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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
March 10, 2008**

On March 10, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:03 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

Public Participation – Mr. Charles Doty and Ms. Wanda Taylor were present to show support regarding community health services provided to seniors at Washington Square.

Mr. Pius Weibel made a motion to approve meeting minutes from the February 11, 2008 Monthly Meeting and February 27, 2008 Study Session. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Treasurer's Report – None. This item will be moved to the April meeting.

Ms. Julie A. Pryde will be representing CUPHD on Tuesday, March 18, 2008, at the governor's budget hearings speaking on behalf of the Illinois Association of Public Health Administrators' proposed \$7 Million increase in the local health protection grant. Ms. Pryde received a thank-you letter from School District 116 regarding CUPHD's cultural fair participation and a thank-you letter from Logan County for the surplus furniture they received.

Mr. Tom Berns was present on behalf of Berns, Clancy & Associates regarding the Proposal for Professional Engineering Services for Kenyon Road. This item will be added to the next Study Session agenda.

Approval was requested to transfer line items for Fiscal Year 2008. Mr. Pius Weibel made a motion to approve budget transfers 2008-01 to 2008-11 effective March 11, 2008. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

The Champaign County Board of Health is interested in holding a joint Study Session to discuss the renewal of their service contract. Ms. Carol Elliott suggested the CUPHD Board of Health meet prior to the joint session for

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discussion regarding the contract. Ms. Elliott was the only active Board member at the time of the previous contract. This item will be placed on the next Study Session agenda.

The discussion regarding charges for copying test results was deferred to the next meeting. This item will be placed on the next Study Session agenda.

Mr. Lyn Niemann proposed a buyout option for a CUPHD leased copier that is now at the end of the current contract. CUPHD is currently paying \$350 per month to lease the copier. The copier can be purchased for \$1.00 and comes with a maintenance contract that equals \$.013 per page. Mr. Pius Weibel made a motion to approve the purchase of the leased copier for \$1.00 and to authorize the Board Chair to sign the contract. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Ms. Patricia Robinson presented a list of job classifications that need to be approved by the Board. Under prior administration, the positions were created and budgeted but had not been officially approved by the Board according to procedure. This item will be placed on the next Study Session agenda.

Ms. Julie A. Pryde discussed the reorganization of CUPHD's community health program. CUPHD does not provide skilled nursing services. CUPHD is considering services that are evidence-based group sessions that provide prevention, education, and support to clients. The program began with over one hundred (100+) individuals and is currently at eighteen (18) and these individuals will be transferred to one (1) nurse. Discussion of eliminating a position in the program is due to the size of the case load. Services provided to the current clients will not be eliminated unless appropriate within established guidelines. This item will be placed on the next Study Session agenda.

Ms. Julie A. Pryde presented the results of the 2008 ACME Employee Survey.

Ms. Julie A. Pryde asked permission to sign five (5) pending contracts. Mr. Pius Weibel made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and Parkland for CUPHD to be a rotation site for students in the dietetic technical program, no cost incurred; CUPHD and IDPH for the East Central IL HIV Care Consortium in the amount of \$772,781; CUPHD and IDPH for an increase in IBCCP outreach funding for an increase from \$10K to \$16K; CUPHD and IDPH for the Wellness on Wheels STD Program in the amount of \$100,000; and CUPHD and IL Region 6 HIV Prevention Subcontractors for the IL Region 6 HIV Prevention contracts with CHIC, McLean County Health Department, CUPHD, Sisters and Brothers Helping Each Other, Working for Togetherness, McLean County AIDS

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Task Force, and Aunt Martha's Youth Services in various amounts. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

A discussion was held regarding the reimbursement of professional licensing fees to employees. A survey was taken of other local health districts regarding their practice of license reimbursement and it was discovered that most districts do not pay for their employee's licensing fees. Mr. Pius Weibel made a motion to defer this item until the FY09 budget is finalized. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

The Board previously approved an Intergovernmental Agreement on Regional Emergency Coordination subject to changes. There is no need to pursue any further changes that have not been made. Ms. Linda Abernathy made a motion to approve the Intergovernmental Agreement on Regional Emergency Coordination and to approve the Chair and Secretary to sign the agreement. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The discussion regarding the Cost of Living Allowance (COLA) was deferred until the FY09 budget is finalized.

Requests for leased space will be reevaluated once the 5-year strategic plan has been completed. Issues discussed regarding space for Project ACCESS include separate contracts for each of the individual groups within Project ACCESS which would then create issues regarding code requirements for the separate entities. This item will be placed on the next Study Session agenda.

Mr. John Dwyer did not have any new information regarding the 7-Passenger elevator. This item was deferred.

The next study session will be rescheduled for March 27, 2008 at 9:30 AM and the next monthly board meeting will be held on April 14, 2008 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:21 PM.

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Chair

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Secretary