



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District



Champaign-Urbana Public Health District Children's Dental Clinic will visit your child's school again this year to provide dental services. **These services meet the State of Illinois requirement for Proof of Dental Exam by May 15, 2018.**

Dental services include an exam, cleaning, fluoride, and dental sealants that help prevent cavities, if needed, for all eligible children. Also, if you consent, the dentist can fill small cavities if we return to your child's school. All services are provided by Illinois Licensed Professional Dentists, Dental Hygienists, and Expanded Functions Dental Assistants who follow strict Universal Infection Control Standards and maintain the highest standards of dental care.

Services are available at no cost to you!

Please use ink to complete and sign the attached consent form and return to your child's school within the next 5 days.

<p>Champaign-Urbana Public Health District Children's Dental Clinics 217-531-4279</p>	
<p>Children's Dental Clinic 201 West Kenyon Road Champaign</p>	<p>Urbana School Health Center 1002 South Race Street Urbana</p>

201 WEST KENYON ROAD CHAMPAIGN, ILLINOIS 61820 217.352.7961 TDD 217.352.7961

WEBSITE: www.c-uphd.org E-MAIL: info@c-uphd.com

2017-18 SCHOOL DENTAL SERVICES CONSENT FORM

Your child's school has arranged for dental services to be provided at school by the Champaign-Urbana Public Health District in order to meet the State of Illinois dental exam requirement.

These services will be provided to you at no cost.

By completing and signing this form you consent for your child to have a dental exam, cleaning, fluoride, and dental sealants (if eligible). You also have the option to consent to fill small cavities below.

Instructions for completing this form:

- ◆ Print
- ◆ Complete both pages
- ◆ Sign and date the bottom
- ◆ Use Ink Pen (No Pencil)
- ◆ Complete 1 form for each child
- ◆ Return form to school

****Incomplete forms will not be accepted**

Yes, I would like the dentist to also fill cavities if returning to my child's school.

(You will be notified if the dentist is returning to provide this service; numbing agent may be used.)

Child's Name _____ Birthdate ____/____/____ <input type="checkbox"/> Female <input type="checkbox"/> Male
School _____ Grade _____ Teacher _____
Is this child in foster care? <input type="checkbox"/> Yes <input type="checkbox"/> No If <u>yes</u> , only an exam can be done unless you attach a current DCFS consent & physical.
Race: <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaskan <input type="checkbox"/> Hawaiian of Pacific Islander <input type="checkbox"/> White Ethnicity: <input type="checkbox"/> Hispanic or Latin <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> Prefer not to answer
Your Name _____ <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Foster Parent <input type="checkbox"/> Legal Guardian Street Address _____ Apt# _____ City _____ Zip Code _____ Phone Number: _____ Other Phone Number: _____
Child's Insurance: <input type="checkbox"/> None <input type="checkbox"/> Illinois Medicaid Program <input type="checkbox"/> Meridian <input type="checkbox"/> Molina <input type="checkbox"/> Other (please list below) Include your child's Member ID number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>9 digit ID number next to child's name</small> Please write the name of any OTHER DENTAL insurance you child is enrolled in below:

Continue on Next Page

PLEASE CHECK ANY MEDICAL CONDITIONS YOUR CHILD HAS OR HAS HAD IN THE PAST:

<input type="checkbox"/> No known medical conditions <input type="checkbox"/> ADD, ADHD or related <input type="checkbox"/> AIDS or HIV (Positive) <input type="checkbox"/> Anemia, Hemophilia, Excessive Bleeding or other Blood Disorders Type? _____ <input type="checkbox"/> Artificial Joints <input type="checkbox"/> Asthma If checked, do you use a nebulizer or inhaler? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Autism <input type="checkbox"/> Blood Transfusion, date: _____ <input type="checkbox"/> Cancer, Type: _____ <input type="checkbox"/> Cerebral Palsy <input type="checkbox"/> Chronic Stomach Problems <input type="checkbox"/> Damaged or Artificial Heart <input type="checkbox"/> Heart Surgery or planning Heart Surgery ○ Are you required to pre-medicate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other heart or cardiovascular diseases Type: _____ <input type="checkbox"/> Diabetes, Type: _____	<input type="checkbox"/> Eczema <input type="checkbox"/> Epilepsy or Seizure Disorders <input type="checkbox"/> Fainting Spells <input type="checkbox"/> Frequent Hives or Skin Rashes <input type="checkbox"/> Hearing Impaired and/or Vision Impaired (Please Circle) <input type="checkbox"/> Hepatitis, jaundice, or other Liver Disease <input type="checkbox"/> High or Low Blood Pressure (Please Circle) <input type="checkbox"/> Tobacco, Alcohol, or Drug Use: _____ <input type="checkbox"/> Kidney Disease <input type="checkbox"/> Menstrual bleeding problems <input type="checkbox"/> Physical Disabilities, Please List: _____ <input type="checkbox"/> Pregnant <input type="checkbox"/> Psychiatric, Mental Disabilities, or Behavioral Problems Please List: _____ <input type="checkbox"/> Sinus Problems, Seasonal Allergies, or Hay Fever <input type="checkbox"/> Sickle Cell Anemia <input type="checkbox"/> Surgeries: _____ <input type="checkbox"/> Chemotherapy or Radiation treatments for growths or tumors or tuberculosis <input type="checkbox"/> Other diseases, conditions, or medical problems not listed above: _____
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PLEASE LIST ALL MEDICATIONS, ORAL CONTRACEPTIVES, SUPPLEMENTS, AND MULTIVITAMINS YOUR CHILD CURRENTLY TAKES:

Medication List: _____

IS YOUR CHILD ALLERGIC TO ANY OF THE FOLLOWING?

<input type="checkbox"/> No known allergies <input type="checkbox"/> Iodine <input type="checkbox"/> Latex (Gloves, etc.) <input type="checkbox"/> Sulfa or Sulfite Drugs	<input type="checkbox"/> Cephalex (Keflex) <input type="checkbox"/> Clindamycin (Cleocin) <input type="checkbox"/> Erythromycin <input type="checkbox"/> Penicillin/Amoxicillin/Augmentin <input type="checkbox"/> Other Antibiotic: _____	<input type="checkbox"/> Aspirin <input type="checkbox"/> Codeine <input type="checkbox"/> Ibuprofen <input type="checkbox"/> Tylenol <input type="checkbox"/> Other Pain Medication: _____
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"To the best of my knowledge, the questions on this form have been accurately answered. I understand the providing incorrect information can be dangerous to my child's health. It is my responsibility to inform the dental provider of any changes in my child's medical status."

In signing this form, you give permission to treat your child and also verify that you have received a copy of your Privacy Rights and have read the additional form regarding HIPPA. This will also give permission for IDPH Quality Assurance Audits to be performed and providers to return to your school to recheck your child's sealants, and for C-UPHD to recheck and replace missing sealants. This form also provides permission for your child's school to provide additional contact information for you to C-UPHD, as needed to discuss dental treatment.

Parent/Legal Guardian Signature _____ **Date** ___/___/___

Dentist's Signature _____ **Date** ___/___/___

Notice of Privacy Practices

Champaign-Urbana Public Health District
201 W. Kenyon Rd. Champaign, IL 61820

This notice describes how medical information about you may be used and disclosed and how you can gain access to this information. Please review it carefully.

How We May Use or Disclose Protected Health Information:

Following are examples of uses and disclosures of your protected health information that we are permitted to make. These examples are not meant to be exhaustive, but to describe possible types of uses and disclosures.

Treatment - We may use and disclose your PHI to provide, coordinate, or manage your healthcare and any related services. This includes the coordination or management of your healthcare with a third party that is involved in your care and treatment. For example, we would disclose your PHI, as necessary, to a pharmacy that would fill your prescriptions. We will also disclose PHI to other Healthcare Providers who may be involved in your care and treatment.

Special Notices - We may use or disclose your PHI, as necessary, to contact you to remind you of your appointment. We may contact you by phone or other means to provide results from exams or tests and to provide information that describes or recommends treatment alternatives regarding your care. Also, we may contact you to provide information about health-related benefits and services offered by our office, for fund-raising activities, or with respect to a group health plan, to disclose information to the health plan sponsor. You will have the right to opt out of such special notices, and each such notice will include instructions for opting out.

Payment - Your PHI will be used, as needed, to obtain payment for your healthcare services. This may include certain activities that your health insurance plan may undertake before it approves or pays for the healthcare services we recommend for you such as, making a determination of eligibility or coverage for insurance benefits.

Healthcare Operations - We may use or disclose, as needed, your PHI in order to support the business activities of our practice. This includes, but is not limited to business planning and development, quality assessment and improvement, medical review, legal services, auditing functions and patient safety activities.

Health Information Organization - The practice may elect to use a health information organization, or other such organization to facilitate the electronic exchange of information for the purposes of treatment, payment, or healthcare operations.

To Others Involved in Your Healthcare - Unless you object, we may disclose to a member of your family, a relative, a close friend or any other person, that you identify, your PHI that directly relates to that person's involvement in your healthcare. If you are unable to agree or object to such a disclosure, we may disclose such information as necessary if we determine that it is in your best interest based on our professional judgment. We may use or disclose PHI to notify or assist in notifying a family member, personal representative or any other person that is responsible for your care, of your general condition or death. If you are not present or able to agree or object to the use or disclosure of the PHI, then your healthcare provider may, using professional judgment, determine whether the disclosure is in your best interest. In this case, only the PHI that is necessary will be disclosed.

Other Permitted and Required Uses and Disclosures - We are also permitted to use or disclose your PHI without your written authorization for the following purposes: as required by law; for public health activities; health oversight activities; in cases of abuse or neglect; to comply with Food and Drug Administration requirements; research purposes; legal proceedings; law enforcement purposes; coroners; funeral directors; organ donation; criminal activity; military activity; national security; worker's compensation; when an inmate in a correctional facility; and if requested by the Department of Health and Human Services in order to investigate or determine our compliance with the requirements of the Privacy Rule.

Privacy Complaints

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our Privacy Manager at: Telephone: 217-352-7961

We will not retaliate against you for filing a complaint.

HHS Office for Civil Rights
U.S. Department of Health and Human Services
233 N. Michigan Avenue, Suite 240
Chicago, Illinois 60601
Phone 312-866-2359
TDD: 312-353-5693
Fax: 312-8661807
Email: OCRComplaints@hhs.gov

Protected health information (PHI), about you, is maintained as a written and/or electronic record of your contacts or visits for healthcare services with our practice. Specifically, PHI is information about you, including demographic information, i.e., name, address, phone, etc., that may identify you and relates to your past, present or future physical or mental health condition and related healthcare services.

Our practice is required to follow specific rules on maintaining the confidentiality of your PHI, using your information, and disclosing or sharing this information with other healthcare professionals involved in your care and treatment. This Notice describes your rights to access and control your PHI. It also describes how we follow applicable rules and use and disclose your PHI to provide your treatment, obtain payment for services you receive, manage our healthcare operations and for other purposes that are permitted or required by law.

If you have any questions about this Notice, please contact our Privacy Manager at Telephone: 217-352-7961

Your Rights Under The Privacy Rule

Following is a statement of your rights, under the Privacy Rule, in reference to your PHI. Please feel free to discuss any questions with our staff.

You have the right to receive, and we are required to provide you with, a copy of this Notice of Privacy Practices - We are required to follow the terms of this notice. We reserve the right to change the terms of our notice, at any time. Upon your request, we will provide you with a revised Notice of Privacy Practices if you call our office and request that a revised copy be sent to you in the mail or ask for one at the time of your next appointment. The Notice will also be posted in a conspicuous location within the practice, and if such is maintained by the practice, on its web site.

You have the right to authorize other use and disclosure - This means you have the right to authorize any use or disclosure of PHI that is not specified within this notice. For example, we would need your written authorization to use or disclose your PHI for marketing purposes, for most uses or disclosures of psychotherapy notes, or if we intended to sell your PHI. You may revoke an authorization, at any time, in writing, except to the extent that your healthcare provider, or our practice has taken an action in reliance on the use or disclosure indicated in the authorization.

You have the right to request an alternative means of confidential communication - This means you have the right to ask us to contact you about medical matters using an alternative method, i.e., email, telephone, and to a destination, i.e., cell phone number, alternative address, etc., designated by you. You must inform us in writing, using a form provided by our practice, how you wish to be contacted if other than the address, phone number that we have on file. We will follow all reasonable requests.

You have the right to inspect and copy your PHI - This means you may inspect, and obtain a copy of your complete health record. If your health record is maintained electronically, you will also have the right to request a copy in electronic format. We have the right to charge a reasonable fee for paper or electronic copies as established by professional, state, or federal guidelines.

You have the right to request a restriction of your PHI - This means you may ask us, in writing, not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. If we agree to the requested restriction, we will abide by it, except in emergency circumstances when the information is needed for your treatment. In certain cases, we may deny your request for a restriction. You will have the right to request, in writing, that we restrict communication to your health plan regarding a specific treatment or service that you, or someone on your behalf, has paid for in full, out-of-pocket. We are not permitted to deny this specific type of requested restriction.

You may have the right to request an amendment to your protected health information - This means you may request an amendment of your PHI for as long as we maintain this information. In certain cases, we may deny your request.

You have the right to request a disclosure accountability - This means that you may request a listing of disclosures that we have made, of your PHI, to entities or persons outside of our office.

You have the right to receive a privacy breach notice - You have the right to receive written notification if the practice discovers a breach of your unsecured PHI, and determines through a risk assessment that notification is required. If you have questions regarding your privacy rights, please feel free to contact our Privacy Manager. Contact information is provided under Privacy Complaints.



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