



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session and Special Meeting  
February 26, 2008**

On February 26, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Study Session at 201 W. Kenyon, Champaign, IL. The meeting was rescheduled from the original date of February 27, 2008. Ms. Carol Elliott called the meeting to order at 9:34 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public Participation – None.

Ms. Patricia Robinson, Director of Human Resources, presented professional licensing fee costs to the Board. Under previous administration, the fees were authorized without Board approval. The annual cost of job-related licensing fees would be \$1,862 per year. A suggestion was made that the employee pay their own fees and be reimbursed by the District. Ms. Robinson will research other agency policies. A revision to the personnel policy would need to be made to include the payment of licensing fees by the District. The current policy does not allow for payment. This item will be added to the next Monthly Meeting agenda.

Ms. Patricia Robinson also made a presentation to the Board regarding the Cost of Living Increase (COLA). The Board approved the increase in 2007. The COLA should be based on a different index than previously approved. The District should be based on the Urban index.

Ms. Julie A. Pryde discussed the option of the Champaign County Christian Health Center (CCCHC) utilizing space that is available in the CUPHD break room. The space is approximately 3,200 s.f. and could be converted into office space. Current liability issues need to be discussed with CCCHC and resolved prior to a new lease being presented. The cost of leased space also needs to be re-evaluated. The Board would like CCCHC to attend the next Study Session to discuss issues.

Mr. Lyn Niemann, IT Supervisor, addressed the Board regarding spam software and the cost to renew the license. For one year, the cost will be approximately \$3,500 and has previously been divided between divisions. The cost of the license renewal will need to be added to the budget and will be purchased through a personal credit card for reimbursement.

**CUPHD Board of Health Study Session & Special Meeting**  
**February 26, 2008**  
**Page 2**

Senior Well-Being Checks is currently on hold.

Oscar Gipson from Family Support & Training Center has withdrawn their application for lease space. The Board would like to evaluate future space needs for possible CUPHD expansion and complete a 5-year Strategic Plan prior to leasing any further office space.

The Pandemic Flu Training Workshop will be held April 22-24, 2008. A tentative registration time has been set for 9:30 - 10:30 AM on April 22<sup>nd</sup>. The workshop is limited to fifty (50) attendees from the Champaign-Urbana community.

Mr. John Dwyer is currently receiving estimates on the proposed 7-passenger elevator for CUPHD. He has received estimates for \$115,000 and \$130,000 and is waiting on a third estimate. This item will be placed on the next Monthly Meeting agenda.

Revisions to the Champaign County Christian Health Center lease were previously discussed.

The next monthly meeting will be held March 10, 2008 at 5:00 PM and the next study session will be held March 26, 2008 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 11:00 AM.

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On January 30, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Special Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 11:06 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Ms. Carol Elliott and Ms. Julie A. Pryde met with MTD, the City of Champaign, and Tom Berns of Berns, Clancy & Associates regarding the Kenyon Road Sidewalk and MTD services. Three (3) options were presented: 1) The MTD bus could utilize CUPHD's parking lot as a client drop-off but would cost \$300,000 for upgrades to the lot which has been declined by MTD due to CUPHD being private property; 2) MTD could drive from Kenyon Road to Neil Street dropping clients off at the back corner of CUPHD; or 3) Walk lights and bus shelters would be installed at the intersection of Neil Street and Kenyon Road costing \$145,000 which includes sidewalks to CUPHD. The initial plan is to begin with option three (3) and look at option two (2) for the fall. MTD will contribute the bus shelters costing approximately \$10,000 each. The City of

**CUPHD Board of Health Study Session & Special Meeting**

**February 26, 2008**

**Page 3**

Champaign needs a proposal from CUPHD stating that they will contribute \$100,000 towards the project and request for the City to begin their portion of the project. Mr. Pius Weibel made a motion for the Board Chair, Carol Elliott and Acting Administrator, Julie A. Pryde to write a letter of support for the combination of options two (2) and three (3) to the Champaign-Urbana Mass Transit District and the City of Champaign for the development of a cooperative plan and financial agreement to proceed. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to go into closed session to discuss pending litigation pursuant to Section 2(C)(11) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Section 120/2(C)(11). Ms. Carol Elliott seconded the motion. Upon a roll call vote, the motion carried unanimously. At 11:19 AM, the board went into closed session.

Ms. Carol Elliott declared the session open at 11:31 AM. Present at this time were board members Ms. Carol Elliott and Mr. Pius Weibel, Attorney, Fred Grosser, and Acting Administrator, Julie A. Pryde.

Mr. Pius Weibel made a motion to approve CUPHD participating in the appeal to the Illinois Appellate Court with the County of Champaign, City of Champaign, and City of Champaign Township in the case of The Town of Champaign Township v. County of Champaign, et al., Champaign County case number 07-MR-145. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 11:31 AM.

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Chair

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Secretary