



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
May 12, 2008**

On May 12, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:03 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public Participation – None.

Ms. Julie A. Pryde provided handouts illustrating the difference between public health and a federally qualified health center. In addition, she provided information regarding the ten (10) essential services of public health and the ten (10) greatest public health achievements. Ms. Pryde made staff announcements including the resignation of Tammie Nagrodski, Mobile Program Manager, and Dr. Huang, Dentist. The mobile program and staff member, Isabel Lago, will be moved to the Infectious Disease division. In addition, a tentative offer has been made to a new dentist.

Mr. Pius Weibel made a motion to approve meeting minutes from the April 14, 2008 Monthly Meeting and May 2, 2008 Study Session. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented a preliminary budget for FY 2008-2009. Expenditures have been completed; however, revenue is incomplete due to grant funding. As of March 31, 2008, the budget has a surplus of \$224,000. The budget has to be adopted by the Board no later than June 30, 2008.

Ms. Julie A. Pryde received an invitation to attend a roundtable discussion through Provena Mission regarding access to care. A follow-up meeting to the Pandemic Flu Training Workshop will be held on May 29, 2008 at CUPHD.

Ms. Andrea Wallace reported that there were no changes from the preliminary results of the Auditor's Report receiving an unqualified rating, the best opinion. Mr. Pius Weibel made a motion to approve the March 31, 2007 Auditor's Report and place it on file. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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Mr. Pius Weibel made a motion to approve the Pledge & Custodial Agreement with Edgar County Bank authorizing Ms. Carol Elliott, Chair, to sign the agreement. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Patricia Robinson, Director of Human Resources, and Wells Fargo representative, Larry Crews, addressed the Board regarding an alternative healthcare insurance option for the agency which would result in a 40% savings to CUPHD and its employees. Wells Fargo is compiling a package that is very comparable to the current plan's coverage. Additionally, the change in insurance would not effect pre-existing conditions nor remove retirees from the plan. The current rates under the Local Government Health Plan will increase 6% effective July 1, 2008. This item will be placed on the next Study Session agenda.

Mr. Pius Weibel made a motion to approve the reimbursement of \$3,185 for the original H1-B Visa fee payable to Epidemiologist, Awais Aavid. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The Emergency Action Plans were updated with previously suggested changes. Mr. Pius Weibel made a motion to accept Emergency Action Plans 9500. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Lyn Niemann, IT Coordinator, addressed the Board regarding several purchase order items. A hydraulic lift elevator in the break room is in need of major repair due to a blown cylinder and bad gate switch. The cost of the repair is \$4,821.00 and would be paid for through escrow money. The Maternal and Child Health Management division is in need of a computer system refit due to aging computers. An upgrade will allow for mobility of the WIC program for outreach programs. The total cost for upgrades is \$14,477.01 and would be paid for by funds in the IT budget. Mr. Niemann also proposed the use of branded company shirts for IT and Maintenance personnel due to the hands-on work that each department performs on a daily basis. The total cost of shirts will be \$357.50. Mr. Pius Weibel made a motion to approve purchase order items to include a hydraulic lift in the amount of \$4,821.00 paid to Urban Elevator Service, a computer system refit in the amount of \$14,477.01, and company shirts in the amount of \$357.50. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The DVD containing results from scoping services performed on CUPHD's sewer was not available. This item will be placed on the next Study Session agenda.

Approval of the sewer repair contract was deferred due to the postponement of the sewer scoping results. This item will be placed on the next Study Session agenda.

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Ms. Julie A. Pryde reported that she sent an invoice to Davis Electric Inc. for shelving units in the amount of \$16,800. Attorney, Fred Grosser, followed up with a letter stating that Davis Electric Inc. was to either pay for the units or return them to CUPHD. Mr. Scott Davis then contacted Ms. Pryde stating that he and Mr. Vito Palazzolo had an agreement that he could purchase the units for \$2,500 but did not have a written contract. The estimates of new shelving units provided by Mr. Scott were not the same units as what Davis Electric obtained. The price of \$16,800 is based upon the purchase price paid by Patterson Dental. Mr. Pius Weibel made a motion to authorize Attorney, Fred Grosser, to send a letter to Davis Electric Inc. mandating that either the shelving units be returned with a determined rental fee, pay the full cost of the units, or have legal action taken. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Carol Elliott contacted Julian Rappaport from the Champaign County Board of Health to schedule a joint study session. The meeting will be held on May 28, 2008 prior to the CUPHD Board of Health Study Session.

Ms. Julie A. Pryde asked permission to sign three (3) pending contracts, a Memorandum of Understanding between CUPHD and the Mental Health Center of Champaign County, and a check request for professional services provided by Berns, Clancy & Associates. Mr. Pius Weibel made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and DHS for coordinated school health education in the amount of \$30,000, diabetes program in the amount of \$10,000, family case management in the amount of \$607,500, Farmer's Market in the amount of \$1,000, Healthworks in the amount of \$78,400, school health center in the amount of \$113,300, supplemental nutrition for WIC in the amount of \$512,800, and teen parent services in the amount of \$190,600 totally \$1,543,600; CUPHD and the Illinois Department of Revenue for tobacco enforcement in the amount of \$12,980; CUPHD and IDPH for lead poisoning case management with environmental investigation services grant agreement in the amount of \$6,200; to sign a Memorandum of Understanding between CUPDH and the Mental Health Center of Champaign County for a possible grant providing services to people with combined mental illness, HIV, substance abuse, and homelessness at no cost; and to pay Berns, Clancy & Associates for professional services in the amount of \$3,315. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Julie A. Pryde contacted Ms. Patricia Avery regarding available space for rent in the east wing. The space will need to be leased to one (1) entity due to code requirements and will need to be reviewed with a contractor.

The next study session will be held on May 28, 2008 at 9:30 AM immediately following the Joint Study Session with the Champaign County Board of Health and the next monthly board meeting will be held on June 9, 2008 at 5:00 PM.

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With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:28 PM.

Chair

Secretary