



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
March 9, 2015**

On March 9, 2015, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Ms. Patti Petrie.

Public Participation – None

Ms. Michelle Mayol made a motion to approve meeting minutes from the February 9, 2015 Monthly Meeting. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Mr. Arnold Blair noted that the Treasurer's Report is in the Board packet for review.

Correspondence – Ms. Julie Pryde noted that CUPHD has had two programs selected as 2015 NACCHO Promising Practices. In addition, she has been contacted by a London TV station about the mobile program.

Ms. Julie Pryde stated there have not been any Ebola cases in Illinois but continue to monitor.

Ms. Michelle Mayol made a motion to approve the revised Purchasing Policy 9200-07.01. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

A discussion was held regarding the appointment of Medical Director. Ms. Pryde spoke with other health departments regarding their protocol for a Medical Director and there was a wide variety of practices in place. She would prefer a working Medical Director. Ms. Patti Petrie asked for either a matrix of examples or two scenarios. Julie will develop a proposal. Ms. Petrie made a motion to defer appointment of the Medical Director. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – March 9, 2015

Page 2

Ms. Michelle Mayol made a motion to approve the February payments to the Board of Health appointees: Fred Grosser, Attorney, in the amount of \$2,900; Arnold Blair, Treasurer, in the amount of \$660; and Julie Pryde, CUPHD Administrator, for reimbursements in the amounts of \$112.90 and \$103.50. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the agreement with ETS Dental. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to defer the approval of the Dentrix Enterprise upgrade and purchase order in the amount of \$1,000 for on-site training for the Dentrix upgrade. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the check request payable to Henry Schein for Dentrix Enterprise software support and renewal in the amount of \$5,338. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve payment to the Public Health Accreditation Board in the amount of \$5,068.25. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the commercial lease agreement between CUPHD and Green Street Center for property located at 24 E. Green Street, Champaign, IL, pending language changes and approval by legal counsel. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the rental agreement between The Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy and CUPHD for 2003 S. Banker Street, Suite B, Effingham, IL. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the lease agreement between Prairie Center Health Systems, Inc. and CUPHD for 1222 E. Voorhees Street, Danville, IL. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to ratify the Professional Liability Renewal Acceptance. Ms. Pattsy Petrie seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – March 9, 2015

Page 3

Ms. Michelle Mayol made a motion to ratify the Professional Liability renewal premium down payment in the amount of \$14,334.70. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the Nurse Practitioner job description change in experience requirement. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the balance of Professional Liability annual premium payment in the amount of \$24,177.30. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve payment to CliftonLarsonAllen in the amount of \$5,790 for audit services. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve payment to Architectural Design Group in the amount of \$300 for the completion of the east wing remodel. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve payment to Millar-Baskis in the amount of \$11,812 for completion of the east wing remodel. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve payment to Berns, Clancy and Associates in the amount of \$5,500 for phase 2 of the pavement improvement project, north and west parking lots. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Death Certificates in the amount of \$6,631; and CUPHD and IDPH for Minority AIDS CAPUS Grant in the amount of \$47,000. Ms. Patti Petrie seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to go into closed session pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(1, 3) to discuss the appointment and compensation of the Treasurer, Medical Director and Attorney of the Champaign-Urbana Public Health District. Ms. Patti Petrie seconded the motion. Upon a roll call vote, the motion carried unanimously. At 5:09 PM, the board went into closed session.

Mr. Andy Quarnstrom declared the session open at 5:38 PM. Present at this time were board members Mr. Andy Quarnstrom, Ms. Michelle Mayol and Ms. Patti Petrie, Administrator, Julie Pryde, and Amy Roberts.

CUPHD Board of Health Monthly Meeting – March 9, 2015
Page 4

A study session will be held March 25, 2015 at 10:30 AM and the next monthly meeting will be held April 13, 2015 at 4:30 PM.

With no further business to be discussed, Ms. Patti Petrie made a motion to adjourn the monthly meeting at 5:38 PM. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Chair

Secretary