



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session
June 25, 2008**

On June 25, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, IL in the Maternal and Child Health Management conference room. Ms. Carol Elliott called the meeting to order at 9:41 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public Participation – None.

A draft of the Employee Immunization Policy 9500-5.12 and Snow and Ice Policy 9500-5.10 were presented. On page two (2) of the Snow and Ice Policy, the word Nextel will be deleted leaving the usage of cell phones generalized. Both of these items will be placed on the next Monthly Meeting agenda.

Ms. Patricia Robinson presented optional additional life insurance through Lafayette Life Insurance. Employees are guaranteed up to \$75,000 of coverage, spouses are guaranteed up to \$25,000 of coverage, and a child can have any amount of coverage. There will be no cost to CUPHD and the insurance premium will be handled through payroll deduction. This item will be placed on the next Monthly Meeting agenda.

Ms. Julie A. Pryde addressed the Board regarding a Memorandum of Understanding with the Illinois Caucus for Adolescent Health (ICAH). ICAH is a campaign for comprehensive sex education and CUPHD will be acting as the lead agent.

Mr. Lyn Niemann has a pending contract with Davis-Houk Air Conditioning for maintenance on CUPHD's air conditioning units. This will provide advanced approval for any upcoming repairs. The total amount of the contract is an estimated \$14,000 which includes 100 hours of labor, parts, and an hourly rate. This item will be added to the next Monthly Meeting agenda.

Mr. Lyn Niemann reported that TC Tatman is currently reviewing the sewer scoping results. The Board would like to have a representative from TC Tatman present at the next meeting and also impose a deadline for their proposal to fix the sewer issue. TC Tatman's proposal is to be reviewed by Frauenhoffer and Associates, P.C. This item will be placed on the next Monthly Meeting agenda.

CUPHD Board of Health Study Session – June 25, 2008

Page 2

Mr. John Dwyer updated the Board on the Emergency Preparedness budget and monies that have been spent. Through this grant, radios for the county and CUPHD have been purchased. Upon Board approval, the County and the District are considering the purchase of a community alert system. The system will send text messages to those with cell phones alerting them to emergency situations. Additional items being considered for purchase are a large-scale plotter in the amount of \$6,500 and a laminator in the amount of \$6,100. This item will be placed on the next Monthly Meeting agenda.

Ms. Julie A. Pryde, Acting Administrator, has been in the current position for over one (1) year and is scheduled for an evaluation. The Board will research forms previously used to evaluate an Administrator.

There was no new information regarding space lease requests.

Ms. Julie A. Pryde reported the projected end date for the Kenyon Road sidewalk project is October 4, 2008. Once the agreement is signed, the project will go out for bids.

Sewer scoping results were previously discussed.

Group health insurance is currently in the final underwriting stage. Ms. Robinson is waiting on a proposal regarding CUPHD's Medicare eligible retirees.

The next monthly meeting will be rescheduled for July 21, 2008 at 5:00 PM and the next study session will be held July 30, 2008 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:35 AM.

Chair

Secretary