



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
MONTHLY MEETING**

**Monday, December 11, 2023  
4:30 PM**

Location: Champaign-Urbana Public Health District, 201 W. Kenyon, Champaign, IL  
Main Conference Room  
(Park & Enter on North Side of Facility—Middle Door)

AGENDA

<u>Item</u>	<u>Page No.</u>
A. CALL TO ORDER & ROLL CALL	
B. APPROVAL OF AGENDA/ADDENDA	
C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. November 2, 2023 – Study Session	1
2. November 13, 2023 – Monthly Meeting	2-3
D. PUBLIC PARTICIPATION	
E. CORRESPONDENCE	
F. OLD BUSINESS	
1. Approval of Purchasing Ordinance	4-10
2. Approval of CUPHD Purchasing Policy Rules, Regulations and Procedures For Purchasing 9200-07.01	11-27
G. NEW BUSINESS	
1. Treasurer’s Report	28-41
2. Approval of Payments to Board of Health Appointees:	
a. Treasurer, Ron Fields, for November Services in the amount of \$640.20 – Check Request #7774	42
b. Attorney, Ruth Wyman, for Legal Services 10/15/23 to 11/15/23 in the amount of \$1,175.00 – Check Request #7782	43-44
3. Review of Monthly Credit Card Statements	45-57

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| 4. Approval of Check Request #7718 payable to IMRF for a Lump Sum Payment in the amount of \$1,500,000.00  | 58-75   |
| 5. Approval of Check Request #7782 payable to the United Way of Champaign County for the 2023 Regional Community Health Plan Coordinator in the amount of \$5,500.00 | 76      |
| 6. Approval of Requisition #7765 payable to Heaths Outdoor Services LLC for Fencing in the amount of \$6,550.00  | 77      |
| 7. Approval of Requisition #7804 payable to VIDA Bottega LLC for a Wrap on The New Mobile Unit in the amount of \$8,424.00   | 78-84   |
| 8. Approval of Travel Request for Staff's Attendance at the 2024 National Biomedical HIV Prevention Summit in the amount of \$5,450.00                               | 85-90   |
| 9. Approval of Retention Incentive Policy 9500-2.11  | 91      |
| 10. Approval of Revised FMLA Policy 9500-6.5   | 92-99   |
| 11. Approval of Revised Employee Immunization Policy 9500-5.12   | 100-101 |
| 12. Approval of Revised Employee Influenza Vaccination Policy 5000-5.13  | 102-103 |
| 13. Pending Grant Contracts for the Administrator to Sign  |         |

H. NEXT MEETING

1. Study Session: December 28, 2023, at 10:30 AM
2. Monthly Board Meeting: January 8, 2024, at 4:30 PM

- I. Evaluation of the Public Health Administrator. Closed and open session concerning the Evaluation of the Public Health Administrator pursuant to Section 2 (C)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(1).

J. ADJOURNMENT