regulations. An ADA phone and two door screens need to be installed with an estimated cost of \$4,013. Ms. Pryde was asked to look into the status of the passenger elevator before a decision is made since there was a water and sump pump issue in the basement below it.

Sump Pump – nothing new

HVAC – nothing new

Child Advocacy Center Lease – Telephone and IT services provided by CUPHD have been added to the lease and all interested parties have reviewed the lease. Mr. Grosser commented that there had been no significant changes made. Mr. Weibel made a motion to accept the lease as of July 9, 2007 between CUPHD and the Child Advocacy Center for leasing of space and authorize the Chair of the Board of Health to sign. Ms. Elliott seconded the motion. With all in favor, the motion carried.

The board took a brief recess beginning at 5:52 p.m. and ending at 5:54 p.m.

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Distribution of Excess Furniture and Equipment – A new list of furniture requests from agencies was given. Mr. Weibel made a motion to approve the distribution of excess furniture to Prairie Center Health Systems, Urban League, Ecological Construction Laboratory and County of Champaign Head Start Management. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Christian Health Center Services – Ms. Pryde commented that Mr. Jeffrey Trask with the Christian Health Center has toured the Kenyon Rd. facility and submitted his requests for space needs. A letter has already been signed cancelling the current lease for space use at the Neil St. location. A new agreement will be drafted with a monthly rental cost suggested at one dollar per month. The new lease will be presented at a future board meeting.

MTD update – Ms. Pryde and Ms. Elliott will be meeting with MTD this week to discuss details for sidewalks and bus stops.

Tatman update – nothing new

SafeKids Coalition Purchase – Mr. Brandon Meline updated the board on the Safe Kids Coalition stating that they received a donation from State Farm in the amount of \$5,000 and there is no longer any need for CUPHD to provide any funding at this time. He also commented on the liability question that had been raised at a previous meeting by stating that CUPHD staff does not install the car seats. They educate the parents on the proper way to install.

Champaign County Board of Health Services Update – no new information. The previous meeting that Ms. Pryde and Ms. Sturm were to attend was cancelled and rescheduled to July 10, 2007.

Mr. Weibel made a motion to go into closed session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Champaign-Urbana Public Health District, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act and a motion to go into closed session to discuss pending litigation pursuant to 5 ILCS 120/2(C)(11) of the Open Meetings Act. Ms. Elliott seconded the motion. A roll call vote was taken. With all in favor of a closed session, the motion carried. The board entered into closed session at 6:00 p.m. Also present during the closed session was Mr. Fred Grosser.

Ms. Elliott declared the session open at 6:00 p.m. Present at this time was board member Mr. Pius Weibel along with Mr. Grosser.

Item K – Closed session not needed

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There will be a Special Meeting on July 11, 2007 at 1:30 p.m. The next monthly meeting will be held August 13, 2007 at 5:00 p.m. and a monthly study session will be held July 25, 2007 at 9:30 a.m.

Seeing no further business, Ms Elliott adjourned the meeting at 6:23 p.m.

Chair

Secretary