



Board of Health

Monthly Meeting

September 11, 2006

On September 11, 2006, the Board of Health of the Champaign-Urbana Public Health District held a monthly meeting at the district satellite office at 815 North Randolph Street, Champaign. Ms. Carol Elliott, Chair, called the meeting to order at 5:01 p.m. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Barbara Wysocki, Secretary. Ms. Linda Abernathy joined the meeting at 5:06 p.m.

Public participation – none

The first agenda item was the approval of minutes from the August 14<sup>th</sup> Monthly Meeting and the August 14<sup>th</sup> Special Meeting. Ms. Wysocki made a motion to approve the minutes. Ms. Elliott seconded the motion. With all in favor, the motion carried.

Ms. Shelley Scott presented the Treasurer's Report. Ms. Scott commented that billings are up-to-date. Overall, thirty-four percent of budgeted revenues have been received at thirty-three percent of the way through the year. Ms. Wysocki made a motion to accept the Treasurer's Report and place it on file. Ms. Abernathy seconded the motion. With all in favor, the motion carried.

Correspondence – The District held an all staff meeting regarding emergency preparedness on August 27<sup>th</sup>. The purpose of this meeting was to review, with staff, what Public Health's role would be in an emergency. In addition, an Anthrax drill was held at the Mattis Post Office.

Line Item Transfers – It was noted that the effective date on the transfers was wrong and needed to be changed to reflect a date of September 11, 2006. Ms. Wysocki made a motion to change the effective date to September 11, 2006 and to accept the line item transfers numbered 2007-01, 2007-02 and 2007-03. Ms. Abernathy seconded the move. With all in favor, the motion carried.

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Building Finance – There has been an update with regards to financing the new building. The District cannot borrow money from a bank for the purpose of a mortgage. Mr. Palazzolo has had meetings with banking professionals regarding financing this project. CUPHD will offer a bond with a maximum amount of \$5.2 million.

Remodeling Costs for Kenyon Rd. – Mr. Palazzolo spoke briefly that the estimated costs for remodeling the 41,000 square feet would be \$2.5 million dollars.

Administrator One Year Department Plan – Mr. Palazzolo gave the board a copy of his short-term and long-term goals for the District.

Smoking Ordinance, City of Champaign – Mr. Palazzolo commented that the District has had meeting with the City of Champaign regarding what Public Health’s role will be when the City’s ordinance goes into effect. A handout was given outlining what Public Health currently does for Urbana and what it will do for Champaign.

Purchase Contract – Mr. Grosser is keeping in touch with the selling attorney. Some wording changes have already been made and it is possible that the Purchase Contract could be ready for signature before the October board meeting.

County Board of Health – Mr. Palazzolo commented that the contract renewal is coming due and that further discussion will need to be had a Study Session. The current contract requires a twelve month written notice if the District does not wish to renew.

The next monthly meeting will be held October 16, 2006 at 5:00 p.m. and a Monthly Study Session was moved from September 27, 2006 at 9:30 a.m. to September 28, 2006 at 9:30 a.m.

Seeing no further business, Ms Elliott adjourned the meeting at 5:54 p.m.

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Chair

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Secretary