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**Champaign-Urbana Public Health District**

Board of Health

Monthly Meeting

April 9, 2007

On April 9, 2007, the Board of Health of the Champaign-Urbana Public Health District held an annual meeting at the district satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:05 p.m. Upon roll call, the following board members were found to be physically present: Ms. Carol Elliott and Mr. Pius Weibel. Ms. Linda Abernathy was absent. Mr. Weibel made a motion to nominate Ms. Elliott as the Chair. Ms. Elliott seconded the motion. With all in favor the motion carried. Ms. Elliott made a motion to nominate Mr. Weibel as the Secretary. Mr. Weibel seconded the motion. With all in favor the motion carried. Ms. Elliott made a motion to nominate Mr. Bob Brunson as the Treasurer. Mr. Weibel seconded the motion. With all in favor, the motion carried. With no further business, Ms. Elliott adjourned the annual meeting at 5:07 p.m.

Ms. Elliott, Chair, called the monthly meeting to order at 5:07 p.m. Upon roll call, the following board members were found to be physically present: Ms. Carol Elliott, Chair and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public participation – none.

The first agenda item was the approval of minutes from the January 31<sup>st</sup> Study Session, the March 12<sup>th</sup> Monthly Meeting, the March 28<sup>th</sup> Study Session and the March 28<sup>th</sup> Special Meeting. Mr. Weibel made a motion to approve the minutes. Ms. Elliott seconded the motion with a change to the Study Session minutes on page two, paragraph one, changing the word “State to “County” board and on the Monthly Meeting minutes page one, last paragraph, adding “With all in favor, the motion carried”. With all in favor, the motion carried.

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Treasurer's Report – Ms. Shelley Scott presented the reports and commented that all billings are up-to-date and revenues are shown at the accrued amounts rather than when received as was done in the prior fiscal year. Overall, eighty-two percent of budgeted revenues have been received at ninety-one percent through the year. Dental billings are lagging as a result of awaiting a provider number for our newest Dentist. The fiscal year 2006 audit has been delayed and is scheduled to begin April 23, 2007 and the fiscal year 2007 audit is scheduled to begin July 9, 2007. Mr. Pius Weibel made a motion to accept the February 2007 Treasurer's Report and place it on file. Ms Elliott seconded the motion. With all in favor, the motion carried.

Correspondence – Mr. Palazzolo shared the staffs' appreciation for the cost of living increase, gave a reminder of the District's 70<sup>th</sup> Anniversary party coming up and commented on the positive comments regarding the new mobile program.

Line Item Transfers – Ms. Scott presented line item transfers numbered 2007-09 through 2007-15. The transfers are a result of various things such as, staff reorganization, increased Workers' Compensation rates, equipment needs for the Districts' new building, repairs to the mobile unit's air conditioning and medical and office supplies higher than budgeted. Mr. Weibel made a motion to approve the requested budget transfers numbered 2007-09 through 2007-15. Ms. Elliott seconded the motion. A roll call vote was taken. With all in favor, the motion carried.

Fiscal Year Change – Mr. Grosser was asked to give a report on his findings regarding changing the District's Fiscal Year. He recommended changing the fiscal year to be from April 1, 2008 through June 30, 2009 covering a fifteen month period, if the board so chooses. Mr. Weibel made a motion to change the Fiscal Year 2008 to begin on April 1, 2008 through June 30, 2009. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Methadone Equipment Sale – Mr. Grosser commented that an agreement had been reached to sell items at invoice price. Since that time, Recovery Alternatives of Illinois (RACI) had located an invoice for the safe showing an invoice price of \$4,597. Mr. Weibel made a motion to rescind previous approved motions at the Special Meeting held on March 28, 2007 to sell the 8,000 lb safe and bullet proof glass window for \$5,000 and \$1,200 respectfully and the motion to sell the EKG machine at an invoice price of \$2,800. Ms. Elliott seconded the motion. With all in favor the motion carried. Mr. Weibel made a motion for the Public Health District to sell to RACI the 8,000 pound safe, bullet proof glass window and an EKG machine for a total of \$8,597.00. Ms. Elliott seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held May14, 2007 at 5:00 p.m. and a Monthly Study Session will be held May 30, 2007 at 9:30 a.m.

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The next item was a closed session to discuss the evaluation of the Public Health Administrator. Ms. Elliott commented that since one board member not present maybe this item should be deferred. Mr. Weibel made a motion to postpone the closed session until the next monthly meeting. Ms. Elliott seconded the motion. A roll call vote was taken. With all in favor, the motion carried.

Seeing no further business, Ms Elliott adjourned the meeting at 5:31 p.m.

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Chair

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Secretary