



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Public Hearing and Monthly Meeting
September 14, 2015**

Public Hearing

On September 14, 2015, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the Public Hearing to order at 4:30 PM. Upon roll call, the following board members were found to present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Ms. Pattsy Petrie. No one from the public addressed the Board. With no further business to be discussed, Ms. Michelle Mayol made a motion to adjourn the Public Hearing. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried and the Public Hearing was adjourned at 4:31 PM.

Monthly Meeting

Immediately following, Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:32 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Ms. Pattsy Petrie.

Ms. Michelle Mayol made a motion to approve the agenda. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve meeting minutes from the August 17, 2015 Special Meeting. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Old Business – None

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Ms. Michelle Mayol made a motion to approve the FY16 Budget and Appropriation Ordinance 2015-09-01. Ms. Patsi Petrie seconded the motion. Upon a roll call vote, the motion carried unanimously.

The Director of Finance's Report was presented. The department is currently preparing for the upcoming audit in October.

Ms. Michelle Mayol made a motion to approve August payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$510; Fred Grosser, Attorney, in the amount of \$1,050; and Julie Pryde, CUPHD Administrator, for reimbursement in the amount of \$306.66. Ms. Patsi Petrie seconded the motion. With all in favor, the motion carried.

A discussion was held regarding the responses to the RFP for legal services. Mr. Quarnstrom felt that the proposals would be more costly. Ms. Michelle Mayol was in agreement and noted the lesser experience compared to current counsel. Ms. Petrie stated that the County uses different legal counsel for different needs. In addition, Ms. Petrie opened a discussion regarding legal counsel being present at board meetings. Mr. Quarnstrom and Ms. Mayol were both in agreement of having legal counsel present. The next meeting will include an agenda item to take action regarding legal services for CUPHD at which time expectations will be determined.

Ms. Michelle Mayol made a motion to approve changes to the Health Educator I job description. Ms. Patsi Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the IMRF Long-Term Care benefit. Ms. Patsi Petrie seconded the motion. With all in favor, the motion carried. This additional employee benefit will be at no cost to CUPHD.

Ms. Michelle Mayol made a motion to approve the Commercial Insurance package renewal. Ms. Patsi Petrie seconded the motion. With all in favor, the motion carried.

Mr. Jim Roberts addressed the Board regarding permitting and inspections of fraternity and sorority food service establishments. Approximately 65 establishments fall within the district and township boundaries. Mr. Roberts has been working with Certified Private Housing. Mr. Roberts would like to begin conducting baseline surveys January 1, 2016 with routine inspections beginning fall of 2016 keeping the current fee structure. Additional staff will be required.

Mr. Roberts reported that IDPH has cancelled the nitrate testing program for non-community public water and private well water supplies effecting 11 district and 22 county non-community public water supplies; however, there are

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federal testing requirements. CUPHD has testing kits available for private water wells.

Mr. Roberts discussed changes regarding the United States Food and Drug Administration's Food Code. The State of Illinois will be moving to the model food code which will include compliance and enforcement changes that will also need to be incorporated into the local ordinance.

Mr. Roberts also reported on the potable water supply program. CUPHD is currently an agent of the State for this program. A construction permit in the District is \$100 with the State reimbursing \$75. If CUPHD were to change from an agent of the State to ordinance-based, fees could be adjusted including those for the closed loop well systems. Mr. Roberts presented a draft ordinance and a proposed fee schedule for review.

Ms. Michelle Mayol made a motion to approve the Wellness and Brain Fitness Fair 2015 participation and agreement with a non-profit sponsorship of \$100. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the University of Kansas Practicum agreement. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the purchase order payable to GlaxoSmithKline for Fluarix Quadrivalent in the amount of \$6,116. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Illinois Breast and Cervical Cancer Prevention Program in the amount of \$228,130; CUPHD and IDPH for Teen Pregnancy Prevention Program in the amount of \$43,727; CUPHD and IDPH for Illinois Tobacco-Free Communities in the amount of \$37,103; CUPHD, on behalf of the Champaign County Health Department, and IDPH for Illinois Tobacco-Free Communities in the amount of \$35,730; and CUPHD and Illinois DCFS for Healthworks in the amount of \$125,901. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to reschedule the next meeting to October 19, 2015 (previously scheduled for October 12, 2015). Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. The next study session will be held September 30, 2015 at 10:30 AM.

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With no further business to be discussed, Ms. Michelle Mayol made a motion to adjourn the monthly meeting at 5:21 PM. Ms. Patti Petrie seconded the motion seconded the motion. With all in favor, the motion carried.

Chair

Secretary