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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
April 13, 2015**

Annual Meeting

On April 13, 2015, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an Annual Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Patsi Petrie. Ms. Michelle Mayol, Secretary, was absent.

Ms. Patsi Petrie made a motion to nominate Mr. Andy Quarnstrom as Chair of the Board of Health. Mr. Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patsi Petrie made a motion to nominate Ms. Michelle Mayol as Secretary of the Board of Health. Mr. Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patsi Petrie made a motion to nominate Mr. Arnold Blair as Treasurer. Mr. Quarnstrom seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Patsi Petrie made a motion to adjourn the Annual Meeting at 4:34 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Monthly Meeting

Immediately following, Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:34 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Patsi Petrie. Ms. Michelle Mayol, Secretary, was absent.

Public Participation – None

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Ms. Patti Petrie made a motion to approve meeting minutes from the March 9, 2015 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Arnold Blair noted that the Treasurer's Report was in the Board packet for review.

Correspondence – Ms. Julie Pryde reported that Mr. Jesse White, Secretary of State, would be at CUPHD on Tuesday, April 21, 2015 for a press conference on organ and tissue donation. Also, there have been 12 outbreaks in Champaign County, including norovirus and *Shigella*, so far this year. Average for an entire year is six to seven.

Mr. Karl Gnad, Managing Director at CUMTD, along with Mr. Jay Bank and Mr. Bryan Smith, addressed the Board regarding bus service to CUPHD. CUMTD proposed adding a scheduled stop at CUPHD for the southbound red line with northbound trips being accommodated upon request. This would begin in August 2015. Re-evaluation is a possibility if a significant increase in ridership occurs.

Ms. Julie Pryde gave an update on Ebola and noted that CUPHD is being reimbursed from the State for time spent related to Ebola.

A discussion was held regarding the appointment of a Medical Director. Two job descriptions were presented for review – Medical Advisor and Collaborating Physician. A Medical Advisor would be hired by the Board while the Collaborating Physician would be hired by CUPHD. The positions could be filled by separate physicians or the same person.

Ms. Patti Petrie made a motion to approve the upgrade of Dentrix 8.0.1 Enterprise. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the purchase order for on-site training for the Dentrix upgrade in the amount of \$1,000. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve payment to Board of Health appointee, Fred Grosser, Attorney, in the amount of \$2,530. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve payment to Board of Health appointee, Arnold Blair, Treasurer, in the amount of \$564. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Patti Petrie made a motion to approve payment to Board of Health appointee, Julie Pryde, Administrator, in the amount of \$455.18. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the 2015 Annual Report. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the contract for June Lactation Counselor Training course. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the National Association of County and City Health Officials agreement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the UIH Laboratory Services agreement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the *myRA* retirement investment vehicle. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Collaborating Physician job description. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Medical Advisor job description with the amendment of changing the title to Medical Director. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried. Ms. Pryde stated that CUPHD could post a notice for the position on the website and with the Medical Society.

Ms. Patti Petrie made a motion to approve the purchase of mosquito larvicide for service year 2015 for the City of Champaign, City of Urbana and the Village of Savoy in the amount of \$15,328.06. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Discussion of legal services was not needed.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Carle Foundation Hospital. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Carle Health Care Inc. dba Carle Physician Group. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Hoopeson Community Memorial Hospital. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Improving Smiles, PC. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Infectious Disease Specialist, Ltd. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Kevin Elliott Counseling. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Raffi Leblebajian, DDS, LLC. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the Chair to sign the pending subcontract and agreement between CUPHD/East Central Illinois HIV Connect and Greater Community AIDS Project. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Child and Adult Food Program in the amount of \$1,440; CUPHD and IDPH for Category C Funding for Surveillance-based services for persons with HIV in the amount of \$7,500; CUPHD and IDPH for Safe Drinking Water Champaign-Urbana in the amount of \$660; CUPHD, on behalf of the Champaign County Public Health Department, and IDPH for Safe Drinking Water Champaign County in the amount of \$1,000; CUPHD and Susan G Komen Breast Cancer Foundation pending language changes for Mammograms Save Lives Project in the amount of \$25,421; and CUPHD and IPHA for Affordable Care Act –

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In-person Counselors for an increase of \$20,500. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to go into closed session pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Mr. Andy Quarnstrom seconded the motion. Upon a roll call vote, the motion carried unanimously. At 5:25 PM, the board went into closed session.

Mr. Andy Quarnstrom declared the session open at 5:40 PM. Present at this time were board members Mr. Andy Quarnstrom and Ms. Patti Petrie, Administrator, Julie Pryde, and Amy Roberts.

Ms. Petrie requested that at the next study session or board meeting that there is a discussion regarding the process for an RFP for legal counsel and a discussion of board rules.

A study session will be held April 29, 2015 at 10:30 AM and the next monthly meeting will be held May 11, 2015 at 4:30 PM.

With no further business to be discussed, Ms. Patti Petrie made a motion to adjourn the monthly meeting at 5:42 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary