



Board of Health

Monthly Meeting

October 16, 2006

On October 16, 2006, the Board of Health of the Champaign Urbana Public Health District held a public hearing regarding the issuance of general obligation (limited tax) debt certificates to finance the acquisition, construction and remodeling of a building for the Champaign Urbana Public Health District at the district satellite office at 815 N. Randolph, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:01 p.m.

Public Participation: Mr. Jim Roberts, CUPHD employee of 25 years, commented that the new building would be great for staff and clients and serve the agency well. Dr. Jim Wahl, CUPHD Dentist, commended the board on their decision. Ms. Julie Pryde, CUPHD employee of 11 years, expressed her appreciation for a new building.

With no further business, Ms. Elliott adjourned the public hearing at 5:04 p.m.

On October 16, 2006, the Board of Health of the Champaign-Urbana Public Health District held a monthly meeting at the district satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:04 p.m. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Barbara Wysocki, Secretary. Ms. Linda Abernathy was absent.

Public participation – none

The first agenda item was the approval of minutes from the September 8<sup>th</sup> Special Meeting, the September 11<sup>th</sup> Monthly Meeting and the September 28<sup>th</sup> Study Session. Ms. Wysocki made a motion to approve the minutes. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Ms. Shelley Scott presented the Treasurer's Report. Ms. Scott commented that billings are up-to-date. Overall, forty-one percent of budgeted revenues have been

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received at forty-one percent of the way through the year. The Division of Health Promotion may be moved back under the Division of Chronic Disease for the remainder of this fiscal year. The finance division will be hiring a billing specialist to maintain all of the agency's dental billing. Mr. Palazzolo introduced Dr. James Wahl and explained that the District would benefit from this new billing specialist position. Ms. Wysocki made a motion to accept the Treasurer's Report and place it on file. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Correspondence – Mr. Palazzolo read a written correspondence from CUPHD staff. MS. Elliott and Ms. Wysocki were presented an appreciation award by Mr. Palazzolo for the purchase of the new building. Ms. Elliott commented that she attended the Illinois Association of Boards of Health meeting in Bloomington. This Association meets about three times a year and several counties were represented. A copy of the by-laws was given to the other board members.

Fee Schedule – Ms. Pryde spoke to the board specifically about flu vaccination fees. The concern is that CUPHD does not want the medical community to feel that we are competing as our fees are lower. Mr. Palazzolo asks that the District charge \$25 which is what the other community partners are charging. Ms. Scott asks for the availability to round fees to the nearest dollar, which would alleviate the need to carry coins to offsite clinics. The District will be holding a drive-up vaccination clinic next week to test mass immunization for emergency preparedness. Ms. Wysocki made a motion to increase the flu vaccine from \$18.70 to \$25 and the availability to round other fees up or down to the nearest dollar effective October 17, 2006. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Ordinance 2006-01 – Ms. Wysocki made a motion to approve Ordinance 2006-01 which authorizes the issuance of general obligation (limited tax) debt certificates, Series 2006, to finance facilities for the Champaign Urbana Public Health District in Champaign County, Illinois and providing the details of such certificates and related matters. A roll call was taken. With all in favor, the motion carried.

Contractor Agreement for Remodeling – Mr. Grosser commented that there will be no effective date until the closing of the purchase of the building takes place. Ms. Wysocki asked if Mr. Grosser had reviewed this contractor agreement. Mr. Grosser said that it was not written by the contractor and that it is very equal to both parties. Ms. Elliott made a motion to approve the draft of the contract for construction for the Health District building at 201 Kenyon Rd. between Champaign Urbana Public Health and Hampel Architects with the effective date contingent upon the closing date. Ms. Elliott amended her motion to include the contractor, T.C.T. Construction, Inc. for the project at 201 Kenyon Rd. and authorize herself and the Secretary to sign each agreement. A roll call was taken. With all in favor the motion carried.

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County Board of Health – Mr. Palazzolo asked that this topic be placed on a future Study Session. Discussion will need to be had regarding the contract and the budget deficit.

The next monthly meeting will be held November 13, 2006 at 5:00 p.m. and a Monthly Study Session was moved from October 25, 2006 at 9:30 a.m. to November 13, 2006 at 3:00 p.m.

Seeing no further business, Ms Elliott adjourned the meeting at 5:44 p.m.

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Chair

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Secretary