



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

BOARD OF HEALTH

MONTHLY MEETING AGENDA, MARCH 27, 2023

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| Location: | Champaign-Urbana Public Health District 201 W. Kenyon Road Champaign, IL 61820 <i>Main Conference Room</i> (Park and enter through the entrance located on the north side of the building) |
| Date: | Monday, March 27, 2023 (rescheduled from Monday, March 13, 2023) |
| Time: | 4:30 PM CST |

MONTHLY MEETING

- I. CALL TO ORDER and ROLL CALL
- II. APPROVAL OF AGENDA/ADDENDA
- III. APPROVAL OF MINUTES OF PREVIOUS MEETINGS – February 13, 2023
- IV. PUBLIC PARTICIPATION
- V. CORRESPONDENCE
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - A. Financial Reports
 - 1. Report from CUPHD Treasurer Ronald Fields, as of January 31, 2023.
 - 2. CUPHD Director of Finance Report, as of January 31, 2023.
 - B. Review of Credit Card Statement from February 2023.
 - C. Approval of Payments to Board of Health appointees:
 - 1. Check Request #5870, for \$589.80, to Ronald Fields, Treasurer, for services rendered in February 2023.
 - 2. Check Request #5804, for \$300.00, to Ruth Wyman, Attorney, for services rendered from January 18, 2023, through February 15, 2023.
 - D. Approval of Accounts Payable Invoices:
 - 1. Check Request #5643, for \$5,000.00, to the City of Champaign Finance Department for 2023 annual membership to Community Coalition.
 - 2. Check Request #5666, for \$6,286.00, to the Illinois Public Health Institute for Strategic Planning Consulting and Facilitation Services.

3. Check Request #5689, for \$16,380.00, to Zobrio of St. Louis, MO, for FE NXT Annual Subscription (Year 3) from May 29, 2023, through May 28, 2024.
 4. Check Request #5769, for \$12,753.81.00, to American Dowell Sign Company of Urbana, IL, to pay remaining balance for new free-standing electric message center.
 5. Check Request #5841, for \$6,000.00, to Wright's Heating and Air Service of Danville, IL, for GTZ Initiative/Appliances.
 6. Check Request #5933, for \$5,711.04, to Douglas County Health Department, for FY23 IL Tobacco Free Community grant services.
 7. Ratification of Requisition Request #5815, for \$28,770.00, to CliftonLarsonAllen of Chicago, IL, for 2022 Compensation Study.
 8. Requisition Request #5766, for \$6,036.08, to CDW-G of Chicago, IL for ViewSonic 90-inch 4K Ultra HD Wireless Presentation Display.
- E. Introduction of Makiya Turner, CUPHD's new Diversity, Equity, and Inclusion Specialist.
- F. Approval of Mural on CUPHD's exterior east wall (Julie)
- G. Approval of agreement between CUPHD and Surface 51 of Champaign, IL, for \$30,000.00 for the development, launch, and administration of a new PrEP digital ad campaign for Teen and Adult Services.
- H. Approval of agreement between CUPHD and Surface 51 of Champaign, IL, for an eight-month campaign (beginning on project start) for \$140,000.00, to educate the youth population in the Champaign County region about deceptive advertising practices employed by Big Tobacco.
- I. Approval of renewal of rental agreement between CUPHD and the Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy for \$450.00 per month for the property at 2003 S. Banker St., Suite B, Effingham, IL 62401, from April 1, 2023, through March 31, 2024.
- J. Approval of renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with the Kevin Elliott Counseling Group for the maximum reimbursement of \$15,000.00 for mental health services for clients provided from April 1, 2023, through March 31, 2024.
- K. Approval of renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with David Noh, DMD, for the maximum reimbursement of \$30,000.00 for oral health services provided for clients from April 1, 2023, through March 31, 2024.
- L. Approval of renewal of a subcontractor contract agreement through East Central HIV Care Connect, with funds from the Illinois Department of Public Health, with Raffi Leblebajian, DDS, LLC, for the maximum reimbursement of \$50,000.00 for oral health services provided for clients from April 1, 2023, through March 31, 2024.

- M. Approval of renewal of monitoring and services agreement with Securitas Electronic Security, Inc. of Uniontown, OH, for \$191.49 per month from April 1, 2023, through March 31, 2024.
- N. Approval of agreement between CUPHD and Dr. Lori Egizio of the University Illinois School of Social Work, for staff training on motivational interviewing at a cost of \$7,420.00 per day for May 24, May 25, and June 2, 2023.
- O. Approval of amendment to reallocation agreement between CUPHD and the Illinois Children's Healthcare Foundation for Grant #1712 for \$147,434.10, for the 2022-23 "Increasing Utilization of Quality, Comprehensive Oral Health Services in Refugee, Immigrant, and Migrant Populations" project.
- P. Approval of Independent Contractor Agreement Between CUPHD and William Brown for GIS Services
- Q. Report on Quarterly Investments by CUPHD Director of Finances
- R. Approval of Building Maintenance Coordinator Job Description
- S. Approval of job descriptions:
 - 1. Labor Relations Specialist
 - 2. Breastfeeding Peer Counselor II
 - 3. Special Projects Assistant - Breastfeeding Peer Counselor I
 - 4. Community-Based Doula
 - 5. Nutrition Assistant I
 - 6. Nutrition Assistant II
- T. Approval of Request for Proposals for the 2023 Sidewalk Installation Project at the CUPHD to be submitted by 12:00 PM CT on Monday, May 1, 2023.
- U. Approval of agreement between CUPHD and Direct Energy Business, LLC for the rate 10.813 cents/KWh of energy usage (annual historical usage has been 687,608 kWh [sp]), with meter readings starting in March 2023, for 48 months.
- V. Pending grant contacts for Administrator's signature

IX. NEXT MEETING

- 1. Study Session: Thursday, March 30, 2023, at 10:30 AM, at CUPHD.
- 2. Monthly Board Meeting: Monday, April 10, 2023, at 4:30 PM, at CUPHD.

X. ADJOURNMENT