



Public Health
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Champaign-Urbana Public Health District

BOARD OF HEALTH

Public Hearing

September 11, 2023

On September 11, 2023, the Board of Health of the Champaign-Urbana Public Health District held a public hearing to invite public participation regarding the Adoption of Ordinance 2023-09-01; Tax Levy Ordinance Payable 2024. Mr. Kyle Patterson called the meeting to order at 4:30 p.m. Upon roll call, the following board members were found to be present: Mr. Kyle Patterson, Chair, and Ms. Danielle Chynoweth, Secretary. Mr. Andy Quarnstrom was absent.

With no public participation, the public hearing was adjourned at 4:31 p.m.

Monthly Meeting

September 11, 2023

On September 11, 2023, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Road, Champaign, IL. Mr. Kyle Patterson called the meeting to order at 4:31 p.m. Upon roll call, the following board members were found to be present: Mr. Kyle Patterson, Chair, and Ms. Danielle Chynoweth, Secretary. Mr. Andy Quarnstrom was absent.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the minutes from the August 14, 2023 Monthly Meeting and August 31, 2023 Public Hearing and Special Meeting. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Old Business – None

New Business – Mr. Ron Fields, Treasurer, reported for month ending July 2023. Cash on hand for the end of July was \$8,586,255 with a fund balance of \$9,131,635 representing 50% of budgeted expenditures for the year. CUPHD ended the 1st month of the fiscal year with a surplus of \$109,060 versus a budgeted YTD of (\$255,050). The total annual budget is \$18,438,173 with an operating deficit budget of (\$2,785,197). Total YTD revenues were \$1,171,828 which is \$141,929 under YTD budget. Additional notes: Property tax receipts were over YTD budget by \$32,824; Grants & Contracts revenues were under YTD budget by (\$164,303); and Fee for Services revenues were under YTD budget by (\$3,186).

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Expenditures were \$1,062,768 which is \$506,038 under budget for the YTD fiscal year, due mainly to Personnel (\$106,002), Benefits (\$168,867), Contractual Services (\$47,896), Patient Care (\$28,587), and Capital Outlay (\$168,501).

Ms. Danielle Chynoweth made a motion to approve check request #7186 to Ron Fields, Board Treasurer, in the amount of \$649.80 for services in August 2023. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve check request #7139 to Ruth Wyman, Board Attorney, in the amount of \$525.00 for legal services 7/23/2023 to 8/14/2023. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was presented for review.

Ms. Danielle Chynoweth made a motion to approve the adoption of Ordinance 2023-09-01; 2023 Tax Levy Ordinance Payable for 2024. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Interagency Agreement between CUPHD and McHenry County Department of Health for FY24 Minority Health Grant. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the adoption of Ordinance 2023-09-01; 2023 Tax Levy Ordinance Payable for 2024. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Interagency Agreement between CUPHD and McHenry County Department of Health for FY24 Minority Health Grant. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the amendment to Curve Dental's order form and application terms and service to add four new CurveGro lines. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve requisition #7191 payable to Baskis Construction, Inc. for Wellness and Health Promotion flooring, furniture, and paint in the amount of \$46,210.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve requisition #7192 payable to Baskis Construction, Inc. for Administration/HR flooring, furniture, and paint in the total amount of \$45,770.00. Mr. Kyle Patterson seconded the motion. Ms. Chynoweth encouraged CUPHD staff to work on a procurement process to ensure that minority and women-owned contractors are given priority in our bidding process. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve requisition #7089 payable to Schomburg & Schomburg for removal and replacement of the concrete ramp in the amount of \$28,365.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

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Ms. Danielle Chynoweth made a motion to approve the renewal of the property and casualty insurance and payment in the amount of \$37,277.00 with an increase of 9%. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the new cyber liability insurance coverage and payment in the amount of \$19,827.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the 2023-2024 memorandum of understandings for school-based sealant program services between CUPHD and the Regional Office of Education #9/READY Program, Urbana Unit 116 School District and Champaign Unit 4 School District. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Farm to School Grant Agreements between CUPHD and Urbana School District 116 for Agricultural Education Turnkey grant activities from July 19, 2023 – June 30, 2024 with a not-to-exceed amount of \$34,416.00; CUPHD and Urbana School District 116 for CU Farm to School Program activities from July 1, 2023 – June 30, 2024 with a not-to-exceed amount of \$28,340.00; CUPHD and Sola Gratia Farm for Agricultural Education Turnkey grant activities from July 19, 2023 – June 30, 2024 with a not-to-exceed amount of \$3,904.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the subaward agreements for opiate overdose reversal training activities for the State fiscal year 2024 between CUPHD and Edgar County Health Department; CUPHD and Coles County Health Department; CUPHD and Dewitt-Piatt Bi-County Health Department; CUPHD and Douglas County Health Department; CUPHD and Cumberland County Health Department; CUPHD and Clark County Health Department; CUPHD and Ford County Health Department; and CUPHD and Vermilion County Health Department. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Julie Pryde, Public Health Administrator to sign a grant agreement between CUPHD and Illinois Department of Public Health for Public Health Emergency Preparedness – Build and Sustain Emergency Preparedness Capabilities in the amount of \$82,809.00 for the contract period of July 1, 2023 – June 30, 2024.

A Special Meeting will be held on September 21, 2023 at 4:30 p.m. A Study Session is scheduled for September 28, 2023 at 10:30 a.m. The next Monthly Meeting will be held October 9, 2023 at 4:30 p.m.

With no further business to be discussed, Mr. Kyle Patterson adjourned the Monthly Meeting at 4:48 p.m.

Chair

Secretary