



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
May 11, 2020**

On May 11, 2020, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an electronic Monthly Meeting via Zoom. Ms. Danielle Chynoweth called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales.

Mr. Andy Quarnstrom made a motion to approve the agenda. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made an omnibus motion to approve the minutes from the March 26, 2020 Study Session and Special Meeting, April 2, 2020 Special Meeting, and April 13, 2020 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde gave an update on COVID-19 noting there are currently 298 cases in Champaign County. Testing guidelines have been expanded and a new testing site is located at the Market Place Shopping Center in Champaign.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, gave a report summarizing finances including the following: cash at the end of March was \$2.5M, a decrease of \$1M due to the cyber-attack and property taxes; total fund balance of \$4.1M representing 32 percent of the budgeted expenditures for the year; revenue is \$1.4M under budget; and expenditures are approximately \$700,000 under budget. Mr. Andy Quarnstrom made a motion to place the Treasurer's Report on file. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made an omnibus motion to approve payments to the Board of Health Appointees: Ron Fields, Treasurer, in the amount of \$735.00; Fred Grosser, Attorney, in the amount of \$7,500.00; and Julie Pryde, Administrator, for reimbursement of cloth face coverings in the amount of \$3,950.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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The monthly credit card statement was in the board packet for review. Mr. Andy Quarnstrom made a motion to approve the credit card statement and place on file. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve invoice #cuphd202004.1 in the amount of \$2,475.00 for paralegal services. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the purchase order payable to Narcan DIRECT in the amount of \$45,000.00 for nasal Narcan. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve check request payable to the Champaign County Public Health Department in the amount of \$9,038.78 for Tobacco-Free Communities grant January – March 2020. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to ratify the payment to KONE Care in the amount of \$16,790.00 for elevator machine room fire damage repair. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the lease agreement between CUPHD and the Children's Advocacy Center for space located at 201 W. Kenyon Road, Champaign for a time period of July 1, 2020 – June 30, 2021. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the invoice payable to Altorfer Power Systems in the amount of \$922.00 for a six-year maintenance agreement for Caterpillar emergency standby generator(s). Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made an omnibus motion to approve the following check requests for the first installment of the Census 2020 grant payable to: University YMCA in the amount of \$17,355.00; City of Urbana in the amount of \$11,280.00; Ford County Health Department in the amount of \$5,000.00; Champaign County Regional Planning in the amount of \$35,898.00; and Vermilion County Health Department in the amount of \$5,000.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the rental agreement between CUPHD and Ellen McCullough, Landlord, for space located at 223 E. Mulberry Street, Watseka for the time period of July 1, 2020 – June 30, 2021 with monthly payments of \$1,950.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Giraldo Rosales made a motion to ratify the license agreement between CUPHD and Comfort Inn Suites for property located at 2001 N. Lincoln, Urbana, for use as COVID-19 quarantine center at a rate of \$70 per night per room. IEMA will cover 75 percent of the costs. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the purchase order request No. 90-0014 payable to CDW in the amount of \$36,403.61 for Microsoft Enterprise agreement, upgrade to G3 license for Cloud OneDrive, and SharePoint online. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Media Contract and check request payable to Adams Outdoor Advertising in the amount of \$8,000.00 for digital billboards to promote tobacco cessation for IL Tobacco-Free grant. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Advertising Agreement and check request payable to Sinclair Broadcasting Group in the amount of \$5,000.00 for a media campaign for Tobacco-Free Communities grant. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Advertising Agreement and check request payable to Effectv in the amount of \$5,505.00 for promotion of back-to-school vaccinations. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Media Contract and check request payable to Adams Outdoor Advertising in the amount of \$8,100.00 for a digital campaign to promote back-to-school physicals and immunizations. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Local Government Health Plan Intergovernmental Cooperation Agreement between CUPHD and the State of Illinois. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the following pending grant contract for the Administrator to sign: CUPHD and IDPH for Ryan White HIV Services in the amount of \$1,333,427.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to ratify the following contracts signed by the Administrator: CUPHD and IDPH for COVID-19 response within CU in the amount of \$76,726.00 and CUPHD and IDPH for COVID-19 response within the County in the amount of \$60,096.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

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The next Study Session will be May 27, 2020 at 10:30 AM and the next Monthly Meeting will be June 8, 2020 at 4:30 PM.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the Monthly Meeting at 4:59 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary