



**Public Health**  
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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
January 14, 2008**

On January 14, 2008, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:04 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Linda Abernathy.

Public Participation – None.

Mr. Pius Weibel made a motion to approve meeting minutes from the December 10, 2007 Monthly Meeting. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Julie A. Pryde gave the Treasurer's Report. CUPHD is in the eighth (8<sup>th</sup>) month of the fiscal year and has received 67% of total income and is at 67% for total expenditures. A request for approval of line item transfers will be acted upon at the next monthly meeting. Ms. Pryde will check on the year-to-date percentage for the IDNS Radon grant for clarification. The Board requested a corrected copy of the Treasurer's Report prior to approval.

Julie A. Pryde received an invitation to meet the Prairie Center's new Administrator. Additional correspondence included two (2) letters, one from the Governor's Office and the other from the Illinois Department of Public Health, thanking Deb Fruitt, Lori Holmes, and Judy Krumwiede for their involvement in the *Women Take Charge Night* program for breast and cervical cancer awareness.

Tom Berns, of Berns, Clancy and Associates, spoke to the Board regarding the Kenyon Road Sidewalk / Access Feasibility Study and test results regarding samples taken from CUPHD's parking lot. Mr. Berns has been in contact with MTD and they are willing to evaluate re-routing services to benefit CUPHD.

The 2006 Annual Report was presented to the Board. Mr. Pius Weibel suggested that the 2007 report differentiate between board members and non-board members. Ms. Linda Abernathy made a motion to place the 2006 Annual Report for the Champaign-Urbana Public Health District and the Champaign

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County Public Health Department on file. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Alex Ruggieri, of Sperry Van Ness/Ramshaw Real Estate, presented a new contract for services. The original contract expired and an extension was not allowed. Mr. Pius Weibel made a motion to approve a contract with Sperry Van Ness/Ramshaw Real Estate through June 30, 2008 authorizing Ms. Carol Elliott, Chair, to sign the contract. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

CUPHD applied for a credit card through American Express and due to the size of the account, it was denied. Teresa Sturm, Director of Finance, is inquiring about a debit card through Busey Bank. The debit card would be used in the same manner as the credit card and it would only be used for on-line purchases. The Director of Finance would keep the only card and the Credit Card Policy would be revised to include debit cards. This item was deferred to the next regular session.

Julie A. Pryde reported that Carle is interested in funding a dental expansion to include dentures for clients over the age of sixty-five (65). Ms. Pryde does not find this to be feasible because Medicaid would not cover any of the cost.

CUPHD has been requested to be a supporter of the Building Bridges Conference held through the Loving Support Breastfeeding Taskforce. The conference is to be held on March 5, 2008 and would not require any monetary involvement. This item was deferred to the next regular session.

The Proposal for Reimbursement of Professional Licensure will be held until the next Study Session. This item will be placed on the next Study Session agenda.

John Dwyer, Emergency Preparedness Planner, spoke to the Board about CUPHD's needs for a new elevator to utilize the basement. The current freight elevator is not ADA compliant. CUPHD's basement could be utilized as an Emergency Operation Center in the event of an emergency. Mr. Dwyer received an estimate from TC Tatman for \$115,100. Mr. Dwyer will develop a proposal addressing the specific needs and use of a new elevator. This item will be placed on the next Study Session agenda.

The item of Estimated Cost for Repairs to the Freight Elevator was deferred to the next regular session.

Lyn Niemann, IT Supervisor, requested permission to start disposing of aging computer equipment and monitors. The outdated computers are currently

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being used for parts. Mr. Niemann will contact social service agencies prior to disposal to see if anyone has a need for the equipment. Mr. Pius Weibel made a motion to approve the disposal of aging fixed assets by recycling or donating to not-for-profit agencies. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel will locate the original copy of the Regional Emergency Coordination Agreement. No further action had been taken.

Lyn Niemann, IT Supervisor, spoke to the Board about an alternative solution to the Senior Well-Being Checks program through Calling Care. The program will serve the senior community via phone checks. The program will be funded through the Bioterrorism Grant.

Julie A. Pryde suggested that CUPHD maintain equal costs for Birth and Death Certificates as the County. Mr. Pius Weibel made a motion to approve CUPHD's costs for Birth and Death Certificates to remain the same as the Champaign County Clerk's office and adjust accordingly becoming effective February 1, 2008. Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

Julie A. Pryde is receiving comments from the Directors regarding use of the large conference room. Ms. Pryde proposed that utilization of the large conference room by outside agencies be limited to those involving CUPHD staff.

Patricia Robinson, Director of Human Resources, reported that all dentists' salaries fall within the approved range.

Patricia Robinson presented a policy regarding the Smoke-Free Illinois Act. Ms. Linda Abernathy made a motion to approve the Smoke-Free Facilities, Policy 9500-5.8. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The request for an employee fitness center was withdrawn due to liability issues.

Discussion of American Express Points was not needed.

Julie A. Pryde asked permission to sign two (2) pending contracts and a letter of support. Mr. Pius Weibel made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contracts between: CUPHD and Susan G. Komen Foundation for mammograms for clients in the amount of \$15,000 and CUPHD and IDPH HIV/AIDS Section for HIV Prevention Lead Agency for \$483,557. Mr. Pius Weibel made a second motion to approve the Acting Administrator, Julie A. Pryde, to write a letter of support for a grant application through IDPH/DMH (Children's Mental Health Initiative). Ms. Linda Abernathy seconded the motion. With all in favor, the motion carried.

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The next study session and special meeting will be held on January 30, 2008 at 9:30 AM and the next monthly board meeting will be held on February 11, 2008 at 5:00 PM.

Mr. Pius Weibel made a motion to go into closed session concerning the sale of property owned by the Champaign-Urbana Public Health District pursuant to Section 2(C)(5) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(5). Ms. Linda Abernathy seconded the motion. Upon a roll call vote, the motion carried unanimously. At 6:34 PM, the board went into closed session.

Ms. Carol Elliott declared the session open at 6:42 PM. Present at this time were board members Ms. Carol Elliott, Mr. Pius Weibel, and Ms. Linda Abernathy, Attorney, Fred Grosser, Acting Administrator, Julie A. Pryde, and Realtor Alex Ruggieri. Mr. Pius Weibel made a motion to accept the offer from Mr. Robert M. Grossman for the purchase of CUPHD building at 710 N. Neil Street for \$750,000. Mr. Pius Weibel amended the motion by adding approval of Carol Elliott, Chair, to sign the contract. Ms. Linda Abernathy seconded the motion. Upon a roll call vote, the motion carried unanimously.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:44 PM.

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Chair

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Secretary