

BOARD OF HEALTH
Monthly Meeting
August 12, 2019

On August 12, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:31 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Danielle Chynoweth, Secretary. Mr. Giraldo Rosales was in attendance at 4:32 PM.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the minutes from the July 8, 2019 Monthly Meeting and July 31, 2019 Study Session and Special Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Mr. Andy Quarnstrom introduced new Treasurer, Mr. Ron Fields.

Old Business – None

New Business – Ms. Amanda Knight provided the Director of Finance Report. A discussion immediately followed regarding the inconsistency in this year's tax levy and the amount CUPHD should receive. Mr. Andy Quarnstrom made a motion for the Board to direct the District's Attorney to get a position from the County Clerk's office as to what the status of the levy is as a whole. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Fred Grosser, Attorney, in the amount of \$3,815.00; and Julie Pryde, Administrator, in the amount of \$104.40 for mileage expenses. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet for review. Ms. Danielle Chynoweth made a motion to accept and place on file. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

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Ms. Amanda Knight gave a summary of the FY20 tentative budget and process. Ms. Danielle Chynoweth made a motion to accept the designation of the budget document as the FY20 Tentative Budget and Appropriation Ordinance 2019-09-01. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the invoice payable to Burkhart Dental Supply Company in the amount of \$5,782.58 for lube-free hand piece dental supplies. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve purchase order 40-0257 in the amount of \$37,259.60 for Bexaro and Menveo vaccine. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve purchase order 40-0258 in the amount of \$32,566.95 for Gardasil 9 vaccine. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the invoice #cuphd201906.1 in the amount of \$830.00 for paralegal services. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Cooperative Agreement between Iroquois County Health Department and the Champaign-Urbana Public Health District. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve IMRF benefit protection leave for Kimberly Bithos in the amount of \$609.06. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the invoice 0098-2019 payable to Smile Politely in the amount of \$5,000.00 for advertising. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Prospect Bank's "Government/Municipal/Public Funds Resolution" to add Ron Fields, Treasurer, as a signatory to the District's operating and payroll accounts. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the revised Emergency Preparedness Coordinator job description. She would like the description language to include vulnerable populations. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to ratify the check request payable to the Champaign Urbana Area Project in the amount of \$6,746.40 for June 2019

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reimbursement for sub-grantee services for the Community Youth Services grant #FCSXP05207. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve purchase order 40-0256 payable to LabRepCo in the amount of \$6,256.00 for ClinicCool 23 CUFT refrigerator. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the invoice INV-41283 payable to the Public Health Accreditation Board in the amount of \$12,000.00 for CUPHD's Reaccreditation Review Fee-Category 2. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the check request payable to the Champaign

County Health Department in the amount of \$6,390.43 for Tobacco-Free Communities grant from January-March 2019. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the check request payable to the Champaign County Public Health Department in the amount of \$9,384.78 for Tobacco-Free Communities grant from April-June 2019. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the amendment to the Agreement with Georgetown University. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: Champaign County Public Health Department and IDPH for Emergency Preparedness for Champaign County in the amount of \$63,562.00; CUPHD and IDPH for Emergency Preparedness for Champaign-Urbana in the amount of \$84,107.00; and CUPHD and IDHS for Teen Pregnancy and STD Prevention Education in the amount of \$116,348.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

The next Study Session will be held August 28, 2019 at 10:30 AM and the next Monthly Meeting will be held on September 16, 2019 at 4:30 PM, rescheduled from September 9, 2019.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the meeting at 5:04 PM. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Chair

Secretary