Retail Food Program Ordinance/Food Code Variance Request

Applicant Name	Permit #
Establishment Name	
Establishment Address	
E-mail	Fax
Work Phone	Cell Phone
(CCPHD) may grant a variance to modify or waive	PHD) and Champaign County Public Health Department the requirements of the Retail Food Program Ordinance), if, in the opinion of the regulatory authority, a health
Instructions on reverse side	
I hereby request the approval of a variance from Program Ordinance or Food Code Section (income).	om the requirements of the CUPHD/CCPHD Retail Food clude section number and title):
2) Variance by (check one): □ modifying OR3) Variance requested:	P □ waiving the requirement.
- variance requestes.	
	inance or code requirement:
	his variance is approved:
	(for additional space use reverse side)
For CUPHD	/CCPHD use only
Request reviewed by: S	Supervisor review (required):
Recommendation: ☐ Approved ☐ Rescinded ☐	Denied Date:
Comments:	

Retail Food Program Ordinance/Food Code Variance Request Instructions for Completion

Refer to numbered sections on reverse side of page

- 1) State the particular ordinance or code section with name, such as 3-502.11. Provide justification for and documentation of the proposed variance.
- 2) Decide whether the requested variance is going to modify or waive the requirement.
- 3) Describe the condition, equipment or procedures you wish to have approved.
- 4) Describe/state why you need this variance. Why can you not comply with the Retail Food Program Ordinance or Food Code?
- 5) Provide the rationale for the variance request. What characteristics or conditions of the site, equipment or procedures will provide an equivalent level of public health protection? Include alternative procedure, equipment schedules, microbial challenge study, or other supporting information that will allow CUPHD/CCPHD to make an informed decision. If the variance is needed only for a limited time, state when the corrections will be made to bring the establishment into conformance with the Retail Food Program Ordinance or Food Code.

Continued from reverse side		