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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
July 25, 2023**

On July 25, 2023, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Road, Champaign, IL. This meeting was rescheduled from July 17, 2023 and the Public Hearing was canceled. Mr. Kyle Patterson called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Kyle Patterson, Chair, and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth, Secretary, was absent.

Mr. Andy Quarnstrom made a motion to approve the agenda. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the minutes from the June 12, 2023 Monthly Meeting. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde introduced CUPHD’s new Building Maintenance Coordinator, Mr. Jim Thomas.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, reported for May 2023. Cash on hand for the end of May was just over \$7.9M with a fund balance of \$8.7M representing 51% of expenditures for the year. The 11<sup>th</sup> fiscal month ended with a surplus of just under \$1.4M versus a budgeted year-to-date deficit of \$1.1M. The total annual budget is just over \$17M. Total revenue was \$13.7M which was \$916,000 underbudget largely due to grants and contracts. Expenditures were \$13.7M which was \$3.4M underbudget due to personnel and benefits.

Mr. Andy Quarnstrom made a motion to approve check request #6722 to Ron Fields, Board Treasurer, in the amount of \$609.60 for services in June 2023. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6716 to Ruth Wyman, Attorney, in the amount of \$125.00 for legal services from 5/16/2023 – 6/15/2023. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

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Mr. Andy Quarnstrom made a motion to approve expense sheet item #5364 in the amount of \$176.85 to Julie Pryde, Administrator, for mileage to the State Board of Health meeting in Chicago, IL. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was presented for review.

Mr. Andy Quarnstrom made a motion to table the approval of the FY 2024 Budget and Appropriation Ordinance 2023-07-01 until the Public Hearing and Special Meeting to be held in August. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Interagency Agreement Amendment between CUPHD and McHenry County Department of Public Health for continued funding under the IDPH RIM Minority Health grant program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the quote from Patterson Dental for new dental hygiene instruments in the amount of \$8,587.18. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6566 in the amount of \$6,251.55 for activities completing in April 2023 by Douglas County Health Department for the FY23 IL Tobacco Free Communities grant. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Interagency Agreement between CUPHD and the New American Welcome Center at the University YMCA for the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6703 payable to the New American Welcome Center at the University YMCA to begin work on the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program in the amount of \$9,375.00 (initial payment 75%). Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Interagency Agreement between CUPHD and Immigration Services of Champaign-Urbana for the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6740 payable to C.S. Construction Group, LLC for bathroom remodels in the total amount of \$70,425.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6809 payable to C.S. Construction Group, LLC for new flooring and furniture removal for Maternal & Child Health (MCH) in the amount of \$43,625.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

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Mr. Andy Quarnstrom made a motion to approve requisition #6810 payable to C.S. Construction Group, LLC for new flooring and furniture removal for the dental office in the amount of \$ 21,131.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6790 payable to RCP Romine Commercial Painting for dental office painting in the amount of \$8,942.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6807 payable to RCP Romine Commercial Painting for MCH office painting in the amount of \$17,100.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Interagency Agreement between CUPHD and Avicenna Community Health Center for the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6757 payable to the City of Champaign for Champaign City food license fee reimbursement from 4/1/23 - 6/30/23 in the amount of \$5,270.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6758 payable to the City of Urbana for Urbana City food license fee reimbursement from 4/1/23 - 6/30/23 in the amount of \$16,674.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6813 payable to the Champaign County Public Health Department for county cash and credit card payments made to CUPHD from 4/1/23 – 6/30/23 in the amount of \$11,746.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the FY24 Interagency Agreement Amendment to increase funds for LaSalle County Health Department to complete activities related to the national initiative to address COVID-19 health disparities among populations at high risk and underserved, including racial and ethnic minority populations and rural communities. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6788 payable to Roto-Rooter for sewer excavation in the amount of \$7,413.11. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Interagency Agreement between CUPHD and Champaign County Health Care Consumers for the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

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Mr. Andy Quarnstrom made a motion to approve the FY24 Interagency Agreement Amendment to increase funds for Peoria City/County Health Department to complete activities related to the national initiative to address COVID-19 health disparities among populations at high risk and underserved, including racial and ethnic minority populations and rural communities. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Interagency Agreement between CUPHD and The Refugee Center for the FY24 Activating Relationships in Illinois for Systemic Equity (ARISE) program. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6806 payable to The Refugee Center to commence activities for the FY24 ARISE program in the amount of \$9,375.00 (initial payment 75%). Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve requisition #6782 payable to Davis Electric, Inc. for removal and install of new flood lights on the east wall in the amount of \$6,944.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6523 payable to Dell Marketing L.P. for Microsoft licenses year 2 of 3 in the amount of \$55,921.19. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6638 payable to Stocks Office Furniture for The Refugee Center waiting room lounge in the amount of \$8,295.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve check request #6764 payable to the Public Health Accreditation Board for the annual accreditation services fee July 2023 – June 2024 in the amount of \$8,400.00. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Proposal and Customer Service Agreement from Republic Services for garbage removal and recycling services for an estimated \$813.08 per month. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

There were no pending grant contracts for the Administrator to sign.

The Study Session scheduled for July 27, 2023 at 10:30 AM has been canceled and the next Monthly Meeting will be held on August 14, 2023 at 4:30 PM. A Special Meeting will be held at the regularly scheduled time of the monthly Study Session on August 31, 2023 at 10:30 AM. This meeting will include a Public Hearing, Adoption of the FY24 Budget and the 2024 Tax Levy.

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With no further business to be discussed, Mr. Kyle Patterson adjourned the Monthly Meeting at 4:47 PM.

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Chair

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Secretary