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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
March 8, 2010**

On March 8, 2010, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:06 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Pam Borowski was absent.

Public Participation – None.

Mr. Pius Weibel made a motion to approve meeting minutes October 8, 2009 Special Meeting, December 14, 2009 Public Hearing & Monthly Meeting, and December 30, 2009 Study Session with corrections. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance report. She reported that there is a new IMRF (Illinois Municipal Retirement Fund) rate as of January 1, 2010. CUPHD is currently under budget in that fund. Mr. Pius Weibel made a motion to accept and place the Director of Finance report on file. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

There was no new correspondence.

Ms. Julie Pryde reported that the EOC (Emergency Operations Center) was closed and that the H1N1 vaccine will be included as part of the seasonal flu vaccine next year.

Ms. Pam Borowski was in attendance at 5:15 PM.

Ms. Pryde reported that the I-Plan will be due in December of 2010 and this cost was not included in the County's budget. The cost will be approximately \$15,000 each for CUPHD and the County.

Mr. Jim Roberts received a signed contract from the Illinois Department of Public Health (IDPH) to rescind current tattoo artist rules (originally adopted in 1995) and to adopt the new Body Art Code. Ms. Pam Borowski made a motion to rescind the tattoo artist rules currently in place, for CUPHD to adopt the Body Art Code, Resolution #2010-03-01, set forth by IDPH, and for client records to be kept on file for three (3) years. Mr. Pius Weibel seconded the motion. Upon a roll call vote, the motion carried unanimously.

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The Champaign County Board of Health requested funds for the inspection, interpretation, and follow-up of water well testing. Ms. Pryde will follow-up with Julian Rappaport, President of the Champaign County Board of Health.

There have not been any requests for interviews of CUPHD employees by Bob Keller. All requested information has been provided.

Ms. Pam Borowski made a motion to approve the job title change of Sanitarian to Environmental Health Specialist. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve that the Administrator, Julie Pryde, attend Epidemiology-in-Action Training in Atlanta, GA. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to designate Patricia Robinson, Tammy Hamilton, and Linda Smith (in that order) as FOIA (Freedom of Information Act) Officers; Amy Roberts, Patricia Robinson, and Linda Smith (in that order) as OMA (Open Meetings Act) Officers. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Jim Roberts reported a correction that was made to an article in the Daily Illini regarding hours of operation for health inspections.

Ms. Pam Borowski made a motion to approve the software license agreement with Blackbaud for new accounting software and for the Chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Lisa Bievenue addressed the Board on behalf of UC2B (a non-for-profit intergovernmental consortium of UIUC, the City of Urbana, and the City of Champaign) regarding a proposal to rent space at CUPHD in the east wing. The Broadband project would provide public computer center sites for basic computer training, job-skill development, and small business development training for disadvantaged populations. Parkland College would rent the facility and provide the program management. They are seeking approximately 2,500 s.f. of space. Mr. Pius Weibel made a motion to approve a feasibility study. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Amendment to the contract with the University of Illinois for services provided by Dr. Jokela and for the Chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

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Mr. Pius Weibel made a motion to approve the Illinois Public Health Association (IPHA) Americorps program partner agency agreement and for the Chair, Carol Elliott, to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde asked permission to sign three (3) pending contracts. Mr. Pius Weibel made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for HIV Prevention Lead Agency in the amount of \$108,451.94; CUPHD and IDPH for IL HIV Care Connect in the amount of \$828,929; and CUPHD and IDPH Office of Minority Health for HIV Prevention among African American MSM in the amount of \$15,000. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The next study session date is to be determined. The next annual meeting and monthly meeting will be held on April 12, 2010 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:01 PM.

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Chair

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Secretary