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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Special Meeting
October 19, 2015**

On October 19, 2015, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Special Meeting at 201 W. Kenyon Rd., Champaign, Illinois. The Monthly Meeting scheduled for October 12, 2015 was cancelled. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Ms. Pattsy Petrie.

Ms. Pattsy Petrie made a motion to approve the agenda. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve meeting minutes from the September 14, 2015 Monthly Meeting. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde reported that Jeff Kemp Rinderle has accepted a position with the CDC in Atlanta, GA.

A discussion was held regarding legal services for CUPHD. Ms. Pattsy Petrie made a motion for Julie Pryde to prepare for the next meeting the appropriate documentation to keep the present Attorney (Fred Grosser) at his current pay rate for one year with annual review to allow for opt-out or change of compensation. Mr. Andy Quarnstrom seconded the motion. Ms. Michelle Mayol stated that she is not in favor and will not vote for an agreement or contract for an appointed board member. In a 2-to-1 vote, the motion carried.

An additional resolution for the Treasurer with an annual vote in April will also be presented.

Ms. Pattsy Petrie made a motion to approve the Medical Director Services agreement. Mr. Andy Quarnstrom seconded the motion. In a 2-to-1 vote, the motion carried.

CUPHD Board of Health Special Meeting – October 19, 2015

Page 2

Mr. Arnold Blair noted that the Treasurer's Report was in the packet for review. He also gave several additional updates. He and Amanda Knight, Director of Finance, determined it was not beneficial for the continuation of central supply. A final determination will be made by CUPHD. It appears that a credit card for each division would be more appropriate than a purchase card for the agency. There is a possibility of electronically signing checks under \$500. This would not change the review process.

A discussion was held regarding the financial information that's included in the board packets. It was determined that the Director of Finance report will be posted on CUPHD's website and only the Treasurer's information will be included in each board packet. This will be done on a three-month trial basis.

Ms. Michelle Mayol made a motion to approve September payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$672; Fred Grosser, Attorney, in the amount of \$1,775; and Julie Pryde, CUPHD Administrator, for reimbursement in the amount of \$128.49. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the purchase order for janitorial supplies in the amount of \$15,314.99. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the check request payable to IDPH for unused grant funds in the amount of \$27,949.99. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the purchase order for Fluzone payable to Sanofi in the amount of \$5,992.91. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the check request payable to Carle Foundation Hospital for IBCCP clinical services in the amount of \$8,055.72. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde nominated Mr. Andy Quarnstrom for NALBOH. He is on the ballot for a two-year term. Ms. Michelle Mayol made a motion to approve the endorsement of Andy Quarnstrom for NALBOH. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the agreement with Netsmart for CareConnect Direct Message Mailbox and the Care Guidance for clinical quality metrics – implementation and service quote in the amount of \$1,540. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Special Meeting – October 19, 2015

Page 3

Ms. Michelle Mayol made a motion to approve the revisions to the Tobacco Compliance Assistant job description. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Beazley Cyber Insurance renewal questionnaire. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Employee Assistance Program service agreement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the 2016 Holiday Schedule. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Dell Extended Services purchase order in the amount of \$5,587.29. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the agreement between CUPHD and Community Health Improvement Center pending final approval by legal counsel. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde gave an update regarding the State budget and its effect on CUPHD and other local health departments and Mr. Brandon Meline gave an update on funding for Maternal and Child Health. CUPHD will maintain for as long as possible.

Ms. Michelle Mayol made a motion to approve the interagency agreement between IDPH and CUPHD for laboratory services for clinical testing. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Wellness on Wheels (Admin) in the amount of \$25,000; CUPHD and IDPH for Non-Community Public Water Supply in the amount of \$550; CUPHD and IDPH for Well Water and Closed Loop Systems in the amount of \$2,850; CUPHD and IEMA for a Radon Grant in the amount of \$10,800; and CUPHD, on behalf of the Champaign County Public Health Department, and IDPH for Non-Community Public Water Supply in the amount of \$1,100. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The next study session will be held October 28, 2015 at 10:30 AM and the next monthly meeting will be held on November 9, 2015 at 4:30 PM.

CUPHD Board of Health Special Meeting – October 19, 2015
Page 4

With no further business to be discussed, Ms. Patti Petrie made a motion to adjourn the special meeting at 5:16 PM. Ms. Michelle Mayol seconded the motion seconded the motion. With all in favor, the motion carried.

Chair

Secretary