



CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

BOARD OF HEALTH

MONTHLY MEETING – March 27, 2023

(Rescheduled from March 13, 2023)

MONTHLY MEETING

On Monday, March 27, 2023, the Board of Health (“Board”) of the Champaign-Urbana Public Health District (“CUPHD”) conducted its monthly meeting in the Main Conference Room at CUPHD, 201 W. Kenyon Road, Champaign, Illinois. The meeting was originally scheduled for March 13, 2023.

Board Chair Andy Quarnstrom called the meeting to order at 4:38 PM. Ms. Danielle Chynoweth was present at roll call; Mr. Kyle Patterson, Board Secretary, was absent. Mr. Quarnstrom motioned to approve the agenda, which Ms. Chynoweth seconded. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve the Board’s meeting minutes from February 13, 2023. Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – Ms. Chynoweth discussed the public health problem of discrimination in public housing. She observed that as of February 1, 2023, the State of Illinois ruled that discrimination based on source of income, including public choice housing vouchers, is illegal throughout the state. She noted that there would be a Fair Housing workshop the following Thursday with Health Care Housing and Hub in Action Illinois at the Housing Authority for tenants, social services providers, and others. Ms. Chynoweth said people with vouchers have trouble finding housing in the Champaign Urbana area and some remain homeless. Children, senior citizens, and people with disabilities are the most impacted. She concluded that housing discrimination is a form of racism and that racial justice is a public health issue. She asked the Board to play an advocacy role in the community to ensure people’s rights are upheld.

New Business – Mr. Ron Fields, Board Treasurer, reported on the Board’s Financial Statement of December 2022. Cash at the end of December was \$ \$8,043,346. The total fund balance of \$8,049,573 represented 47% of the budgeted expenditures for the year, within the guideline of 25 - 50% of annual expenditures available in cash. CUPHD ended the seventh fiscal month of the year with a surplus of \$ \$694,109 versus a budgeted YTD of (\$\$664,930) deficit. The total budget is \$17,069,875 with an operating deficit budget of (\$1,213,396). Total revenues were \$8,685,302, which is \$ 997,485 under the YTD annual budget. Expenditures were \$ 7,991,193, which is \$ 2,356,523 under budget for the YTD fiscal year.

A financial report for January 2023 from CUPHD’s Director of Finance, Ms. Amanda Knight, was available for review.

The CUPHD credit card statement for February 2023 was placed on file after Board review.

Ms. Chynoweth motioned to approve Check Request #5870 to Board Treasurer Ronald Fields for \$589.80 for services in January 2023. Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5804 to Ms. Ruth Wyman, Board Attorney, for services from January 18, 2-023, through February 15, 2023, for \$300.00. Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5643 for \$5,000.00 to the City of Champaign Finance Department for 2023 annual membership to Community Coalition. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5666 for \$6,286.00 to Illinois Public Health Institute for Strategic Planning Consulting and Facilitation Services. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5689 for \$16,380.00 to Zobrio of St. Louis, MO, for FE NXT Annual Subscription (Year 3), from May 29, 2023, through May 28, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5769 for \$12,753.81 to American Dowell Sign Company of Urbana, IL, for the remaining balance on the new free-standing electric message center. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5841, for \$6,000.00 to Wright's Heating and Air Service of Danville, IL, for Getting To Zero (GTZ) Initiative/Appliances. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Check Request #5933 for \$5,711.04 to Douglas County Health Department for FY23 IL Tobacco Free Community grant services. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Ratification of Requisition Request #5815 for \$28,770.00 to CliftonLarsonAllen of Chicago, IL for a 2022 Compensation Study. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve Requisition Request #5766, for \$6,036.08 to CDW-G of Chicago, IL for a ViewSonic 90-inch 4K Ultra HD Wireless Presentation Display. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve painting a mural on CUPHD's exterior east wall. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve the agreement between CUPHD and Surface 51 of Champaign, IL, for \$30,000.00 for the development, launch, and administration of a new PrEP digital ad campaign for Teen and Adult Services. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve an agreement between CUPHD and Surface 51 of Champaign, IL, for an eight-month campaign (beginning on project start) for \$140,000.00 to educate youth in the Champaign County region about deceptive advertising practices employed by Big Tobacco. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve a rental agreement between CUPHD and the Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy for \$450.00 per month for the property at 2003 S. Banker St., Suite B, Effingham, IL 62401, from April 1, 2023, through March 31, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with the Kevin Elliott Counseling Group for the maximum reimbursement of \$30,000.00 for mental health services to clients from April 1, 2023, through March 31, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with David Noh, DMD, for the maximum reimbursement of \$125,000.00 for oral health services provided to clients from April 1, 2023, through March 31, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with Raffi Leblebajian, DDS, LLC, for the maximum reimbursement of \$50,000.00 for oral health services provided to clients from April 1, 2023, through March 31, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve renewal of monitoring and services agreement with Securitas Electronic Security, Inc. of Uniontown, OH, for \$191.49 per month from April 1, 2023, through March 31, 2024. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve the agreement between CUPHD and Dr. Lori Egizio of the University Illinois School of Social Work, for staff training on motivational interviewing for a total of \$7,420.00 for trainings on May 24, May 25, and June 2, 2023. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.


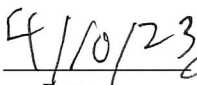
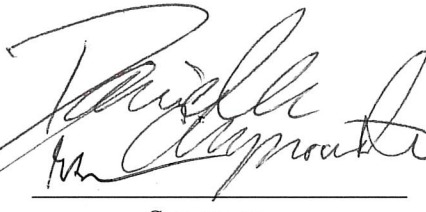
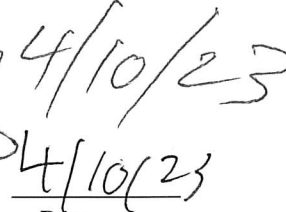
Ms. Chynoweth motioned to approve the amendment to reallocation agreement between CUPHD and the Illinois Children's Healthcare Foundation for Grant #1712 for \$147,434.10, for the 2022-23 "Increasing Utilization of Quality, Comprehensive Oral Health Services in Refugee, Immigrant, and Migrant Populations" project. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve an Independent Contractor Agreement Between CUPHD and William Brown for GIS Services for \$35.00 an hour up to 250 hours a year. Mr. Quarnstrom seconded, and, with all present in favor, the motion carried.

There were no pending grant contracts for the Administrator's signature this month.

The Board's next study session is scheduled for Thursday, March 30, 2023, at 10:30 AM at CUPHD. The next monthly Board meeting is scheduled for Monday, April 10, 2023, at 4:30 PM at CUPHD.

With no further business to be conducted, Mr. Quarnstrom adjourned the meeting at 5:19 PM.

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Chair	Date	Secretary	Date