



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
January 14, 2019**

On January 14, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:35PM. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Secretary and Mr. Andy Quarnstrom, Chair. Mr. Giraldo Rosales was absent.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the December 10, 2018, monthly meeting minutes. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Old Business - None

Ms. Danielle Chynoweth made a motion to place the Treasurer's Report on file. Mr. Andy Quarnstrom seconded the motion. With all in favor the motion carried.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Fred Grosser, Attorney, in the amount of \$1,175.00, Ms. Julie Pryde, Administrator, in the amount of \$107.74, Ms. Julie Pryde, Administrator, in the amount of \$1,504.59, Ms. Julie Pryde, Administrator, in the amount of \$105.31. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Check presentation, in the amount of \$1,615.00 from Community Foundation of East Central Il to Champaign-Urbana Public Health District Summer Meals Program was deferred.

Ms. Danielle Chynoweth made a motion to defer the approval of 2019 Annual Membership dues to Champaign County Community Coalition in the amount of \$5,000.00 in order to invite members of the Coalition to attend the next meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payment to Stanford University for Leadership Training in the amount of \$11,000.00 (paid for from the Kresge Foundation Grant). Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth led a discussion on Teen Pregnancy. She requested that data be compiled from the previous 5-year period on teenage births (sorted by age groups) in Champaign County and made available for discussion at February 2019 CU Board of Health meeting.

Mr. Danielle Chynoweth made a motion to approve the check request to Illinois State Board of Education in the amount of \$158,905.00 for return of unused grant funds. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Electronic Medical Records Specialist Job Description. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Media Contract between Sinclair Broadcast Group and Champaign-Urbana Public Health District to promote the IL Tobacco Quit Line Using Tips from Former Smokers ads in the amount of \$9,000.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve KONE Care Maintenance Agreement in the amount of \$1,200.00 annually for maintenance to the passenger elevator. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve KONE Repair Proposal in the amount of \$8,080.00 for repairs to the passenger elevator. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Check Request Payable to Champaign County Public Health Department in the amount of \$5,091.00 for reimbursement for County Cash/Credit Card Payments made to Champaign-Urbana Public Health District for Quarter: October 1, 2018 – December 31, 2018. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve CureMD contract in the amount of \$15,985.00 for replacing existing EMR. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve MailFinance Lease Extension Agreement in the amount of \$136.72 monthly for postage machine renewal. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Commercial Lease Agreement between The McKinley Foundation at the University of Illinois and the Champaign-Urbana Public Health District. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following grant contracts: CUPHD and IL Public Health Association in the amount of \$154,998, CUPHD and IDPH in the amount of \$138,485 and CUPHD and IDPH in the amount of \$40,213.50. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The next Study Session will be held January 30, 2019, at 10:30AM. The next monthly meeting will be held on February 11, 2019, at 4:30 PM.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the meeting at 5:09 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary