



**Public Health**  
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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
October 18, 2010**

On October 18, 2010, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. The meeting was rescheduled from October 11, 2010. Ms. Carol Elliott called the meeting to order at 4:40 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes for July 12, 2010 Monthly Meeting and August 16, 2010 Monthly Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace reported the agency audit began on October 12, 2010 and will run through the week of October 18<sup>th</sup>. CUPHD currently has a \$4M cash balance and is owed just under \$1M by the State of Illinois.

Correspondence – None

H1N1 – No new information

Mr. Jim Roberts addressed the Board regarding food rule books and CDs. The cost of the hard copy is \$7.73 and the cost of the CD is \$2.53. Mr. Roberts proposed that new establishments receive a CD or a paper copy of the rule book at no charge and replacement copies, additional books, or books for students increase to \$8.00 to cover the cost of materials and labor. The book is also accessible for free on-line. Ms. Pam Borowski made a motion to approve new establishments to receive a free copy of the food rule handbook either as a print copy or CD and to increase the fee from \$5.00 to \$8.00 for replacement, additional, or student copies for printed books effective immediately. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The CodeRED renewal service agreement was presented. The 1-year extension is for October 1, 2010 through October 1, 2011 paid for through the Emergency Preparedness grant. The cost is split between the District and the County (59% - District and 41% - County). Ms. Pam Borowski made a motion to approve payment of 59% of the total invoice of \$5,000. Ms. Carol Elliott seconded the motion. With all favor, the motion carried.

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Ms. Pam Borowski made a motion to approve the agreement between CUPHD and the U of I Extension for the SNAP – Ed program (Supplemental Nutrition Assistance education Program) from July 1, 2010 to June 30, 2011 and for Administrator, Julie Pryde, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Business Class Service Order agreement between CUPHD and Comcast with a monthly fee of \$79.99. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Approval of Interagency Agreement with IDPH was deferred.

Approval of the IBCCP subcontract was deferred.

Ms. Pam Borowski made a motion to approve the 2011 Holiday Schedule. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and the Regional Planning Commission for Energy Efficiency Community Block Grant in the amount of \$66,046; and CUPHD and NACCHO subject to contract corrections for the APC Connector Sites Initiative in the amount of \$35,000. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde was in attendance at 5:01 PM.

The next study session is scheduled for October 27, 2010 and will be held only if needed. The next monthly meeting will be November 8, 2010.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:07 PM.

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Chair

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Secretary