



Board of Health

Monthly Meeting

November 13, 2006

On November 13, 2006, the Board of Health of the Champaign-Urbana Public Health District held a monthly meeting at the district satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:00 p.m. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Ms. Barbara Wysocki, Secretary and Ms. Linda Abernathy.

Public participation – Ms. Katie Coombs, Champaign County Health Care Consumers, made a request urging the board to take action in reference to a document from Ted Bailey regarding suggested possible conflict with County Board of Health members Dr. John Peterson and Dr. Tom O'Rourke.

The first agenda item was the approval of minutes from the October 16th Monthly Meeting. Ms. Wysocki made a motion to approve the minutes. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Mr. Vito Palazzolo presented the Treasurer's Report. Mr. Palazzolo commented that billings are up-to-date. Overall, fifty-two percent of budgeted revenues have been received at fifty percent of the way through the year. Ms. Wysocki made a motion to accept the Treasurer's Report and place it on file. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Correspondence – Ms. Abernathy was presented an appreciation award by Mr. Palazzolo for the purchase of the new building.

Holiday Schedule – Mr. Palazzolo asked the board to consider adding to the Districts' Holidays the following days: Christmas Eve, New Year's Eve and a floating holiday. The Personnel Policy will be amended to add these Holidays. Ms. Abernathy made a motion to add the days listed above and make them effective immediately. Ms. Wysocki seconded the motion. With all in favor, the motion carried.

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Personal Phone Call Policy – Some questions were raised at the Study Session regarding long distance calls and the District will look into those at a later date. Mr. Palazzolo asked the board to adopt this Policy. Ms. Abernathy made a motion to adopt the Personal Phone Call Policy 9500-00.0. Ms. Wysocki seconded the motion. With all in favor, the motion carried.

Unredeemed Check Policy – Mr. Palazzolo asked the board to approve the Unredeemed Check Policy with the following changes of raising the service charge from \$20 to \$25 and adding “plus attorney fees, costs and expenses as provided by applicable statute”. Ms. Wysocki made a motion to adopt the Unredeemed Check Policy. Ms. Wysocki amended the motion to change the dollar amount from \$20 to \$25 and add “plus attorney fees, costs and expenses as applicable by the statute. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Capitalization Threshold Policy – Mr. Palazzolo asked the board to approve this policy which is required through the General Accounting Standards Board. The only change to this Policy will be that GASB is spelled out. Ms. Wysocki made a motion to approve the Capitalization Threshold Policy 9200-08.01. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Truth in Taxation Resolution – Mr. Palazzolo asked the board to pass the resolution for our tax levy. Ms. Elliott commented that one change had been made to the second page, number 5. The dates were changed to read “between November 27, 2006 and December 4, 2006.” Ms. Wysocki made a motion to approve Resolution 2006-12-01. Ms. Abernathy seconded the motion. A roll call was taken. With all in favor, the motion carried.

Champaign County Christian Health Center – Mr. Palazzolo asked the board to consider entering into a lease agreement with Champaign County Christian Health Center with a rental fee of \$1.00 per month. Ms. Wycoki made a motion to approve the lease agreement and authorize the Board Chair to sign the agreement with an effective date as of the date a Certificate of Insurance is provided to the District. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Neil Street Building (Sale/Lease) - Mr. Palazzolo asked the board to consider placing the Neil St. building up for sale and authorizing the Administrator along with the District attorneys help to enter into a contract with a realtor. It is estimated that it could take up to one year to sell. Mr. Palazzolo will look into negotiating a percentage rate for selling. Ms. Wysocki made a motion to place 710 N. Neil St. up for sale and authorizing the Administrator to enter in to a contract with a realtor. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

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County Board of Health Deficit/Contract Renewal – Mr. Palazzolo asked that the board allow the Board Chair to write a letter to the County Board President stating that CUPHD cannot use Champaign-Urbana tax dollars to subsidize County programs. Any programs that the County could not fund would need to be discontinued. Ms. Elliott commented that this would be effective as of December 1, 2006. Ms. Abernathy made a motion allowing the CUBOH Chair to write a letter to the CCBOH President stating that any services that cannot be paid for by the County will be discontinued as of December 1, 2006. Ms. Wycoki seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held December 11, 2006 at 5:00 p.m. and a Monthly Study Session will be held November 29, 2006 at 9:30 a.m.

Seeing no further business, Ms Elliott adjourned the meeting at 5:34 p.m.

Chair

Secretary