



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
May 9, 2022**

On May 9, 2022, the Board of Health ("Board") of the Champaign-Urbana Public Health District ("CUPHD") conducted a Monthly Meeting at CUPHD. Mr. Andy Quarnstrom, Chair, called the meeting to order at 4:28 PM. Upon roll call, the following Board Members were found to be present: Mr. Andrew Quarnstrom, Chair, and Mr. Kyle Patterson, Secretary. Ms. Danielle Chynoweth was not present.

Mr. Patterson made a motion to approve the May 9, 2022 Meeting Agenda; Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Mr. Patterson made a motion to approve the minutes from the April 11, 2022 Monthly CUPHD Board Meeting. Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Public Participation - None

Old Business - None

New Business – Mr. Ron Fields, Treasurer, provided reports on CUPHD's finances for February and March 2022. Total cash as of February 28, 2022 was \$6,717,158, representing 39.0% of budgeted expenditures. Revenue ended at 17.39% below the YTD budget. Total cash as of March 31, 2022 was \$6,024,093, representing 40.7% of budgeted expenditures, and revenue ended 15.06% below the YTD budget. A motion made by Mr. Quarnstrom to place both reports on file was seconded by Mr. Patterson. With all present in favor, the motion carried.

Mr. Quarnstrom made a combined motion to approve payments to Treasurer Ronald Fields for Services in April 2022 in the amount of \$384.84 (Check Request #3776); to Administrator Julie Pryde for mileage to conference in Springfield on April 29, 2022 in the amount of \$100.62 (Expense Sheet #3397); and to CUPHD Board Legal Counsel Ruth Wyman of Ruth Wyman Law Office for Services from January 18, 2022 through February 14, 2022 in the amount of \$675.00 (Check Request #3782) for Services from February 16, 2022 through March 8, 2022 in the amount of \$500.00 (Check Request #3641), and for Services from March 24, 2022 through April 15, 2022 in the amount of \$375.00 (Check Request #3768). Mr. Patterson seconded the combined motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve payment of an invoice from Emergent Devices, Inc. for Narcan in the amount of \$50,220.00 (Requisition #3620). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve payment of an invoice from the University of Illinois, College of Veterinary Medicine, for GIS Spatial Analysis from July 1, 2021 through December 31, 2021, in

the amount of \$5,400.00 (Check Request 3685). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve payment of an invoice from Visit Champaign County Foundation – Marketing for sponsorship of Champaign County African American Heritage Trail for the amount of \$5,000.00 (Check Request # 3779). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

The monthly credit card statement for CUPHD was presented for review.

Mr. Patterson made a motion to approve a Lease Agreement between the Children’s Advocacy Center (CAC) and CUPHD for rental of office space at 201 W. Kenyon Road, Champaign, IL from July 1, 2022 through June 30, 2023, in the amount of \$1,922.85 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve a Rental Agreement between Ellen McCullough, Landlord, and CUPHD for office space at 223 E. Mulberry St., Watseka, Illinois, in the amount of \$1,950.00 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to ratify a Pending Grant Contract Agreement between CUPHD, which subcontracts with the East Central Illinois HIV Care Connect using funds from the Illinois Department of Public Health (IDPH), and Carle Foundation Hospital, for maximum reimbursement to the subcontractors for \$150,000.00 for laboratory services provided between April 1, 2022 and March 31, 2023. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an Intergovernmental Cooperation Agreement between the State of Illinois, Department of Central Management Services, Local Government Health Plan (LGHP), and CUPHD. Ms. Patricia Robinson, Director of CUPHD Human Resources reported that the services provided by the Department of Central Management Services for CUPHD costs the Agency approximately \$120,000 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve a quote from Benco Dental for two new sensors for diagnostic imaging in CUPHD’s Child & Teen Dental Clinic, in the amount of \$14,443.00. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve the proposed Remote and Hybrid Work Schedule Policy and Guidelines for CUPHD staff. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion for approval of the proposed Flexible Work Schedule Policy for CUPHD staff. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

The next Board Study Session will be held Wednesday, May 25, 2022, at 10:30 AM at CUPHD. The Board's next Monthly Meeting will be held Monday, June 13, 2022, at 4:30 PM at CUPHD.

With no further business to be discussed, Mr. Andrew Quarnstrom adjourned the Monthly Meeting at 4:38 PM.



---

Chair



---

Secretary