



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting & Annual Meeting
April 8, 2019**

Monthly Meeting

On April 8, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, President, Ms. Danielle Chynoweth, Secretary and Mr. Giraldo Rosales.

Mr. Giraldo Rosales made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the March 4, 2019, monthly meeting minutes. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Public Participation – Mr. Phillip Geil, Geil Homestead, was present to discuss the cost of selling eggs at the farmer's market. He feels the current permit fee of \$250.00 is too high and is asking for a reasonable permit fee to sell eggs at the farmer's market.

Mr. Ray Allen Hughes, Owner, Vision World Tattoo, was present to present his concerns regarding perceived failure by the Champaign Urbana Public Health District Environmental staff as related to conducting inspections. Mr. Andy Quarnstrom informed Mr. Hughes the CU Board of Health will provide a response to him as appropriate.

An owner from a local tattoo shop (name not provided) was present to inform the CU Board of Health that he disagrees with Mr. Hughes' negative assessment of the current inspection process. He said that when the District originally handled inspections the District's inspection was more extensive than the State of Illinois' inspections during the time the State was in charge of the program.

Correspondence – None

Old Business – Mr. Phillip Geil received the CU Board of Health Monthly Meeting Agenda in advance, but did not have the packet information to review before the monthly meeting. Ms. Danielle Chynoweth commented the CU Board of Health is the only board she sits on where the packet information is not available to the public in advance. She would like to look at this practice, and have the packet information available to the public in advance of the monthly meetings.

Mr. Jim Roberts offered options in relation to Geil Homestead's fee request for retail egg sales at a farmer's market.

- 1.) Fee schedule remains the same. Ms. Danielle Chynoweth feels this may not be the best option.
- 2.) \$75 temporary permit. Ms. Danielle Chynoweth said this doesn't get us where we want to be.
- 3.) Farmer's Market exclusive permit. Ms. Danielle Chynoweth feels this option is worth pursuing.
- 4.) Permit based on square footage. Ms. Danielle Chynoweth feels this option is worth pursuing.
- 5.) Fee based on gross receipts. Ms. Danielle Chynoweth feels there is no real way to do this.

Mr. Andy Quarnstrom informed Mr. Phillip Geil the CU Board of Health may not have an answer by May 1, 2019, the day the annual permit for farmer's market must be paid. Mr. Andy Quarnstrom made a motion to postpone permit fees until August 1, 2019. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve The Treasurer's Report. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Fred Grosser, Attorney, in the amount of \$1,400.00, Julie Pryde, Administrator, in the amount of \$600.00 and Julie Pryde, Administrator, in the amount of \$2,209.76. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Mr. Giraldo Rosales made a motion to approve the 2019 Annual Report. Ms. Danielle Chynoweth seconded the motion. With all in favor the motion carried. Ms. Danielle Chynoweth request 40 copies of the 2019 Annual Report, Mr. Giraldo Rosales requested a single copy. Mr. Andy Quarnstrom praised Ms. Amy Roberts for a job well done on the 2019 Annual Report.

Mr. Jim Roberts commented he is working on a response regarding retail food permits per a public participation discussion on March 4, 2019. He is planning to discuss this matter at the April 2019 Study Session.

Ms. Danielle Chynoweth made a motion to ratify A & R Mechanical Contractors, Inc. invoice in the amount of \$5,110.00 for new sump pump. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Meridian K Consulting & Coaching Services for Trauma Informed Services. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. Mr. Andy Quarnstrom added "in an amount no more the \$2,100.00"

Ms. Danielle Chynoweth made a motion to approve the Revisions to Seasonal Employee Benefit Status. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Advertising Contract between Champaign-Urbana Public Health District and Directional Ad-Vantage Holdings, LLC in the amount of \$2,610 to run panel ads to promote the Illinois Tobacco Quit Line using CDC Tips from Former Smokers advertisements. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the User Agreement and Cost Quote between the Media Campaign Resource Center (MCRC) and Champaign-Urbana Public Health District in the amount of \$2,181 for the MCRC to provide CDC Tips from Former Smokers commercials to Champaign-Urbana Public Health District to be ran on local tv stations and on digital platforms to promote the Illinois Tobacco Quit Line. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the KONE Elevator Repair in the amount of \$12,100 (includes passenger and freight elevator). Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Chair to sign the following pending subcontracts and agreements: CUPHD/East Central Illinois HIV Connect and Carle Health Care Inc. dba Carle Physician Group; CUPHD/East Central Illinois HIV Connect and Hoopston Community Memorial Hospital; and CUPHD/East Central Illinois HIV Connect and Carle Foundation Hospital. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Hearing and Vision Screening Grant in the amount of \$5,397. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the meeting at 5:19PM. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to go into closed session to discuss filling the vacancy of Board appointed Treasurer position of the Champaign-Urbana Public Health District pursuant to section 2(c)1 of the Open Meetings Act, 5ILCS 120/2(c)(1). Ms. Danielle Chynoweth seconded the motion. Upon a roll call vote, the motion carried unanimously. At 5:20PM the Board went into closed session. Present at this time were Mr. Andy Quarnstrom, Mr. Giraldo Rosales, Ms. Danielle Chynoweth, Mr. Fred Grosser, Ms. Julie Pryde and Ms. Shelley Stipp.

Mr. Andy Quarnstrom declared the meeting open at 5:24PM. Present at this time were Mr. Andy Quarnstrom, Mr. Giraldo Rosales, Ms. Danielle Chynoweth, Mr. Fred Grosser, Ms. Julie Pryde and Ms. Shelley Stipp.

The next study session is tentatively scheduled for April 24, 2019, at 10:30AM. The next monthly meeting will be held on May 13, 2019 at 4:30PM.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the meeting at 5:25PM. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Chair

Secretary

Annual Meeting

On April 8, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an Annual Meeting at 201 W Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 5:27PM. Upon roll call the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Danielle Chynoweth, Secretary, and Mr. Giraldo Rosales.

Ms. Danielle Chynoweth made a motion to nominate Mr. Andy Quarnstrom as Chair of the Board of Health. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to nominate Ms. Danielle Chynoweth as Secretary of the Board of Health. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

No action on discussion and possible appointment of treasurer.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the Annual Meeting at 5:30PM. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.