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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 20, 2015**

On July 20, 2015, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois (rescheduled from July 13, 2015). Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Michelle Mayol, Secretary. Ms. Patsi Petrie was absent.

Ms. Michelle Mayol made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve meeting minutes from the June 8, 2015 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Ms. Julie Pryde gave an update on Ebola and stated that CUPHD was not currently monitoring anyone. A grant was recently submitted for \$30,000 for planning for next year.

Ms. Pryde also stated that she was waiting on a formal application from Dr. Meneely for the Medical Director appointment. A deadline of August 15, 2015 was set.

The RFP for legal counsel was e-mailed to the Champaign Bar Association for those in Champaign County, City of Champaign and City of Urbana. Four applications were presented for the Board to review.

Mr. Arnold Blair noted that the Treasurer's Report was in the packet for review. He also commented on travel expenses per Ms. Petrie's previous request. Eighty-one percent (\$57,000) was local mileage primarily for County programs. Nineteen percent was for conferences and travel.

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Ms. Michelle Mayol made a motion to approve June payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$588; Fred Grosser, Attorney, in the amount of \$1,380; and Julie Pryde, CUPHD Administrator, for reimbursement in the amount of \$2,242.98. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Pryde reported on a client survey that was conducted to study access to care and what needs there are for clients.

Ms. Michelle Mayol made a motion to approve the engagement letter for audit services through CliftonLarsenAllen LLP. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. An RFP for services will be issued next year.

Ms. Michelle Mayol made a motion to defer the approval of the agreement between CUPHD and Healthy Children Project, Inc. for lactation counselor training. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. This item will be placed on the next meeting agenda.

Ms. Michelle Mayol made a motion to approve the check request payable to the City of Urbana for city licenses per an intergovernmental agreement for the period of April 1, 2015-June 30, 2015 in the amount of \$14,665. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the HP Business Credit application. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Commuter Advertising agreement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the advertising contract with CUMTD. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the agreement to extend the status as Principal Data Client of the Champaign County GIS Consortium. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde stated that she signed up for the Illinois Association of Boards of Health.

Ms. Michelle Mayol made a motion to approve the purchase order for HP Stream Mini desktops in the amount of \$10,799.40. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Michelle Mayol made a motion to approve the revisions to the Health Educator II job description. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Community Corridor Sponsor Agreement 2015 for the Taste of Champaign-Urbana. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Local Health Protection Grant for CUPHD in the amount of \$193,664; CUPHD and IDPH for Local Health Protection Grant for the County in the amount of \$125,403; and CUPHD and the Illinois Liquor Commission for Tobacco Compliance Checks in the amount of \$20,688. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to go into closed session to discuss the evaluation of the Public Health Administrator pursuant to Section 2(C)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(1). Mr. Andy Quarnstrom seconded the motion. Upon a roll call vote, the motion carried unanimously. At 4:54 PM, the board went into closed session.

Mr. Andy Quarnstrom declared the session open at 5:02 PM. Present at this time were board members Mr. Andy Quarnstrom and Ms. Michelle Mayol, and Amy Roberts.

Mr. Andy Quarnstrom made a motion to cancel the study session scheduled for July 29, 2015. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held August 10, 2015 at 4:30 PM.

With no further business to be discussed, Ms. Michelle Mayol made a motion to adjourn the monthly meeting at 5:03 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary