



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
November 19, 2007**

On November 19, 2007, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott called the meeting to order at 5:18 PM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Mr. Pius Weibel, Secretary. Ms. Linda Abernathy was absent.

Public Participation – None.

Mr. Pius Weibel made a motion to approve meeting minutes from October 15, 2007 Monthly Meeting, October 24, 2007 Special Meeting, and October 31, 2007 Study Session and Special Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Treasurer's Report – None.

Carol Elliott received a letter from Berns, Clancy and Associates acknowledging the receipt of the contract authorizing Berns, Clancy and Associates to perform engineering services for CUPHD.

Julie A. Pryde reported that CUPHD's Illinois Breast and Cervical Cancer (IBCCP) Program won an award for being one of the first agencies to enroll a woman after the October 1, 2007 IBCCP expansion initiative.

Ms. Pryde received a letter from the Illinois Department of Human Services awarding CUPHD a two-year case management certification due to a recent review of the Healthworks program.

The Secretary of State sent a letter stating that CUPHD's name and logo have been service-marked.

CUPHD received an invitation to attend a reception for Dr. Damon Arnold, the new director of Illinois Department of Public Health, on November 20, 2007.

Julie A. Pryde received a letter regarding the Anti-viral Subsidized Purchase Program to purchase anti-viral medicine at a discounted price in the event of a pandemic outbreak. CUPHD will not purchase any medications at this time.

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Mr. Ken Johnson made a presentation regarding the Senior Well-Being Phone Check program and options that CUPHD could utilize.

The Safety Committee requested approval of five (5) policies. Mr. Pius Weibel made a motion to approve policies 9500-5.3 Exposure Control Plan, 9500-5.4 Hazardous Materials and Waste Management Plan, 9500-5.5 Ionizing Radiation Safety, 9500-5.6 Tuberculosis Exposure Control Plan, and 9500-5.7 Respiratory Protection Plan. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to accept the 2008 Holiday schedule. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Julie A. Pryde asked permission to purchase items with supplemental funding distributed by the State. Mr. Pius Weibel made a motion to approve the Acting Administrator to purchase the following items: completion of the demonstration kitchen in Wellness and Health Promotion for \$15,000; gasoline storage cabinet for \$800; baby changing stations for the Maternal and Child Health Management Division for \$800; table cloths and skirts for the conference room for \$650; sliding glass window for Dental reception office for \$300; lighting for the outside of the building for \$13,000; an automatic front door for \$10,000; security window at the Environmental Health front desk for \$400; medical and office supply tracking software for \$500; small trailer for the Dental Sealant and Outreach program for \$2,500; a portion of Human Resources' database software for \$3,000; and emergency radios for \$500 (10 @ \$50 each). Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Attorney, Fred Grosser, has reviewed the contract from Illini Pest Control for services and found no issues. Mr. Pius Weibel made a motion to accept the offer from Illini Pest Control. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The Regional Emergency Coordination Agreement was discussed noting several corrections that need to be made. Mr. Pius Weibel made a motion to defer. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried. This item will be placed on the next Study Session agenda.

Mr. Pius Weibel made a motion to approve the Acting Administrator, Julie A. Pryde, to sign the following contracts: CUPHD and IDPH for public health services and related activities to benefit persons residing in the jurisdiction served by CUPHD in the amount of \$52,631.57; CUPHD, on behalf of the Champaign County Health Department, and IDPH for public health services and related activities to benefit persons residing in the jurisdiction served by the Champaign County Health Department in the amount of \$52,631.57; CUPHD and IDPH for emergency preparedness in the amount of \$118,999 (up from \$26,420); and CUPHD, on behalf of the Champaign County Health Department,

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and IDPH for emergency preparedness in the amount of \$78,749 (up from \$15,350). Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Board Chair, Carol Elliott, to sign a contract between CUPHD and Larry Rogers for coordination services for the Young MSM project and for the contract not to exceed \$70,500. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Julie A. Pryde to sign the contract between CUPHD and IEMA for an Indoor Radon Grant program pending approval from Attorney, Fred Grosser. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Julie A. Pryde submitted a space-use agreement for outside parties wishing to use CUPHD's conference room. The Board will review the agreement and discuss options. This item will be added to the next Study Session agenda.

Juli Kartell, representative of the Mental Health Center's Teen Ambassador Program, would like to rent six (6) rooms at CUPHD on a temporary basis. A proposed move-in date was December 17th with rent costing \$800 per month. This item will be added to the next Study Session agenda.

Mr. Pius Weibel made a motion to approve that surplus furniture at CUPHD be given to the Illinois Department of Public Health. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The closed session was not needed.

The next study session and special meeting will be held on November 28, 2007 at 9:30 AM, a Public Hearing on the Proposed Tax Levy Increase will be held on December 10, 2007 at 5:00 PM, and the next monthly board meeting will be held on December 10, 2007 at 5:00 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 6:38 PM.

Chair

Secretary