



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
February 11, 2008**

On February 11, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:04 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Linda Abernathy. Mr. Pius Weibel, Secretary, was absent.

Public Participation – None.

Ms. Linda Abernathy made a motion to approve meeting minutes from the January 14, 2008 Monthly Meeting and January 30, 2008 Special Meeting and Study Session. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Treasurer's Report – None. This item will be moved to the March meeting.

Julie A. Pryde received a thank-you letter from the Wildlife Medical Clinic at the University of Illinois for medical supplies that were donated to the Small Animal Clinic. The National Association of County and City Health Officials (NACCHO) has selected CUPHD to serve as a sentinel for a project providing local perspectives on federal policy initiatives and any unexpected phenomena related to HIV or STD. In addition, NACCHO was extremely impressed with CUPHD's logo usage and branding efforts and has asked CUPHD to write a column for an upcoming issue of their national newsletter "Public Health Dispatch". Lori Holmes has been asked to apply for membership to their National Marketing Team due to these efforts.

Frauenhoffer and Associates, P.C. submitted a proposal to perform an investigation of sewer line cross connection that allowed the discharge of sewage into the storm system at CUPHD. Ms. Linda Abernathy made a motion to approve an agreement for professional services between Frauenhoffer and Associates, P.C. and CUPHD for the investigation of a sewer line cross connection and authorization of the CUPHD Chair to sign said agreement on behalf of CUPHD. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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Attorney, Fred Grosser, received a copy of the bill from Remco Electric Corporation for expenses incurred by the owner, Raymond Timpone, Sr., of 217 N. Broadway for damages caused by CUPHD while vacating the premises. The costs were \$579.88 for materials which consisted of three (3) emergency lights, six (6) exit lights, five (5) receptacle covers, and one (1) telephone box and \$576 for labor. The total amount to be reimbursed is \$1,155.88. Attorney, Fred Grosser, will contact Mr. Timpone's attorney to find out if any other costs were incurred and need to be reimbursed by CUPHD. Ms. Linda Abernathy made a motion to reimburse Mr. Raymond Timpone, Sr. for damages incurred at 217 N. Broadway while vacating the premises for a total of \$1,155.88. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Line Item Transfers will be moved to the March meeting.

A discussion was held regarding Board members becoming involved in CUPHD trainings and conferences. Funds for this should be added to the next fiscal year's budget.

Mr. John Dwyer presented information regarding an upcoming workshop focusing on community partnerships for pandemic influenza planning. Participation in the workshop enables the State of Illinois to apply for additional emergency preparedness grant funding. The workshop will be held April 22-24, 2008 in Indianapolis, IN.

Mr. Oscar Gipson and Dr. Juanita Standifer made a presentation on behalf of the Family Support & Training Center requesting lease space. The organization is an initiative to improve the education level and provide training for the at-risk community. They will work in cooperation with the Department of Children and Family Services as an advocate within the legal system and provide outreach and training. The Family Support & Training Center initiative would like to be operational within thirty (30) days and have needs for approximately 2,000 s.f. of space; however, the space shown to the Family Support & Training Center was previously viewed and had interested shown by Project ACCESS. Optional space to be considered would be offices that are currently being utilized by the Peer Ambassador Group.

Ms. Patricia Avery made a presentation on behalf of Project ACCESS requesting lease space. Project ACCESS is comprised of several partners such as the Don Moyer Boys and Girls Club. The organization is interested in the east wing which is approximately 15,000 – 16,000 s.f. This item will be placed on the next Study Session agenda.

The Space Use Agreement for groups wishing to use CUPHD's conference room(s) has been updated. Ms. Linda Abernathy made a motion to approve the general use of the conference room by outside agencies effective immediately. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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Ms. Julie A. Pryde asked permission to sign one (1) pending contract. Ms. Linda Abernathy made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contract between: CUPHD and IDPH Office of Minority Health for prostate project marketing in the amount of \$10,000. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

A meeting between CUPHD, MTD, and Berns, Clancy & Associates has been scheduled for February 15, 2008 regarding the Kenyon Road Sidewalk / Access Feasibility Study.

The original Regional Emergency Coordination Agreement has not been located. Ms. Julie A. Pryde will contact Kat Bork for another copy.

Ms. Julie A. Pryde is updating the lease agreement between CUPHD and the Champaign County Christian Health Center (CCCHC). CCCHC is currently utilizing space and providing services that are not in the current lease agreement. CUPHD's break room has been suggested as optional space to house CCCHC to better suit their needs. This item will be added to the next Study Session agenda.

The closing for the sale of 710 N. Neil Street will be held on February 15, 2008 at 2:00 PM.

A complaint was previously filed against CUPHD by Patricia Hunt through the Illinois Department of Human Rights (IDHR). The initial claim was dismissed and Ms. Hunt requested a review by the general counsel with IDHR. The counsel has the option to agree with the verdict, reverse the verdict and a formal complaint is filed by the Complainant, or request an additional investigation. The general counsel concurred and requested an additional investigation. Upon the investigation, the case was once again dismissed for lack of evidence.

The next study session and special meeting will be held on February 27, 2008 at 9:30 AM and the next monthly board meeting will be held on March 10, 2008 at 5:00 PM.

Ms. Linda Abernathy made a motion to go into closed session to discuss pending litigation pursuant to Section 2(C)(11) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Section 120/2(C)(11). Ms. Carol Elliott seconded the motion. Upon a roll call vote, the motion carried unanimously. At 6:39 PM, the board went into closed session.

Ms. Carol Elliott declared the session open at 7:05 PM. Present at this time were board members Ms. Carol Elliott and Ms. Linda Abernathy, Attorney, Fred Grosser, Acting Administrator, Julie A. Pryde, and Patricia Robinson.

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Ms. Linda Abernathy made a motion to file for an administrative review of the decision by the Illinois Department of Employment Security in the case of Shelley Scott. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 7:06 PM.

Chair

Secretary