



Board of Health

Monthly Meeting

February 6, 2006

On February 6, 2006, the Board of Health of the Champaign-Urbana Public Health District held a monthly meeting at the district satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:01 p.m. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair; Ms. Barbara Wysocki, Secretary; and Ms. Linda Abernathy.

Public Participation – Mr. Kip Pope, 815 N. Randolph building owner, spoke with regards to the expansion of the building. He feels that he should not move forward with any plans until a decision has been made with regards to a lease agreement. This decision has been based upon learning that Mr. Palazzolo has toured the County Nursing Home and may be looking at this site as a future home for the District.

The first agenda item was the approval of minutes from the January 9 Monthly Meeting and the January 25 Study Session. Ms. Wysocki made a motion to approve the minutes. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Shelley Scott presented the Treasurer's Report. Ms. Scott stated that the agency has received 79% of its budgeted revenue at 75% of the way through the year. Ms. Wysocki made a motion to receive the Treasurer's Report and place it on file. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Palazzolo asked that the meeting go into closed session regarding personnel issues directly before adjournment. The closed session would become agenda item I and make Adjournment item J. Ms. Abernathy made a motion to add the agenda item "Closed Session". Ms. Wysocki seconded the motion. With all in favor, the motion carried.

Ms. Scott gave a brief update on accounting stating that the audit should be completed by March 24, 2006 and filed with the State Comptroller by March 31, 2006.

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Correspondence – A copy of the IPLAN that is being worked on was provided to all board members for their review. The board would like Mr. Palazzolo to check into having citizen names and cases with regards to sexual abuse, child abuse or domestic violence in this report.

Old Business – Mr. Palazzolo asked the board for more time to look into space options for the agency. He feels that a lease decision on the location at 815 N. Randolph should be put on hold until he has more time to review the other options that have recently been given to him. One of those options being the Nursing Home which would be available in approximately two years and, if chosen for CUPHD to move into, would then affect the length of a lease for Randolph St.

New Business – A proposal to increase the food service permit fees was presented. Category I facilities fees would increase to \$400, Category II facilities would increase to \$300 and Category III would increase to \$150. Ms. Wysocki made a motion to increase these fees effective April 1, 2006. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

IMRF Authorized Agent was discussed at a study session and now needs to be formally approved. Ms. Wysocki made a motion to approve the Authorized Agent. Ms. Abernathy seconded. With all in favor, the motion carried.

Line item transfers were presented by Ms. Scott. There were as follows: Chronic disease \$5,000 from equipment to travel, Infectious Disease \$4,000 from vehicle operation to supplies and \$5,000 from travel to supplies, Community Health Nursing \$15,000 from contractual to supplies, this was due to a budgeting error with regards to the school based clinic, Family Case Management \$30,000 from travel, equipment and supplies

The bank resolution for signature cards is removing Mr. Graham and adding Mr. Palazzolo and Ms. Shelley Scott. Ms. Abernathy made a motion to approve the changes. Ms. Wysocki seconded the motion. With all in favor, the motion carried.

Ms. Abernathy moved for closed session to consider the employment of specific employees, pursuant to section 2(c)(1) of the open meetings act, chapter 5, Illinois Compiled Statutes, paragraph 120/2 (c)(1). Ms. Wysocki seconded the move. A roll call was taken and all members were in favor of a closed session. The board went into closed session at 5:54 p.m. Also present were Mr. Vito Palazzolo and Mr. Fred Grosser.

Ms. Elliott declared the session open at 6:15 p.m. Present at this time were board members Barbara Wysocki and Linda Abernathy along with Vito Palazzolo, Fred Grosser and Staci Bossert.

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Seeing no further business, Ms Elliott adjourned the meeting at 6:16 p.m.

The next monthly meeting will be held March 13, 2006 at 5:00 p.m. and a Monthly Study Session will be held February 22, 2006 at 9:30 a.m.

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Chair

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Secretary