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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 21, 2008**

On July 21, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. The meeting was rescheduled from the original date of July 14, 2008. Ms. Carol Elliott called the meeting to order at 5:03 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

Public Participation – None.

Mr. Pius Weibel made a motion to approve meeting minutes from the May 12, 2008 Monthly Meeting, May 19, 2008 Special Meeting, May 28, 2008 Joint Study Session with the Champaign County Board of Health and the Champaign-Urbana Public Health District Board of Health Study Session, June 9, 2008 Monthly Meeting, June 23, 2008 Public Hearing and Special Meeting, June 25, 2008 Study Session, and July 10, 2008 Special Meeting. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance Report for FY '08 ending March 31, 2008. The report will have minor adjustments for year-end. The budgeted revenue is slightly less than anticipated due to Medicaid, client fees, and a decrease in grant revenue. Actual revenue is \$8.9M and \$9.2M was budgeted. Expenditures were slightly over budget. Several line item transfers will be made for the August meeting.

Ms. Julie A. Pryde reported that the City of Champaign has sent a warning letter regarding the number of alarm calls that the police have responded to this year. CUPHD will be charged \$50 per call for calls seven (7) through nine (9) and then \$75 per call after that.

Ms. Patricia Robinson updated the Board regarding group health insurance. The new insurance, through Wells Fargo, will have increased vision and dental coverage and provide domestic partner benefits. All current employees will be on the Health Alliance plan with the option to select a PPO plan that provides coverage for those wishing to utilize medical care from Personal Care providers. Medicare eligible retirees will have coverage provided through Aetna's Medicare supplemental plan. This is an open-access plan and

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prescription coverage will be through the Medicare Part D program. CUPHD is required to provide the Local Government Health Plan (LGHP) with a 60-day cancellation notice. Mr. Pius Weibel made a motion to approve the new healthcare insurance plan effective October 1, 2008 and to discontinue coverage with LGHP moving to Wells Fargo. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Wells Fargo is also offering optional additional life insurance through Lafayette Life Insurance. It has a guarantee issue up to \$100,000 for employees. The optional life insurance will be at no cost to the District. Ms. Linda Abernathy made a motion to approve the optional life insurance for CUPHD employees. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The discussion regarding sewer repairs with TC Tatman was deferred due to communication issues.

Ms. Andrea Wallace presented two (2) letters of engagement from BKD, LLP for audit purposes. The March 31, 2008 audit has been tentatively scheduled for the first two (2) weeks of September 2008. Mr. Pius Weibel made a motion to approve engagement with BKD, LLP for the March 31, 2008 audit. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Attorney, Fred Grosser, reviewed the lease renewal agreement for CUPHD's Rantoul WIC office. The cost is \$450 per month for 1,240 square feet. Mr. Pius Weibel made a motion to approve the lease renewal for the Rantoul WIC office with the Community Service Center of Northern Champaign County. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Attorney, Fred Grosser, reviewed the funding agreement between the City of Urbana and the Urbana School-Based Health Center. Ms. Linda Abernathy made a motion to approve the agreement between the City of Urbana and the Urbana School-Based Health Center and for Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy to sign the contract. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Carol Elliott proposed an increase in attorney fees. The current rate of pay is \$150.00 per hour. Ms. Carol Elliott made a motion to increase attorney fees to \$175.00 per hour effective August 1, 2008. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Employee Immunization Policy 9500-5.12. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Snow and Ice Policy 9500-5.10. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

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Mr. John Dwyer previously addressed the Board regarding the purchase of Alert Sense, plotter, and laminator through the Emergency Preparedness grant. Mr. Pius Weibel made a motion to approve the purchase of Alert Sense, plotter, and laminator. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

No action was needed at this time regarding Cook County Case#00CH9800-Mary Lewis v. Lead Industry Association.

Ms. Carol Elliott discussed evaluation forms for the Acting Administrator's review. Ms. Elliott will e-mail the form that she previously created to the other Board members for review.

Ms. Julie A. Pryde asked permission to sign four (4) pending contracts. Mr. Pius Weibel made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and IDPH for prostate and testicular screening, education, and awareness in the amount of \$18,000; CUPHD and IDPH for a health alert network user agreement web-portal to be used to submit IBCCP data at no cost; CUPHD and IDPH for the Ticket for the Cure (IBCCP) in the amount of \$25,000; and CUPHD and IDPH for osteoporosis prevention for teens in the amount of \$25,000. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Davis Electric Inc. has retained legal representation by Attorney, Jim Green. Davis Electric was given a time and date to return the shelving units to CUPHD that were previously taken from the property. The model unit obtained by Davis Electric is no longer available. Ms. Linda Abernathy made a motion to move forward in a law suit against Davis Electric Inc. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Berns, Clancy & Associates will post a Request for Bids for the Kenyon Road sidewalk project and will make a presentation at the next monthly Board meeting. At that time, the Board will approve the selection of a contractor to complete the project.

The next study session will be held on July 30, 2008 at 9:30 AM and the next monthly board meeting will be held on August 11, 2008 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:26 PM.

Chair

Secretary