



**Board of Health**

**Study Session**

**January 31, 2007**

The Board of Health of the Champaign-Urbana Public Health District held a study session on Wednesday, January 31, 2007, at the district's satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the session to order at 9:40 a.m. Upon roll call the following board members were found to be present: Ms. Carol Elliott, and Ms. Linda Abernathy and Mr. Pius Weibel

Public Participation – none present.

Vision Program Presentation –

Public Health Logo –

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Salary Study – Mr. Palazzolo commented that the District is finding issues with regards to salaries and he has asked Ms. Pat Robinson, HR Director, to look into having an outside third party doing a comprehensive salary study. Some positions are hiring in at a higher rate than staff that have been here for a few years. Ms. Robinson discussed the process the District would like to undergo. CUPHD currently has fifty-seven job classifications. RSM McGladry has given the district a proposal not to exceed \$12,000 for this study. Being that some job descriptions are exclusive to Public Health, Ms. Robinson will attempt to survey ten public sector agencies for thirty-one of those classifications and will provide those participating with the results.

Dress Code Policy – A Policy has been developed and is needed to give staff the knowledge of management’s expectations. Some discussion was had regarding dress limitations. Mr. Palazzolo commented that this has been in progress for several months and staff has had input via a dress code committee.

Due to time constraints, Ms. Elliott commented that the following agenda items would be discussed at a later date: District Vehicle Usage and Safety Policy, Public Health Logo, Investment Policy and National Incident Management System (NIMS) Designation.

2007 Board of Health Meeting Schedule – A list of dates for 2007 was reviewed. As in the past, monthly meetings will be held at 5:30 p.m. on the second Monday of each month and study sessions will be held at 9:30 a.m. on the last Wednesday of each month.

With no further business to be discussed, Ms. Elliott adjourned the meeting at 11:37 p.m.

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Chair

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Secretary