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Champaign-Urbana Public Health District

BOARD OF HEALTH
Joint Study Session with the Champaign County Board of Health
May 28, 2008

On May 28, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Joint Study Session with the Champaign County Board of Health at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 9:34 AM. Upon roll call, the following CUPHD board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy. Upon roll call for the Champaign County Board of Health, the following members were found to be present: Mr. Julian Rappaport, Mr. Tom O'Rourke, and Mr. John Peterson representing the contracts committee.

Public Participation – None.

A joint meeting was held to discuss a contract renewal between CUPHD and the Champaign County Board of Health. Attorney, Fred Grosser, and the Director of Finance, Andrea Wallace, have both reviewed the contract. The major items to be reviewed are concerning fiscal and operational issues.

Items in the contract language to be addressed include: Paragraph 10 stating the County needs to approve new programs should specify the addition of new grant-related programs only; Paragraph 11, last sentence, stating that programs are to only be terminated by mutual agreement does not allow for situations out of CUPHD's control such as decisions made by the state; Paragraph 13, second sentence, should better describe the function of the CUPHD Administrator as the Administrator for the Champaign County Board of Health; Paragraph 13, last sentence, needs clarification regarding the role of the Champaign County Board of Health in the Public Health Administrator's evaluation; Paragraph 15 needs consistent language regarding the length of the contract; and Paragraph 17 needs clarification in regards to the retention of records relating to administrative records only, not medical. In addition, the previous appendix has been replaced with the budget document.

The CUPHD and Champaign County Board of Health went into recess at 10:15 AM. Ms. Carol Elliott reopened the session at 10:23 AM.

Ms. Andrea Wallace, Director of Finance at CUPHD, and Ms. Deb Busey, with Champaign County, will review the budget. Lawyers for CUPHD and the County will then review the contract. If the updated contract is agreed upon, no further meetings will be necessary.

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Mr. Tom O'Rourke suggested that CUPHD and the Champaign County Board of Health have semi-annual meetings.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:45 AM.

On May 28, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 10:46 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

Public Participation – None.

There was no new information regarding group health insurance. This item will be added to the next Monthly Meeting agenda.

According to the Consumer Price Index, the suggested Cost of Living Allowance is 4.1%. The COLA has been budgeted for, retroactive to April 1, 2008. This does not include merit increases. Another item for upcoming discussion is salary compression issues. Ms. Patricia Robinson, Director of Human Resources, will provide the Board with costs pertaining to a COLA effective July 1, 2008. This item will be added to the next Monthly Meeting agenda.

Professional licensing fees have also been included in the tentative budget for FY 2008-2009. This item will be added to the next Monthly Meeting agenda.

The DVD containing results from the scoping services performed on CUPHD's sewer will be available at the June 9, 2008 meeting. It has been determined that damage caused to the sewer was during the building remodel. This item will be added to the next Monthly Meeting agenda.

Approval of the sewer repair proposal was also deferred. This item will be added to the next Monthly Meeting agenda.

Attorney, Fred Grosser, received a letter from an attorney representing Scott Davis and Davis Electric Inc. regarding shelving units taken by Davis Electric. According to the letter, Davis Electric's attorney states that the fair market value of the shelving units is \$5,714.14.

The Comprehensive Bleeding Disorder Clinic has requested space at CUPHD 2 - 4 times per year to hold region-wide clinics. Ms. Julie A. Pryde will obtain additional information and have a representative attend an upcoming Board meeting.

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Mr. Peter Tracy contacted Ms. Julie A. Pryde regarding available lease space. Mr. Tracy is to determine the usage of the space and review space needs with a contractor. Mr. Tracy would then need to provide a written proposal to CUPHD.

The next monthly board meeting will be held on June 9, 2008 at 5:00 PM, a special meeting and public hearing will be held on June 23, 2008, and the next study session will be held on June 25, 2008 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 11:29 AM.

Chair

Secretary