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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Annual Meeting & Monthly Meeting
April 5, 2010**

On April 5, 2010, the Board of Health of the Champaign-Urbana Public Health District held an Annual Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:02 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Election of Chair & Secretary – Ms. Pam Borowski made a motion to nominate Ms. Carol Elliott as Chair and Mr. Pius Weibel as Secretary. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Election of Treasurer – Ms. Pam Borowski made a motion to nominate Mr. Robert Brunson as Treasurer. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:04 PM.

Monthly Meeting

Immediately following, Ms. Carol Elliott called the Monthly Meeting to order at 5:04 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Public Participation – None.

Meeting Minutes – None.

There was no new information for the Director of Finance Report.

Correspondence – The Illinois Department of Public Health (IDPH) Regional Office performed a 3-year review of the Environmental Health division. The division scored very well passing the review. Mr. Weibel would like the Board to receive a copy of the letter that IDPH will issue and place on file. Ms. Pryde reported that CDC (Centers for Disease Control & Prevention) was very pleased with CUPHD's Pandemic Preparedness training and the Institute of Medicine and NACCHO have both requested presentations on CUPHD's H1N1 response efforts.

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Ms. Julie Pryde reported that there are no new cases of H1N1. CUPHD continues to vaccinate clients.

Champaign County Board of Health Services & Budget – The water well testing fee-for-service matter with the Champaign County Board of Health has been resolved. The I-Plan is due in December of 2010 and the cost will be approximately \$15,000 each for CUPHD and the County. The I-Plan is a requirement for the Local Health Protection Grant.

The Champaign County Board of Health passed a water well testing fee-for-service decision for non-public health-related valid reasons. Testing done through IDPH will cost \$49 per sample and testing done through the Illinois Department of Agriculture will be \$12 per sample. Both include sample bottles, instructions, and lab testing for coliform bacteria and nitrates. This was made effective March 30, 2010 and all fees will be paid to the Champaign County Board of Health. An Amendment to Appendix A for non-core services will be added to the next monthly meeting agenda.

Mr. Keller's consultant report is expected to be complete by the end of the month. No interviews of CUPHD personnel have been requested.

Ms. Patricia Robinson presented a renewal agreement between CUPHD and Carle Foundation due to the merger of Carle Clinic and Carle Foundation for Employee Assistance Program (EAP) services. Mr. Pius Weibel made a motion to approve the agreement between CUPHD and Carle Foundation for EAP services and for the Chair, Carol Elliott, to sign. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Robinson presented an amendment to the agreement with Benefit Planning Consultants (BPC). BPC administers CUPHD's flex spending plan. Due to changes through the American Recovery and Reinvestment Act (ARRA), BPC was required to change the plan summary in accordance with the subsidized COBRA plan. Mr. Pius Weibel made a motion to approve the amendment to the Benefit Planning Consultant agreement allowing the ARRA COBRA extension, for the Chair, Carol Elliott, to sign and to approve the certificate of resolution. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pryde requested to loan seven (7) desks that were purchased under the previous administration for CUPHD's Emergency Operation Center (EOC) to the Champaign County EMA (Emergency Management Agency). Ms. Pam Borowski made a motion to approve loaning the Champaign County EMA computer desks at no cost. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Jim Roberts requested authorization for enrollment in the Voluntary National Retail Food Regulatory Program Standards. Ms. Pam Borowski made a

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motion to approve Jim Roberts to sign the FDA National Registry Report and record agreement for permission to publish in the national registry. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the ratification of the TIFF letter to the City of Champaign. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

The Environmental Health program review was discussed earlier in the meeting.

Ms. Julie A. Pryde asked permission to sign two (2) pending contracts. Mr. Pius Weibel made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for West Nile Virus Prevention in the amount of \$11,971.83; and the Champaign County Health Department and IDPH for West Nile Virus Prevention in the amount of \$8,745.87. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

The Champaign County Board of Health submitted four (4) responses for Julie Pryde's evaluation. Ms. Pryde submitted a self evaluation as well. Chair, Carol Elliott, distributed copies of all evaluations to Pius Weibel and Pam Borowski. This item will be placed on the next study session agenda.

The next study session will be held on April 28, 2010 at 9:30 AM and the next monthly meeting will be held on May 10, 2010 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:12 PM.

Chair

Secretary