



Public Health
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Champaign-Urbana Public Health District

CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

BOARD OF HEALTH

MONTHLY MEETING – DECEMBER 12, 2022

MONTHLY MEETING

On Monday, December 12, 2022, the Board of Health (“Board”) of the Champaign-Urbana Public Health District (“CUPHD”) held its monthly meeting in the Main Conference Room at CUPHD, 201 W. Kenyon Road, Champaign, Illinois.

Chairperson Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. The following Board Members were present at roll call: Mr. Andrew Quarnstrom, Chair; Ms. Danielle Chynoweth; and Mr. Kyle Patterson, Secretary.

Ms. Julie Pryde, CUPHD Administrator, requested that the Closed Session scheduled for later in the meeting be moved to the beginning. Mr. Quarnstrom called for a motion. Ms. Chynoweth motioned to approve that the Closed Session be moved up as requested and Mr. Patterson seconded. With all present in favor, the motion carried.

Ms. Chynoweth motioned to enter Closed Session pursuant to the Open Meetings Act, 5 ILCS 120/2(C)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Mr. Patterson seconded the motion, and all present approved. At 4:32 PM, the meeting entered Closed Session.

Ms. Chynoweth motioned to return to the open meeting at 5:07 PM. Mr. Patterson seconded. With all present in favor, the motion carried, and the open meeting resumed with all previously present at roll call still in attendance.

Ms. Chynoweth motioned to approve the minutes of the Board’s meeting on November 14, 2022. Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – None.

New Business – Mr. Ron Fields, Board Treasurer, presented a report on the Board’s Financial Statements of October 2022. As of October 31, cash was recorded at \$8,866,994. The total fund balance of \$8,133,257 represented 48% of the budgeted expenditures for the year. October ended with a surplus of \$698,909.00 versus a budgeted YTD of (\$359,081). Total revenues were \$4,965,810, which was \$687,626 under YTD budget: Property tax receipts were over the YTD budget by \$46,732. Grants and Contracts revenues were under YTD budget by \$634,277. Fee for

Services revenues were under YTD budget by \$109,058. Expenditures were \$4,266,901 which was \$1,745,616 under budget for the YTD fiscal year, due mainly to Personnel (\$729,547), Benefits (\$369,864), Contractual Services (\$130,472), Patient Care (\$114,977) and Capital Outlay (\$488,692).

A financial report for November 2022 from CUPHD's Director of Finance was available for review.

The CUPHD credit card statement for November 2022 was placed on file after Board review.

Ms. Chynoweth put forth an omnibus motion to approve payments to Board Treasurer Ronald Fields for \$429.60 for services rendered in November 2022 (Check Request #5204); Ruth Wyman, Attorney, for legal services rendered from September 19, 2022, through October 13, 2022, for \$250.00 (Check Request #5139); and for legal services Ms. Wyman provided from October 18 through November 17, 2022, for \$700.00 (Check Request #5140). Mr. Patterson seconded the omnibus motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve payment for an interagency agreement between CUPHD and the Champaign Park District for the FY23 ARISE Health Equity program for \$13,125.00 (Check Request #5233). Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve initial payment for an interagency agreement between CUPHD and Rock Island County Health Department for the FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program, for \$6,250.00 (Check Request 5236). Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve a 60% down payment to StraightUp Solar, LLC, of St. Louis, Missouri, for installation of solar panels, for \$606,089.40 (Check Request 5192). Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve a commercial lease agreement between CUPHD (tenant) and the McKinley Foundation at the University of Illinois (landlord) for Room 12 at 809 South Fifth Street, Champaign, IL, from January 1, 2023, though December 31, 2023, for \$2,544.00 per year (\$212.00 per month). Mr. Patterson seconded the motion, and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve adoption of a Government/Municipal/Public Funds Resolution between CUPHD and Prospect Bank of Champaign, IL, and approval of a Certificate of Deposit and corresponding signature card for \$4,011,098.10. Mr. Patterson seconded the motion and, with all present in favor, the motion carried.

Ms. Chynoweth motioned to approve the Clinical Education Affiliation Agreement between CUPHD and The Board of Trustees of the University of Illinois for the College of Applied Health Sciences, Department of Kinesiology & Community Health. Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve an affiliation agreement between CUPHD and Northern Illinois University. Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Ms. Chynoweth motioned to approve proposed dates for the Board's monthly meetings and study sessions in 2023. Mr. Patterson seconded the motion. With all present in favor, the motion carried.

There were no pending grant contracts to review.

The Board's next study session is scheduled for Wednesday, December 28, 2022, at 10:30 AM at CUPHD. The next monthly Board meeting is scheduled for Monday, January 9, 2023, at 4:30 PM at CUPHD.

With no further business to be conducted, Mr. Quarnstrom adjourned the meeting at 5:07 PM.



Chair



Date



Secretary



Date