



**Public Health**  
Prevent. Promote. Protect.

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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Public Hearing  
August 17, 2020**

On Monday, August 17, 2020 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a public hearing via Zoom. The meeting was noticed in the media and public participation was invited.

Mr. Andy Quarnstrom, Secretary, called the meeting to order at 4:30 p.m. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Chair, was not present.

Public Participation – None

Mr. Giraldo Rosales made a motion to adjourn the meeting at 4:30 p.m. Mr. Andy Quarnstrom seconded the motion. With all in favor the motion carried.

**Monthly Meeting**

Immediately following, Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:31 p.m. This meeting was rescheduled from August 10, 2020. Upon roll call the following board members were found to be present: Mr. Andy Quarnstrom and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Chair, was not present.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the agenda/addenda. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the minutes from the July 13, 2020 monthly meeting. With all in favor, the motion carried.

Public participation – none

Correspondence: Ms. Julie Pryde reviewed current statistics on COVID-19 positivity rates in the community.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to place the Treasurer's report on file. With all in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve payments to the following Board of Health appointees: Treasurer, Ron Fields in the amount of \$630 and Mr. Fred Grosser in the amount of \$5,425.00. With all in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to place the monthly credit card statement on file. With all in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve Invoice #cuphd202007.1 in the amount of \$1,455.00 for paralegal services. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the adoption of the FY21 Budget and Appropriation Ordinance 2020-08-01. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the agreement with Merrill Landscape Services for snow and ice removal for November 14, 2020 through March 31, 2021. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the invoice payable to the University of Illinois for a Uniform Inspection Program in the amount of \$9,663.39. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the lease agreement between CUPHD and East Central Illinois Refugee Mutual Assistance Center for Suite 4D at 201 W. Kenyon Rd., Champaign for August 1, 2020 – July 31, 2021. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the ratification of service agreement and purge quote with Confidential On-Site Paper Shredding. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the ratification of the invoice payable to the Public Health Accreditation Board for annual accreditation services fee in the amount of \$8,400.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve purchase order request 90-0041 payable to CDW for 20 Lenovo ThinkPad Laptops in the amount of \$15,800.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the invoice for spatial services provided by the College of Veterinary Medicine, University of Illinois in the amount of \$5,000.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the invoice 78881 payable to A&R Mechanical Contractors, Inc. for plumbing in the amount of \$18,900.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve Purchase Order 80-005 payable to Minuteman Press for Census 2020 yard signs and door hangers in the amount of \$2,014.68. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve Purchase Order 80-0011 payable to Minuteman Press for 6,000 tote bags for Census 2020 outreach in the amount of \$9,915.52. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the Equity Council Leader Premium Pay Job Description. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve Purchase Order 90-0044 payable to CDW for Emergency Operations Center laptops, cleaning kit and ribbons for badge printer in the amount of \$8,005.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve a one-year advertising agreement with Unity in Action for Package #1 in the amount of \$7,500.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve check requests for Census 2020 May subrecipient expenses payable to the following: YMCA of the University of Illinois in the amount of \$5,129.94, Champaign County Regional Planning in the amount of \$13,643.81, and the City of Urbana in the amount of \$10,978.06. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve check requests for Census 2020 June subrecipient expenses payable to the following: Ford County Health Department in the amount of \$5,838.12, YMCA of the University of Illinois in the amount of \$11,803.59, and Champaign County Regional Planning in the amount of \$28,691.55. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve a check request payable to the Champaign County Public Health Department for Tobacco-Free Communities Grant, April – June 2020 in the amount of \$16,685.65. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve SAG-AFTRA Audio Agreement for Public Service Announcements provided by Tom Bodett. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the advertising agreement between CUPHD and Effectv, 2020 schedule addition in the amount of \$15,000.00, and 2020 schedule with bilingual

focus in the amount of \$10,000.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the customer service agreement between CUPHD and Republic Services and proposal for services with an estimated cost of \$529.99 per month. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the FY21 Census Subrecipient Agreements between CUPHD and the following: YMCA of the University of Illinois, Champaign Unit 4 School District, Refugee Center, City of Urbana, Champaign County Regional Planning Commission, and Community Health Partnership of Illinois. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the advertising agreement with Mesmerize Holdings LLC for FY21 census advertisements with CUMTD in the amount of \$4,635.00. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the advertising agreement with Neuhoff Media for FY21 Census advertising with Hot 105.5 Radio Station in the amount of \$4,000.15. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the administrator signing the following pending grant contracts with CUPHD: IDHS – FY21 Tobacco Enforcement Program in the amount of \$11,550.00, IDPH, COVID-19 Contact Tracing Grant in the amount of \$2.8M, and Champaign County Health Department, COVID-19 Contact Tracing Grant in the amount of \$2.8M. Upon a roll call vote the following were present: Mr. Giraldo Rosales and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was not present. With all present in favor the motion carried.

The next study session will be held on August 26, 2020 at 10:30 a.m. The next monthly meeting will be held on September 14, 2020 at 4:30 p.m.

With no further business to be discussed, Mr. Giraldo Rosales made a motion and

Mr. Andy Quarnstrom seconded the motion to approve adjourning the meeting. Upon roll call vote the following board members were found to be present: Mr. Andy Quarnstrom and Mr. Giraldo Rosales. With all present in favor the motion carried. The meeting adjourned at 4:56 p.m.

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Chair

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Secretary



