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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session
March 27, 2008**

On March 27, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, IL in the Maternal and Child Health Management conference room. The meeting was rescheduled from the original date of March 26, 2008. Ms. Carol Elliott called the meeting to order at 9:37 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

An item was added under Old Business regarding the Frauenthoffer and Associates report. This item was for discussion only.

Public Participation – Several community members were present for the discussion regarding program reorganization and the possible elimination of a staff position. Those present were: Mr. Charles Doty, Patricia Callahan, Jack McEntire, and Patricia Hunt. Patricia Avery from Project ACCESS was also present to discuss their facility needs.

Mr. Jeffrey Trask was present on behalf of the Champaign County Christian Health Center (CCCHC). Current space utilized by CCCHC consists of one (1) main office, a storage room, two (2) offices used by CUPHD for adult immunizations, and the STD clinic, lab, and waiting area. Additional storage space in the basement was originally discussed. Services provided by CCCHC include primary care, nursing care, spiritual care, prescriptions, psychiatry, and massage therapy. Dental services are no longer being provided. CUPHD has suggested that CCCHC provide services on Thursdays due to a conflict with the STD clinic. All services that are provided by CCCHC need to be included in the lease agreement. Insurance and liability issues need to be addressed as well. CCCHC has general coverage through State Farm as well as federal liability insurance. Julie Pryde, Attorney, Fred Grosser, and Jeffrey Trask will meet to discuss the lease agreement. Until the contract has been updated, all services other than medical care will be stopped.

Ms. Carol Elliott and Ms. Julie A. Pryde sent a letter to Craig Ross, Deputy City Manager for Development for the City of Champaign regarding an intergovernmental agreement for the City of Champaign, Mass Transit District, and CUPHD to work together on the Kenyon Road sidewalk access project. The

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City of Champaign will fund \$50,000 of the project. This item will be added to the next Monthly Meeting agenda.

The Champaign County Board of Health has updated their contract for services with CUPHD. One change in the draft authorizes the County Board to hire, fire, and evaluate the Administrator. Only an evaluation such as a customer service satisfaction survey was deemed appropriate by legal counsel. Ms. Carol Elliott suggested that the CUPHD Board meet prior to a joint meeting with the County Board to discuss the contract. A tentative time for the joint meeting has been set for May.

Charges for copying client test results was withdrawn.

Ms. Andrea Wallace addressed the Board regarding the need to sign a new credit card agreement due to a merger between Busey Bank and Main Street Bank. The current agreement will expire on March 31, 2008. This item will be placed on the next Monthly Meeting agenda.

Ms. Andrea Wallace also addressed the Board regarding signing new signature cards. This will replace the previous Director of Finance. This item will be placed on the next Monthly Meeting agenda.

Ms. Patricia Robinson discussed an H-1B Visa extension for CUPHD's epidemiologist. His current Visa will expire on May 15, 2008 and the cost for the extension will be approximately \$1,800 for three (3) years. Mr. Pius Weibel suggested moving forward with the extension and to possibly look at reimbursing the employee for their out-of-pocket expenses relating to the original Visa issue. This item will be placed on the next Monthly Meeting agenda.

Job classification approval will be discussed at the next board meeting. This item will be placed on the next Monthly Meeting agenda.

Ms. Julie A. Pryde provided information regarding services that are accessible to seniors throughout the community. All CUPHD client cases that receive services were reviewed by two (2) nurses. The eighteen (18) remaining clients will continue to have services provided unless appropriate within established guidelines. Community health programs will be evidence-based group sessions that provide prevention, education, and support to clients. This item will be placed on the next Monthly Meeting agenda.

Ms. Patricia Avery was present on behalf of Project ACCESS. Their current lease cost is increasing approximately \$2,000 per month and will expire in November 2008. A lease contract with CUPHD would be through the Champaign-Urbana Area Project (CUAP). CUPHD needs to have a budget and the 5-year strategic plan in place before discussing leasing any further space.

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Frauenhoffer and Associates, P.C. provided a report on their findings from the sewer line cross connection investigation. Cost for the repair will be approximately \$5,000 to \$8,000, to be paid by TC Tatman Construction. Tatmans will submit a proposal of the expected work based on these findings to CUPHD. An additional estimate will be required for scoping services.

The next monthly meeting and annual meeting will be held April 14, 2008 at 5:00 PM and the next study session will be held May 2, 2008 at 9:30 AM.

Mr. Pius Weibel made a motion to go into closed session to discuss pending litigation pursuant to Section 2(C)(11) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Section 120/2(C)(11). Ms. Linda Abernathy seconded the motion. Upon a roll call vote, the motion carried unanimously. At 11:46 AM, the board went into closed session.

Ms. Carol Elliott declared the session open at 12:05 PM. Present at this time were board members Ms. Carol Elliott, Mr. Pius Weibel, and Ms. Linda Abernathy, Attorney, Fred Grosser, Director of Human Resources, Patricia Robinson, and Acting Administrator, Julie A. Pryde.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 12:05 PM.

Chair

Secretary