



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
August 15, 2018**

On August 15, 2018, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Pius Weibel, Chair, called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Pius Weibel and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth was absent.

Mr. Andy Quarnstrom made a motion to approve the Public Hearing Agenda. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the July 09, 2018 monthly meeting minutes. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Public Participation – Tammar and Phillip Geil addressed the Board requesting consideration for a reduced food permit fee to sell their eggs at the Urbana Farmer’s Market.

Correspondence – none

There were no new updates on the Intergovernmental Agreement between the Champaign-Urbana Public Health District (CUPHD) and the County of Champaign and the Champaign County Health Department for the provision of public health services by CUPHD.

Dr. T. Kesavadas, Director, Health Care Engineering Systems Center, University of Illinois, presented a virtual reality presentation of food safety training for temporary food workers.

The Treasurer’s report was in the board packet prepared for the meeting. Mr. Arnold Blair reported that finances were on target with the budget. Mr. Blair also reported that the annual audit will begin soon.

Mr. Andy Quarnstrom made a motion to approve payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$552.00; Fred Grosser, Attorney, in the amount of \$1,300.00; and reimbursement to Julie Pryde, Administrator, in the amount of \$1,024.15 for NACCHO Conference. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Mr. Pius Weibel asked for roll call to adopt the FY19 Budget and Appropriation Ordinance 2018-08-01. The following board members were found to be present: Mr. Pius Weibel, Chair and Mr. Andy Quarnstrom. The FY19 Budget and Appropriation Ordinance 2018-08-01 was adopted.

Mr. Andy Quarnstrom made a motion to approve the Agreement between Illinois Department of Revenue and Champaign Urbana Public Health District to conduct liquor inspections in the City of Champaign for FY19 (July 1, 2018-June 30, 2019). Mr. Pius Weibel seconded the motion. With all in favor, the motion carried. Mr. Jim Roberts commented this is a pilot program.

Mr. Andy Quarnstrom made a motion to approve \$9,225.00 to Illinois Department of Revenue for FY18 payment reconciliation. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom and Mr. Pius Weibel requested that Mr. Jim Roberts investigate possible alternatives for issuing food permits to vendors with a low volume of sales and report back to the Board.

Mr. Andy Quarnstrom made a motion to ratify the approval of government/municipal/public funds resolution with Prospect Bank adding Mr. Andy Quarnstrom as signatory. Mr. Andy Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Amendment #3 to Agreement between The Board of Trustees of the University of Illinois and Champaign-Urbana Public Health District. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Rogards invoice in the amount of \$6,897.20 for cleaning supplies. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Holiday Schedule for 2019. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Participating Provider Agreement between Champaign-Urbana Public Health District and Avesis Third Party Administrators, Inc. to receive Medicaid payments for medical services. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the revised Environmental Health Specialist II Job Description. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Affiliation Agreement with Western Illinois University Department of Health Sciences and Social Work and Champaign-Urbana Public Health District. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Main Entrance Door Operator Replacement in the amount of \$5,600.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the revised bid for Flooring Replacement in Environmental Health and Adult Service Division in the amount of \$33,303.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Software as a Service Agreement including Attached Exhibits A(Investment Summary), B(Invoicing and Payment Policy), and C (Annual Support and Hosting Statement of Work) between Tyler Technologies, Inc. and the Champaign-Urbana Public Health District. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Tyler DHD Software Annual Support and Maintenance Renewal Invoice for July 1, 2018 – June 30, 2019 for \$15,300.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Board Chair to sign the Lease Agreement between Champaign-Urbana Public Health District and Community Health Partnership of Illinois. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following grant contract: CUPHD and University of Illinois for Identifying Depression through Early Awareness (IDEA) Women's Health Coalition in the amount of \$3,861.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The next Joint Study Session will be held August 21, 2018 at 5:30PM. The next monthly meeting will be held September 10, 2018, at 4:30 PM.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion to adjourn the meeting at 5:23 PM. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Chair

Secretary