



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
November 15, 2018**

On November 15, 2018, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Pius Weibel called the meeting to order at 12:25 PM. Upon roll call, the following board members were found to be present: Mr. Pius Weibel, Chair, and Ms. Danielle Chynoweth, Secretary. Mr. Andy Quarnstrom was absent.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the October 9, 2018 monthly meeting minutes. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried. Ms. Danielle Chynoweth made a motion to approve the November 8, 2018 Special Meeting minutes. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Old Business – None

The Treasurer's report was in the board packet prepared for the meeting.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$486.00; Fred Grosser, Attorney, in the amount of \$2,455.00; and reimbursement to Julie Pryde, Administrator, in the amount of \$6.00 for overage on replacement titles for CUPHD vehicles; \$70.85 for mileage to attend IPLAN meeting in Iroquois County; and \$290.30 for IAPHA and Human Trafficking Training Conference. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Ms. Danielle Chynoweth made a motion to approve the Media Display Contract between Adams Outdoor Advertising of Champaign, IL and Champaign-Urbana Public Health District for the CDC Tips Campaign in the amount of \$10,000. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Use Agreement between Champaign-Urbana Public Health District and the Media Campaign Resource Center to use the CDC Tips From Former Smokers ads to promote the Illinois Tobacco Quit Line. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the cost quote between Champaign-Urbana Public Health District and the Media Campaign Resource Center to purchase CDC Tips From Former Smokers ads to promote the Illinois Tobacco Quit Line in the amount of \$5,697.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Memorandum of Understanding between Champaign-Urbana Public Health District and Douglas County Health Department for the FY19 Illinois Tobacco Free Communities Grant in the amount of \$41,755.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Memorandum Of Understanding between Champaign-Urbana Public Health District and Champaign County Public Health Department for the FY19 Illinois Tobacco Free Communities Grant in the amount of \$39,228.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve increasing the flex spending annual employee maximum contribution to \$2,700.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Assistant Administrator job description. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the amount of \$5,900.00 for Bash Pepper to replace existing rusted gutters and downspout on the South side of Champaign-Urbana Public Health District building. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Roll call was taken to approve Ordinance No. 2018-11-02, the Retail Food Program Ordinance. Ms. Danielle Chynoweth and Mr. Pius Weibel were present. Mr. Andy Quarnstrom was absent. Ms. Danielle Chynoweth made a motion to approve the Retail Food Program Ordinance. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Retail Food Program Enforcement Policy. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Roll call was taken to approve Ordinance No. 2018-11-03, The Inspection Notice Placards Ordinance. Ms. Danielle Chynoweth and Mr. Pius Weibel were present. Mr. Andy Quarnstrom was absent. Ms. Danielle Chynoweth made a motion to approve the Inspection Notice Placard Ordinance. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Michael Flanagan led a discussion of current and new food establishment reports using Champaign County Nursing Home as an example.

Ms. Danielle Chynoweth made a motion to approve the Memorandum of Understanding between Champaign-Urbana Public Health District and Urbana Early Childhood School for GREAT start. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

There were not any pending grant contracts for the Administrator to sign.

The next Study Session will be held November 28, 2018 at 10:30AM. The next monthly meeting will be held on December 10, 2018, at 4:30 PM.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the meeting at 12:45 PM. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

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Chair

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Secretary