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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
June 24, 2009**

On June 24, 2009, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 9:34 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Public Participation – None.

Ms. Julie Pryde provided an update on H1N1. CUPHD has notified schools and churches about preparation measures for the upcoming flu season. Ms. Pryde believes that school-age children, pre-k thru college, will be the first to receive vaccine this fall.

Ms. Julie Pryde updated the Board regarding the Champaign County Board of Health's budget and their response. CCBOH plans to cut funds for public health services in the county. Funding core services is required. Ms. Carol Elliott will contact the county Chair for a joint meeting.

Ms. Pryde reported that three (3) agencies are interested in leasing space at CUPHD; Best Interest of Children, Mental Health Center, and early Head Start. Spaces that would be utilized are the upper level of the east wing, the office suite on the north side of the building, and the current space utilized by the Peer Ambassador program.

Ms. Pryde also reported that several Champaign school students are being taught healthy habits such as sneezing into your sleeve to help prevent the spread of disease and are being sent out as Germ Busters to any place in the county with five (5) or more kids to share the information.

The DHD Contract Renewal and Invoice will be added to the next Monthly Meeting agenda.

The next monthly meeting will be July 13, 2009 at 3 PM instead of the regular time of 5 PM and the next study session will be July 29, 2009 at 9:30 AM.

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With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:09 AM.

On June 24, 2009, the Board of Health of the Champaign-Urbana Public Health District held a Special Meeting at 201 W. Kenyon, Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 10:11 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

The Designation of FY 2009-2010 Tentative Budget and Appropriation Documentation was moved to the next meeting.

Ms. Andrea Wallace presented budget line transfers. County real estate taxes are to be used for CUPHD programs. The amount of \$128,098 will be transferred from Wellness and Health Promotion, Infectious Disease, and Environmental Health into Infectious Disease. Ms. Pam Borowski made a motion to accept the budget line transfers. Ms. Carol Elliott seconded the motion. Upon a roll call vote, the motion carried unanimously.

Ms. Pam Borowski made a motion to approve Resolution No. 2009-06-01 Ascertaining the Prevailing Rate of Wages. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the FY09 Financial Audit Engagement Letters from BKD LLP. There were clarifications made to the June 17, 2009 letter. Ms. Pam Borowski made a motion to approve engagement with BKD LLP in the amount of \$19,350 and authorizing the Chair to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Lyn Niemann presented an estimate for a new AHU system. Monies that would cover the cost of the upgrades would come from the escrow account which can only be used towards the building. Ms. Pam Borowski made a motion to approve the bid from McCormick Commercial Heating & Air in the amount of \$648,000. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The Insurance Opt-Out Policy had a couple language changes. Ms. Pam Borowski made a motion to approve Health Insurance Opt-Out Policy No. 9500-2.4 effective October 1, 2009. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the lease agreement with Best Interest of the Children effective July 1, 2009 and authorizing the Chair to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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Ms. Julie Pryde presented the renewal of the CUPHD Rantoul WIC office lease agreement. The cost is \$470 per month and includes utilities. Ms. Pam Borowski made a motion to approve the lease renewal for the Rantoul WIC office with the Community Service Center of Northern Champaign County effective July 1, 2009 and for the Chair to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde asked permission to sign six (6) pending contracts. Ms. Pam Borowski made a motion to approve the Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for HIV Care Consortium in the amount of \$828,929; CUPHD and IDPH for Early Childhood Carries Grant in the amount of \$5,000; CUPHD and IDPH for Summer Food Program Inspections in the amount of \$900; CUPHD and IDPH for Lead Poisoning Case Management in the amount of \$12,000; CUPHD and DHS for Coordinated School Health Education, Diabetes Program, Family Case Management, Farmer's Market, School Health Center, Supplemental Nutrition Program (WIC), and Teen Parent Services in the amount of \$1,339,843; and CUPHD and HFS for Health Information Exchange Planning Grant for Region 6 in the amount of \$176,562.50. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Memorandum of Understanding between CUPHD and IDPH Labs for Herpes Blood Testing in the amount of \$7.00 per test and for the Chair to sign. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Non-Disclosure Agreement for Chlamydia Vaccine Research subject to language changes. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The DHD Contract Renewal and Invoice was not needed.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:51 AM.

Chair

Secretary