



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
May 10, 2010**

On May 10, 2010, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 4:01 PM, rescheduled from the original time of 5:00 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Ms. Carol Elliott made a change to item #3 in Old Business. It should read ordinance instead of amendment continued by the title "Ordinance Providing for the Uniform Regulation of Licenses and Health Permits to Food Service Establishments and Retail Food Stores".

Public Participation – None.

Ms. Pam Borowski made a motion to approve meeting minutes for January 11, 2010 Monthly Meeting and January 27, 2010 Study Session. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance report. She reported that revenue is within budget and expenditures are under budget by approximately 5%. As of March 31, 2010, CUPHD had a surplus of \$354,801. Of that surplus, \$54,000 is reserved for IMRF payments and \$20,275 for insurance purposes. The IMRF rate has changed from 11.3% to 11.49% and tax levy monies is 3.33% more than estimated and 2.81% more than the previous year. Request for proposals for audit services have been sent out. The deadline for response is June 1, 2010. This item will be added to the next monthly meeting agenda. Ms. Wallace also reported that she is currently working on the budget for FY11 and a preliminary report will be ready at the June monthly meeting. Included in the budget is a COLA and merit increase at 5.5%, dependent upon revenue. Ms. Pam Borowski made a motion to accept and place the Director of Finance report on file. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Correspondence – There are two (2) pending class action suites including rezoning in southwest Champaign.

Ms. Julie Pryde reported that CUPHD recently vaccinated approximately sixty (60) students at a local fraternity.

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Item #2, Champaign County Board of Health Services and Budget, was not needed.

Mr. Jim Roberts presented an ordinance between CUPHD, the City of Champaign, and the City of Urbana to provide a uniformed regulation regarding licensing procedures for food establishments and retail food stores. Ms. Pam Borowski made a motion to approve Ordinance 2010-05-01 – An Ordinance Providing for the Uniform Regulation of Licenses and Health Permits to Food Service Establishments and Retail Food Stores. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

No action was needed for Item #4 – Seasonal Permit Fees and Farmer's Market Season. Permits will remain as-is: Category 3 permits are \$150 for a full year.

Ms. Pam Borowski made a motion to approve the Amendment to the Environmental Health portion of Appendix A of the Agreement between CUPHD and the Champaign County Board of Health for county well water testing fee-for-service. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Jim Roberts presented a proposal for a *Culex* Mosquito Prevention Program. The program has been discontinued by the Illinois Natural History Survey. CUPHD would perform the work in conjunction with an agreement between CUPHD, the City of Champaign, the City of Urbana, and the Village of Savoy. Ms. Pam Borowski made a motion to approve the *Culex* Mosquito Prevention Program and for Attorney, Fred Grosser, to develop an intergovernmental agreement. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The Statement of Support for the United States National Guard and Reserve was deferred to the next monthly meeting.

A class action law suit has been filed by GM Signs, Inc. in regards to unsolicited commercial faxes. Attorney, Fred Grosser, recommended that the District not respond to the law suit.

Ms. Pam Borowski made a motion to approve the Mosquito Abatement Biker position and job qualifications as written. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve invoice #109506 from McCormick Commercial Refrigeration in the amount of \$6,200 for asbestos removal. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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Ms. Julie A. Pryde asked permission to sign one (1) pending contract. Ms. Pam Borowski made a motion to approve the Administrator, Julie A. Pryde, to sign the following contract between: CUPHD and the Illinois Department of Revenue for the Illinois Liquor Commission Tobacco Program in the amount of \$13,860, and for the Chair, Carol Elliott, to sign the following subcontracts between: CUPHD and CUPHD in the amount of \$136,000; and CUPHD and Sisters & Brothers Helping Each Other, Inc. in the amount of \$20,000. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to defer the closed session. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The next study session will be held on May 26, 2010 at 9:30 AM. The next monthly meeting will be held on June 14, 2010 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 4:53 PM.

Chair

Secretary