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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
January 11, 2010**

On January 11, 2010, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting in the Maternal and Child Health conference room at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:04 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Public Participation – None.

There were no minutes for approval.

Mr. Pius Weibel was in attendance.

Ms. Andrea Wallace presented the Director of Finance report. She reported that the IRS has changed the mileage reimbursement rate from 55 cents to 50 cents per mile and W-2s are complete and will be sent out the following week. The current accounting software used by the Finance division will be replaced due to the acquisition of the current provider. The new provider will match each of the current modules with similar product modules they offer. CUPHD is on budget with expenditures down by almost 8%. Ms. Wallace will file an amendment to the budget to allow for H1N1 funds. At the end of November 2009, the State owed CUPHD \$1.6M; currently CUPHD is owed \$1.14M. Ms. Pam Borowski made a motion to accept the Director of Finance Report and place on file. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

There was no new correspondence.

Ms. Julie Pryde reported that approximately 50,000 H1N1 vaccinations have been given to date in Champaign County. Ms. Pryde developed a timeline of events including: October 14, 2009, the initial shipment of vaccine was received at CUPHD; all school-based immunization clinics were completed between October 29 and November 18, 2009; and the first drive-thru clinic was held on November 21, 2009.

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Ms. Pryde responded to Bob Keller's request for information and has referred him to the Champaign County Board of Health meeting minutes that are posted on-line and the tape recordings which should answer many of his questions.

The Department of Human Services (DHS) approved the subcontract between Frances Nelson Health Center and CUPHD to employ a Program Coordinator at the Urbana School Health Center. Ms. Pam Borowski made a motion to approve the subcontract agreement and for the Chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Deb Fruitt proposed a 35.64% fee increase for the cost of adult immunizations for travel purposes. Rates are comparable to the McKinley Health Center at the University of Illinois. An increase in fees will allow CUPHD to cover their costs. Ms. Pam Borowski made a motion to approve an increase in adult immunizations effective March 1, 2010. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The Body Art Program was postponed.

Mr. Pius Weibel made a motion to defer the discussion regarding billing for the Champaign County Board of Health consultant's interview. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the agreement between CUPHD and Illinois Wesleyan allowing CUPHD to serve as a nursing field placement site and for the Nursing Services Manager, Jamie Perry, to sign. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

The Board received the 2010 Monthly Meeting and Study Session schedule. The addition of meeting times and location are to be added to the schedule. Ms. Pam Borowski made a motion to approve the 2010 Board of Health meeting schedule with changes. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Memorandum of Understanding for the Champaign County's Children's Healthcare Initiative and for the chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde asked permission to sign one (1) pending contract. Mr. Pius Weibel made a motion to approve the Administrator, Julie A. Pryde, to sign the following contract between: CUPHD and IDPH for the YMSM project in the amount of \$50,000. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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The next study session will be held on January 27, 2010 at 9:30 AM and the next monthly meeting will be held on February 8, 2010 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:51 PM.

Chair

Secretary