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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
May 26, 2010**

On May 26, 2010, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session and Special Meeting at 201 W. Kenyon, Champaign, Illinois. Ms. Carol Elliott called the Study Session to order at 9:40 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Pam Borowski was absent.

Public Participation – None.

Mr. Pius Weibel made a motion to add Item C-2 to the agenda – Champaign County Board of Health Consulting Report, “Reformation for the Future” by Bob Keller. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde reported that currently there is no H1N1 activity; however, CUPHD is still offering the vaccine. The next seasonal flu shot will include the H1N1 vaccine. The Centers for Disease Control (CDC) will spend three (3) weeks in August evaluating the community in response to the H1N1 efforts.

The Champaign County Board of Health Consulting Report has been released. Ms. Julie Pryde reported that no one from CUPHD was interviewed for this report and that the Champaign County Board of Health’s response came from the Community Mental Health Center manual as opposed to referring to the Illinois Board of Health Membership manual. Mr. Jim Nelson, President of the Illinois Public Health Association (IPHA), stated that IPHA was not involved in any aspect of this report and told Ms. Pryde that he has asked that the report be withdrawn.

Mr. Jim Roberts provided information regarding changes to CUPHD’s Farmer’s Market Sanitation Guidelines. The revised guidelines are based upon revisions to the Illinois Department of Public Health’s Technical Information Bulletin. These changes will be effective May 1, 2010.

Mr. Roberts discussed the proposed agreement with the cities of Champaign and Urbana and the Village of Savoy for services pertaining to the *Culex* Mosquito Prevention Program.

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Ms. Candi Crause presented a proposed Linkage Agreement between CUPHD and ACES (Alcohol/Chemical Evaluation Services) for Hepatitis and HIV prevention services. This item will be placed on the next monthly meeting agenda.

CUPHD received an application to become a member of NALBOH (National Association of Local Boards of Health). Chair, Carol Elliott, is President of the Illinois Association of Boards of Health. This item will be added to the next monthly meeting agenda.

Public Health accreditation will become available shortly. Ms. Pryde reported that CUPHD is in good standing to receive the accreditation. She also provided copies of the Local Public Health Governance book to the Board.

Ms. Patricia Robinson provided information to the Board regarding FOIA requests including a summary of FOIA officers, their contact information, and procedures for requesting records. This information will be posted on the CUPHD website.

Ms. Robinson also presented information on FOIA copying fees. Most costs are mandated by statutes. CUPHD can only charge for materials used other than copies that are made on 8.5x11 or 8.5x14 paper. A staff member's time in fulfilling the FOIA request can not be charged. This item will be placed on the next monthly meeting agenda.

Ms. Robinson proposed that the Dental Assistant classification be reassigned from a Class 1 to a Class 2 due to skills needed to perform assigned duties. The pay would increase from \$10.70 to \$12.03. Mr. Weibel suggested the possibility of having a Dental Assistant I and a Dental Assistant II job classification.

Ms. Julie Pryde reported that the Vermilion County Health Department will only provide core services and WIC as of mid-June. She has been asked to take over the Vermilion County Healthworks program. Ms. Pryde is scheduled to have a conference call with the Illinois Department of Human Services (IDHS) on June 1, 2010.

Ms. Andrea Wallace gave an update on the FY11 budget. She reported that property tax revenue will increase by approximately \$100,000; Medicaid-match for dental will be a source of new revenue; and CUPHD will receive several new grants which will help cover those that will be lost.

The next monthly meeting will be rescheduled to June 7, 2010 at 5:00 PM and the next study session will be held on June 30, 2010 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:44 AM.

Special Meeting

After a brief recess, Ms. Carol Elliott called a Special Meeting to order at 10:49 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Pam Borowski was absent.

Mr. Pius Weibel made a motion to approve the proposed agreement between CUPHD and Champaign, Urbana, and Savoy for a *Culex* Mosquito Prevention program. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

A Statement of Support for the United States National Guard and Reserve was presented. Ms. Carol Elliott signed the Statement of Support on behalf of CUPHD. It will be placed on display in the main lobby and a press release will be issued to local media outlets.

Mr. Pius Weibel made a motion to approve an externship affiliation agreement with the University of Illinois and for the Chair, Carol Elliott, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve an internship agreement with Nova Southeastern University and for the Chair, Carol Elliott, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve an internship agreement with Eastern Illinois University and for the Chair, Carol Elliott, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve and place on file the 2009 Annual Report. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve invoice #634 to Garrison Enterprises for environmental health software maintenance and for the Chair, Carol Elliott, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to defer the closed session to the June 7, 2010 monthly meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 11:02 AM.